AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
OCTOBER 6, 2020 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

1. MEETING CALLED TO ORDER.
2. AWARDS AND PRESENTATIONS.
   A. Proclamation - Hispanic Heritage Month.
3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS. (Sign-up sheet available 15 minutes prior to the start of the meeting)
4. ADOPTION OF MINUTES OF PREVIOUS MEETING.
   A. Actions, September 1, 2020 – Regular Meeting
   B. Minutes, September 1, 2020 – Regular Meeting
5. COMMUNICATIONS.
6. REPORTS.
   A. Manager’s Report
      1. Manchester Public Schools update (Matt Geary)
      2. Policy Options for Juneteenth Recognition
      3. Human Services Department Update (Joel Cox)
      4. Update on reservoir levels and drought (Pat Kearney)
   B. Other Reports
7. PRESENTATION OF BID WAIVER REQUESTS.
8. PUBLIC HEARINGS (formally advertised).
   * A. Appropriations to Special Projects as follows:
      1. Manchester Police Department Training Account $14,750 to be funded by final payment as part of the MOA with Community Health Resources, Inc. for multiple mental health training classes to provide mental health services to various groups.
      2. Manchester Police Department Training Account $3,750 to be funded by reimbursement from Community Health Resources, Inc. for multiple mental health training classes to provide mental health services to various groups.
      3. Historic Properties Bond Fund $150,000 to be funded by DECD Good to Greater Grant through the Cheney Hall Foundation, for wood shingle roof & lift replacement at Cheney Hall.
      4. State Asset Forfeiture Account $3,328 for continuing narcotics investigations, equipment, and/or training to be funded by proceeds from narcotics investigations.
      6. Child Day Care (CDC) Grant (9/1/20 to 6/30/21) $824,874 to be funded by a grant from the State Office of Early Childhood to support 40 full-time preschool slots, 36 full-time school age slots and 26 part-time school age slots at Manchester Early Learning Center (MELC).
* B. Appropriations to Education Special Projects as follows:

1. Individuals with Disabilities Education Improvement Act (IDEA) 611 .... $1,836,908 for special education students ages 3-21 to be funded by a grant from the Federal government for 2020-2022.

2. Individuals with Disabilities Education Improvement Act (IDEA) 619 .......... $65,420 for special education students ages 3-5 to be funded by a grant from the Federal government for 2020-2022.


4. United Way Community Investment Grant (FY20-21).......................... $90,000 to assist with the cost of having a multi-tiered system of academic supports for the Illing Middle School diverse community of learners to prepare them to be successful in high school and beyond.

5. Increase to Manchester Head Start (3/1/20 – 2/28/21) .................. $42,887 for Enfield Head Start to be funded by a Cost of Living and Quality Improvement Adjustment from the Federal Government, bringing the total amount to $900,633.

6. Increase to Manchester Head Start (3/1/20 – 2/28/21) .................. $63,514 to be funded by a Cost of Living and Quality Improvement Adjustment from the Federal Government, bringing the total amount to $1,333,828.

7. Priority School District Grant (FY 20/21)................................. $848,228 to be funded by the Connecticut State Department of Education to assist designated school districts in improving student achievement and enhancing opportunities.

8. Priority School District – Summer School Grant (FY 20/21)........... $155,832 to be funded by the Connecticut State Department of Education for summer school reading programs in Priority School Districts.

9. Priority School District - Extended School Hours Grant (FY 20/21)........ $131,930 to be funded by a state grant for MELC’s after school care/extended school hour component to include an hour of academics delivered by district elementary teachers.

10. Alliance District Grant (FY 20/21)................................. $7,632,367 to be funded by the Connecticut State Department of Education with increased Education Cost Sharing funding to support district strategies to increase student outcomes and close achievement gaps.

11. Rise Innovation Grant (FY 20/21).......................................... $210,000 to be funded by the Dalio Foundation to support educators in preparing students for college, career, and life successes.

12. Increase to Individuals with Disabilities Education Improvement Act (IDEA) 619 ................................................................. $503 for special education students ages 3-5 to be funded by a grant from the Federal government for 2020-2022, bringing the total grant award to $65,923.

13. Increase to Individuals with Disabilities Education Improvement Act (IDEA) 611 ................................................................. $87,619 for special education students ages 3-21 to be funded by a grant from the Federal government for 2020-2022, bringing the total grant award to $1,924,527.

14. Adult Education Grant (FY 20/21).......................................... $760,569 to be funded by a grant from the State of Connecticut Department of Education.
9. CONSENT CALENDAR.
10. ACTION ON ITEMS OF PUBLIC HEARING.
11. UNFINISHED BUSINESS.
   A. TABLED - Amendment to the Repurposed Schools Committee Resolution.
12. NEW BUSINESS.
   * A. Appropriation to Special Projects (under $500) as follows:
      1. Manchester Animal Control.................................................................$140
to be funded by donations from patrons of Animal Medical Clinic ($110),
   Sharon Baretta ($25) and Kate Lawrence ($5) which are gratefully
   acknowledged and accepted.
      2. Recreation Division Special Activities Fund........................................$250
to be funded by a donation from Tyler Repoli to support our athletic
   fields and Adult Sports programming which is gratefully acknowledged
   and accepted.
      3. Police Donations Revenue Account - Manchester Police Explorer Post.........$150
to be funded by donations from Susan Schwendy ($50) and Richard Dyer
   in memory of Attorney Michael Dyer ($100) which are gratefully
   acknowledged and accepted.
   * B. Acceptance of the resignation of Karl Reichelt as a Member-at-Large of the
   Repurposed Schools Committee.
   * C. Acceptance of the resignation of Bruce May (D) from the Cheney Brothers National
   Historic District Commission with a term expiring November 2022.
   D. Appointment of an at-large member to the Repurposed Schools Committee to fill the
   vacancy left by Karl Reichelt.
   E. Appointment of a member to the Cheney Brothers National Historic District
   Commission to fill the vacancy left by Bruce May (D) with a term expiring
   November 2022.
   F. Ratification of Residual Contract.
   G. Approval of appropriation of funds to assist Manchester Land Conservation Trust
   with the purchase of Lombardo Farm Property for public use.
13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR
    FUTURE AGENDA OR OF GENERAL CONCERN.
14. ADJOURNMENT.

CONSENT CALENDAR: Items marked by an * which are not subsequently removed from the consent calendar by a Director
are approved under item #9 of this Agenda.
ACTIONS
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 1, 2020 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

PRESENT: Mayor Moran, Directors Conyers and Dougan and General Manager Shanley.

REMOTE: Deputy Mayor Jones, Secretary Castillo, Directors Bergin, Floyd-Cranford, Marois and Schain.

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:00 p.m. All in attendance participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING.

#154-20 A. Actions, August 4, 2020 – Regular Meeting

#155-20 B. Minutes, August 4, 2020 – Regular Meeting

#156-20 C. Minutes, August 11, 2020 – Special Meeting

Castillo/Conyers 9 Voted in Favor

9. CONSENT CALENDAR.

8A. Appropriations to Special Projects as follows:

#157-20 1. Manchester Police Department Training Account................................................. $3,750 to be funded by reimbursement from Community Health Resources, Inc. for multiple health training classes to provide mental health services to various groups which is gratefully acknowledged and accepted.

#158-20 2. WORK_SPACE Miscellaneous Revenue Account........................................... $12,000 to be funded by a Small Arts Grant for the Veterans Art of All Kinds and Perspectives of a Pandemic art exhibits.

#159-20 3. School Readiness Grant COVID Summer Funds FY21................................. $31,233 to be funded by the State of Connecticut Office of Early Childhood for 40 reduced rate, quality preschool spaces to Manchester residents ages 3 and 4 that meet income qualifications at Manchester Early Learning Center.

#160-20 4. WORK_SPACE Miscellaneous Revenue Account........................................... $950 to be funded by donations received from Elks Lodge 1893 in memory of Navy veteran Ray Martins ($850) and the Manchester Veterans Council ($100) for creation of 100 art tote bags for Veterans which are gratefully acknowledged and accepted.

#161-20 5. FEMA Assistance to Firefighters Grant ............................................................ $49,428 for the purchase of fitness and strength conditioning equipment for each of the five fire stations.

#162-20 6. Human Services Donation Account – 2020 Back-to-School Program ............ $7,179 to be funded by donations to procure gift cards for eligible Manchester families to purchase appropriate supplies for their school aged children which are gratefully acknowledged and accepted.
B. Appropriation to Fire District Reserve Fund ........................................................... $1,100 with subsequent allocation to FR 435 Paramedic Donations to be funded by donations to the Paramedic Fund in appreciation of services rendered by members.

C. Appropriation to General Fund.............................................................................. $60,000 for the purchase of three (3) detectives vehicles, to be funded by police private duty fund.

D. 1. Appropriation to Capital Improvement Reserve – Charter Oak Handball Courts............................................................. $100,000 to be funded by an Urban Act Grant through the Connecticut Department of Energy and Environmental Protection to renovate and enhance the existing handball courts at Charter Oak Park.

2. Resolution authorizing Scott Shanley to sign the Personal Services Agreement and any associated agreements between the State of Connecticut and the Town of Manchester for the Charter Oak Handball Courts Renovation project.

E. 1. Appropriation to Capital Improvement Reserve – Hartford Road and Bidwell Street Shared Use Path.............................................. $834,600 to be funded by the Department of Transportation through the State’s Local Transportation Capital Improvement Program (LOTCIP) to construct an off-road shared use path on Hartford Road and Bidwell Street.

2. Resolution authorizing Scott Shanley to sign the Project Authorization Letter and any associated agreements between the State of Connecticut and the Town of Manchester for the Hartford Road and Bidwell Street Shared Use Path project.

Castillo/Conyers 9 Voted in Favor

11. UNFINISHED BUSINESS.

A. TABLED - Resolution of the Board of Directors in Support of Our Emergency Responders

#169-20 APPROVED - Remove item 11A from the table.

Castillo/Jones 9 Voted in Favor

#170-20 APPROVED - Motion for a brief recess at 9:15.

Conyers/Marois 9 Voted in Favor

Mayor Moran called the meeting to order at 9:25 p.m.

Substitute Resolution of the Board of Directors of Manchester in Support of Our First Responders

WHEREAS the public’s health and safety is of utmost importance to the Town of Manchester; and

WHEREAS Manchester’s first responders – our police, fire/emergency medical personnel - have a long record of serving the public; and
WHEREAS these services include saving lives and providing support and assistance to our residents on a daily basis; and

WHEREAS our first responders are meeting the challenge of the current public health crisis and continuing their mission to serve and protect Manchester residents; and

WHEREAS the role and nature of a first responder must evolve as the population of our community changes; and

WHEREAS truly serving and protecting all of our residents requires a very real commitment to conduct that is free of racial discrimination, and other biases; and

WHEREAS all members of our community should expect to have services provided by first responders that show no racial or ethnic bias and are delivered with appropriate response times, adequate levels of response, and with sufficient resources dedicated to protecting the public.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Town of Manchester recognizes and expresses its appreciation for the work, service, and commitment of our town’s first responders, and to the work yet to come, and that the BOD commits to honoring this by:

- Supporting our police and fire departments with the resources necessary to meet the broad safety and health needs of our diverse community - including for training, equipment, and other needs;

- Strengthening steps to build greater diversity among the ranks of our police, fire, and emergency medical responders, so as to better reflect the population of our town; and

- Honoring good faith negotiations through collective bargaining with first responders around competitive wages, and health and pension benefits.

#171-20 APPROVED - Amendment to Substitute Resolution of the Board of Directors of Manchester in Support of Our First Responders, to add the word “well” to the second whereas (as noted below).

WHEREAS Manchester’s first responders - our police, fire/emergency medical personnel - have a long record of serving the public well; and

Conyers/Marois  9 Voted in Favor

#172-20 APPROVED - Substitute Resolution of the Board of Directors of Manchester in Support of Our First Responders

Schain/Dougan  9 Voted in Favor
12. NEW BUSINESS.

#173-20 APPROVED - Motion to suspend the rules to change the order of items 12 A, B, C, D, E to 12 A, D, E, C, B.

Castillo/Schain 8 Voted in Favor (Director Marois opposed)

#174-20 TABLED - E. Amendment to the Repurposed Schools Committee Resolution.

Bergin/Conyers 9 Voted in Favor

B. RDA Spruce Street Redevelopment Plan (as presented by Director Marois).

#175-20 FAILED - Amend resolution to change Redevelopment Agency to Economic Development Commission.

Marois/Dougan 4 Voted in Favor 5 Opposed

#176-20 FAILED - RDA Spruce Street Redevelopment Plan Resolution 1 Vote in Favor 8 Opposed

14. ADJOURNMENT.

#177-20 The meeting was adjourned until the October 6, 2020 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

Adjournment: 12:15 a.m.

Bergin/Conyers 9 Voted in Favor

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APPROVED: ATTEST:

____________________________________
Secretary, Manchester Board of Directors
MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 1, 2020 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

PRESENT: Mayor Moran, Directors Conyers and Dougan and General Manager Shanley.

REMOTE: Deputy Mayor Jones, Secretary Castillo, Directors Bergin, Floyd-Cranford, Marois and Schain.

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:00 p.m. All in attendance participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

Mayor Moran provided a COVID-19 update for Manchester. To date, we have had 843 positive cases, 15 new cases since last Monday. Over the past weekend, 213 people were tested with only 4 positives, a 1.9% positive rate. There has been only one new reported death since June 27th, and no new fatalities over the past two weeks. Our sympathies go out to the families of loved ones lost to this pandemic. Total hospitalizations in Hartford County are 13, down from 15 last week. We still seem to be doing a good job in the Manchester area.

He wished Superintendent Geary, teachers, staff and students good luck as they open the school year next week. It will be a challenge for our students, their families and school staff. We will do the best we can to educate all our students, public or private.

2. AWARDS AND PRESENTATIONS.

A. Swearing in of new Youth Commission members and re-induction of current members.

Mayor Moran welcomed the Youth Commission virtually. We appreciate the voices of the youth in our community and the work you do. This year’s new Commissioners are Sadia Arbie, Alyssa Blinn, Shaynah Miralles Castro, Isabella Faulkner, Merry Keyt, Eden Lewis, Frida Vazquez-Marentes, Francis Ntem-Mensah, Sofia Oyola, Bharat Patel, Alexander Schraedley, Aubrey Scott, Dara Song, Favor Uwaya, Zaniyah Ware, Ahmad Zareef and Kyle Zingler. Returning Commissioners are Zachary A. DelGaizo, Alexandra Hamza, Sabrina Lam, Alivia LeCoultere, McKenna Piper and Kiara Thornton-Bey.

John Sullivan, Assistant Town Attorney, swore in the newly appointed Youth Commissioners.

Mayor Moran congratulated the commissioners. He is confident the Youth Commissioners will represent the youth of Manchester well.

3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS. (Sign-up sheet available 15 minutes prior to the start of the meeting)

Karen Laski, 279 Fern Street, asked the Board of Directors to consider passing a Resolution calling upon the State Legislature to enact a statewide ban of pet shop sales of poorly bred dogs, cats and rabbits. She has been fighting puppy mills for more than 40 years through the Connecticut Animal Welfare League where they help place unwanted puppies when their owners find them sickly or problematic after
purchasing them from a pet store. She has had puppies die in her arms on their way to the vet and has seen countless horrific cases over the years. Many town residents have been concerned about this issue for decades. She is a member of Connecticut Votes for Animals, an organization with more than 550 Connecticut residents that have successfully fought for better laws for animals. The USDA has failed to protect and ensure humane conditions for breeding animals, allowing puppy mills to exist in their cruelest form. The solution is to ban the sale of dogs, cats and rabbits. Hundreds of cities, counties and entire states have enacted Ordinances banning the sale of commercially bred puppies in pet shops. It is time Manchester sends a message to the State Legislators to join this crusade.

Jacqueline Crespan, 123 ½ Center Street, is in favor of the Resolution in support of our first responders. She is a Black woman who has experienced racism. She was told that because of the color of her skin that she should not support police officers, but feels our police department does a good job for our community.

Daniel Kozlowski, 465 Buckland Hills Drive, is against passing the proposed Resolution in support of our first responders as it currently stands. The Resolution was done in a way to imply police whenever it mentions emergency responders, and it heavily focuses on crime, instead of supporting all emergency responders in our community. If you replace the words emergency responders with firefighters, the Resolution does not make sense. None of the statements within the Resolution make sense when you talk about firefighters or EMT’s who are without question emergency responders. The Resolution appears to be focused on crime which is the responsibility of the police department and no other emergency responders. Let’s thank our firefighters, police officers, EMTs and all other emergency responders that deserve to be thanked, but it should not be done in a Resolution that uses vague language and claims to be in support of all emergency responders but is focused solely on police in Manchester.

Thomas Nagle, 152 Briarwood Drive, is enthusiastically in favor of the Resolution supporting our emergency responders. Emergency responders have a long history of protecting the public and saving lives, as the Manchester Police Department’s response to Hartford Distributors, Inc. incident showed. Manchester is a growing community and will require additional continued improvements to our emergency responders. The Resolution is well written, thought out, professional and concise. Our town is a great place to live and he believes the Manchester Police Department is the finest in the State. Whenever he sees a police cruiser, he is filled with a sense of pride and security knowing that members of the MPD are actively engaged in protecting our community. During a time of much uncertainty, it is important to recognize the pride and gratitude associated with their presence. Passing this Resolution of support is the right thing to do.

Keren Prescott, 75 Farm Drive, the founder of Power Up Manchester, stated it has been almost two months since the Board of Directors declared racism a public health crisis. They want more than just words on paper. Tomorrow is the 5 month anniversary of the murder of Jose Soto. Power Up Manchester will not stop until Jose’s family gets justice. Power Up Manchester stands for defunding the police and defending Black communities. We need to invest in our community, our public schools and have access to affordable quality healthcare for all residents. There needs to be an outside non-biased investigation into Jose’s death, and the officers who shot and killed Jose Soto need to be held accountable. We will continue to stand out here at the top of Main Street until our demands are met.

Colin McNamara, 47 Grandview Street, encouraged the Board of Directors and other Manchester residents to contact our State Representatives, to support reengagement of the State Legislators in regard to Connecticut’s COVID-19 response. We need to allow our State Representatives to participate in the Legislative process. Over 40K businesses in Connecticut have shut indefinitely. There hasn’t been more than 75 people hospitalized in the State for COVID-19 in over 6 weeks but we still can’t patronize local eateries or bars. Of Connecticut’s 169 towns, there are 102 towns with less than 10 deaths and 44 towns
with no COVID-19 deaths. The Legislature and the residents of Connecticut need to have a voice in decision making about reopening businesses.

**Linda Harris**, 60 Brookfield Street, is not in favor of the proposal for the Spruce Street redevelopment plan. This proposal is not representative of the promises that were previously made. In the last election, there was a referendum for the repurposing of schools. In April of 2019, the Repurposed Schools Committee was established to decide what would happen with the schools. The RDA should not decide what happens with Nathan Hale School. Voting for this proposal sends a message to the community that our voices do not matter. She urged the Board of Directors to vote against this proposal.

She has concerns about the Resolution in support of emergency responders. She supports emergency responders but does not agree with the Resolution as it is written. It is written in support of the police, not all emergency responders.

**Dori Harrington**, 116 Avondale Road, is in favor of defunding the police. We currently have military grade equipment at our Police Department which is unnecessary, especially when our schools are so underfunded. The money could be used in many different areas in our Town. Our children should be our top priority. She also talked about the Board of Directors declaring racism a public health crisis. Now that it has been declared a health crisis, what is the Town going to do about it? Lastly, she asked for justice for Jose Soto who was killed in April.

**Vice Chair Jones** read a letter from **Mandi Dang**, 7-9 Walnut Street, requesting financial help from the Town so she can fix her business building by bringing it up to code. The Town provided financial help to business properties on Main Street, Hartford Road, and Broad Street. That is what Director of Planning and Zoning, Gary Anderson, said at Connecticut Green Bank meeting. Please let Director of Planning and Zoning provide financial help to her business property so she can fix her property to bring it up to code and create new jobs. She has been working hard to pay property taxes and car taxes and water bills. She completed an application for help from Rebuilding Together. She asked for help from the Building Department and Planning and Zoning Director. She wants to know what she should do. She is interested in opening a convenience store. Thank you to the Town of Manchester, Mayor, Board of Directors and all people who help me.

4. **ADOPTION OF MINUTES OF PREVIOUS MEETING.**

   A. Actions, August 4, 2020 – Regular Meeting

   B. Minutes, August 4, 2020 – Regular Meeting

   C. Minutes, August 11, 2020 – Special Meeting

**Castillo/Conyers**

9 Voted in Favor

5. **COMMUNICATIONS.**

**Vice Chair Jones** read comments from **Angela Bellas**, 126 Lakewood Circle North, who believes the Resolution in support of emergency responders opens the door to continue to overfund the Manchester Police Department. She asks the Board of Directors to instead engage in meaningful discourse on defunding the police, and ending the over-policing and mass criminalization of Black and Brown communities and poor white communities in Manchester. It is time to invest robustly in safe, healthy, affordable housing; in quality, culturally responsive healthcare- especially mental health; in community controlled systems ensuring healthy, local food access; in equitable education; in employment support and
child care services and programs and services that meet basic human needs with dignity. This resolution feels particularly inappropriate as we continue to mourn the deaths of Jacob Blake, Trayford Pellerin, George Floyd, Breonna Taylor, Manchester’s own Soto and countless other Black and Indigenous people of color who are victims of police violence. We need to dig deeply into conversations about transforming our systems for community safety and accountability in ways that center around Black and Brown communities and seek to dismantle white supremacy. Manchester already supports our emergency responders, in spirit and by providing living wage salaries and essential benefits. This resolution feels more like an inappropriate response to the continued and essential call of Black Lives Matter.

**Director Dougan** received communication from a resident that would like the Board of Directors to have a conversation around the growth of Manchester. She finds the traffic very heavy now and doesn’t know where new housing would be built. She would like a better understanding of what a population increase will mean to our Town.

**Vice Chair Jones** then read a letter from the leadership team (Angela Bellas, Dana Hebert, Laurel LaPorte-Grimes, Tawanda Mobley, Teresa Quintana, and Darryl Thames) of the Repurposed Schools Committee.

The RDA Spruce Street Redevelopment Plan Resolution on tonight’s agenda specifically resolves that the Board of Directors “requests that the Redevelopment Agency develop a plan for the redevelopment of Spruce Street, centered on seeking private investment in the Nathan Hale School building.” As the elected leadership team of the Repurposed School Committee, we would like to remind the Board that the disposition of the old Nathan Hale building falls within our purview, as stated in the Resolution establishing the Repurposed Schools Committee. Part of our mandate is to ensure that the community will have public input opportunities into the decision making process with regards to Nathan Hale, as well as the other specified locations (Washington, Martin & Robertson). This proposed resolution was passed with recognition that community input is crucial to this type of decision making, and especially in areas like the Spruce Street/Nathan Hale community, where they have endured years of feeling like their voices have not been heard. The RDA Spruce Street Redevelopment Plan would not only infringe upon the mandate of the existing Repurposed Schools Committee, but it would also take away the opportunity for the voices of this community to be heard. We oppose this Resolution and hope that the Board will not vote to approve to this measure.

**Director Marois** received comments from several residents about how much they are enjoying the new Sprayground.

**Director Dougan** read a communication from **Leslie Frey**, 30 Florence Street, President of the East Side Neighborhood Blockwatch. She is in support of the Resolution to support our first responders. Their job has become increasing more difficult and there has been an overall lack of respect in our society and in our community. Our first responders put their lives on the line every day. They are often placed in very difficult circumstances with only seconds to make a decision on how to respond. She is also very concerned with quality of life issues here in town. There is lot of litter, cars parked on front lawns and loud parties at all hours. This seems to stem from a lack of respect and needs to change. She feels the Board of Directors should review and update current ordinances concerning quality of life issues so that we can return to having some quality of life in our town and hopefully get back our City of Village Charm!

**Mayor Moran** congratulated Ansaldi Construction on winning this year’s Little League Championship. Their manager and head coach is our Assistant Town Attorney, Tim O’Neil and this is his first championship trophy after years and years of coaching in this community.
6. REPORTS.

A. Manager’s Report

1. Update tax collections FY20/21 (Kim Lord)

**General Manager Shanley** stated Director of Finance Kim Lord is here to provide an update on tax collections so far this year.

**Ms. Lord** stated that the Board of Directors voted to extend this year’s tax deadline due to the pandemic, which allows all Manchester taxpayers, with the exception of escrow agencies, to pay their July 1, 2020 taxes by October 1, 2020 with no interest penalty. July collections this year were about 75% of last July’s collections. Last year’s August tax collections totaled $8.7M. This year’s August tax collections were $16.5M, which shows taxpayers are taking advantage of the deferment approved by the Board of Directors in April. The Town still appears to be on track to meet our budgeted tax collection rate for the fiscal year.

To help encourage on-line payments this year, we waived the convenience fee for online motor vehicle tax payments. We wanted to make it as easy as possible for residents to pay online to help avoid in person visits to Town Hall, which was in accordance with Governor Lamont’s Phase II reopening guidelines.

Taxpayer feedback to the motor vehicle fee waiver has been overwhelmingly positive. The fee waiver helped to reduce foot-traffic in Town Hall and has made online payment convenient and affordable. A cost-benefit analysis of absorbing the cost of credit card fees for online motor vehicle tax payments is ongoing, and a report will be provided to Board at the end of FY21.

Tax collection deposits for the first week of August 2020 were $9,258,391, compared to the first week of August 2019 which had $6,772,179 in deposits. This differential of $2.5 million dollars in the week after the regular due date indicates that taxpayers are using the deferment program, but taxes are still getting paid. Once the deferment period ends in October, we will again analyze collection trends, but anticipate that budgeted current-year tax collections will be met or exceeded by the end of this fiscal year.

It is important to note that once the deferment ends on October 1st, the interest penalty becomes retroactive to July 1, 2020, which means payments received on or after October 2nd will be assessed a late payment penalty of 6%. The statutory interest rate for municipal taxes is 1.5% per month back to the original due date, and the tax collector has no authority to waive interest for any reason. A press release will be issued in September with this information. We will also post this information on the Town’s website and work with Communications Director Brianna Smith to notify taxpayers on the Town’s social media accounts.

Throughout the summer, the tax office staff worked primarily in Town Hall with staff working from home only when necessary. We also had a recreation department employee, Ben Dubois, who has acted as a customer concierge for Town Hall. He greeted taxpayers at the door and triaged foot traffic inside Town Hall. We followed all social distancing guidelines and only allowed two people in the tax office at one time. Overall, the public was very understanding and pleasant.

**Vice Chair Jones** appreciates the efforts to ensure our residents know what the consequences are of missing the October 1st deadline. It is so important to communicate this as effectively as possible to our residents.

B. Other Reports. NONE.
7. PRESENTATION OF BID WAIVER REQUESTS.

A. Fresh Start Pallet Products.

General Manager Shanley stated the cost estimate for rebuilding various raised beds on Spruce Street at the Office of Neighborhood and Families comes in slightly over our bid limit. This particular vendor meets the mission of the Office of Neighborhood and Families because they employ socially marginalized people. Because of the nature of the work that they do and the nature of employees that they hire, we are asking for the Board of Directors to approve this bid waiver.

8. PUBLIC HEARINGS (formally advertised).

A. Appropriations to Special Projects as follows:

1. Manchester Police Department Training Account ............................................. $3,750 to be funded by reimbursement from Community Health Resources, Inc. for multiple health training classes to provide mental health services to various groups which is gratefully acknowledged and accepted.

2. WORK_SPACE Miscellaneous Revenue Account ......................................... $12,000 to be funded by a Small Arts Grant for the Veterans Art of All Kinds and Perspectives of a Pandemic art exhibits.

3. School Readiness Grant COVID Summer Funds FY21 .................................. $31,233 to be funded by the State of Connecticut Office of Early Childhood for 40 reduced rate, quality preschool spaces to Manchester residents ages 3 and 4 that meet income qualifications at Manchester Early Learning Center.

4. WORK_SPACE Miscellaneous Revenue Account ......................................... $950 to be funded by donations received from Elks Lodge 1893 in memory of Navy veteran Ray Martins ($850) and the Manchester Veterans Council ($100) for creation of 100 art tote bags for Veterans which are gratefully acknowledged and accepted.

5. FEMA Assistance to Firefighters Grant .................................................... $49,428 for the purchase of fitness and strength conditioning equipment for each of the five fire stations.

6. Human Services Donation Account - 2020 Back-to-School Program .............. $7,179 to be funded by donations to procure gift cards for eligible Manchester families to purchase appropriate supplies for their school aged children which are gratefully acknowledged and accepted.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments.

Director Dougan commented on Item 8A2. WORK_SPACE is doing a great thing for the Veterans. They are also putting together art kits for Veterans. For item 8A5, she understands there is a local share and asked where that comes from.

General Manager Shanley explained the local share comes from the Fire Fund. Leadership of the Fire Department has been pretty successful over the years in getting Assistance to Firefighter Grants for everything from breathing equipment to strengthening equipment.

There being no further comments, Mayor Moran closed the public hearing on the above items.
B. Appropriation to Fire District Reserve Fund ........................................................... $1,100 with subsequent allocation to FR 435 Paramedic Donations to be funded by donations to the Paramedic Fund in appreciation of services rendered by members of the department, which are gratefully acknowledged and accepted.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

C. Appropriation to General Fund .............................................................................. $60,000 for the purchase of three (3) detectives vehicles, to be funded by police private duty fund.

General Manager Shanley explained that when police department employees are hired by the private sector, they are paid through this fund. There are a number of fees paid, including a fee for vehicles. When you see a police cruiser on the scene, the private sector is paying for that vehicle to be there. We have used the fund from time to time to replace vehicles.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

D. 1. Appropriation to Capital Improvement Reserve – Charter Oak Handball Courts .................................................................................................................. $100,000 to be funded by an Urban Act Grant through the Connecticut Department of Energy and Environmental Protection to renovate and enhance the existing handball courts at Charter Oak Park.

2. Resolution authorizing Scott Shanley to sign the Personal Services Agreement and any associated agreements between the State of Connecticut and the Town of Manchester for the Charter Oak Handball Courts Renovation project.

General Manager Shanley explained that part of the handball court where the expansion will be crossed into the State of Connecticut right of way so we had to go through the right of way process in order to achieve this.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

E. 1. Appropriation to Capital Improvement Reserve – Hartford Road and Bidwell Street Shared Use Path ................................................................. $834,600 to be funded by the Department of Transportation through the State’s Local Transportation Capital Improvement Program (LOTCIP) to construct an off-road shared use path on Hartford Road and Bidwell Street.

2. Resolution authorizing Scott Shanley to sign the Project Authorization Letter and any associated agreements between the State of Connecticut and the Town of Manchester for the Hartford Road and Bidwell Street Shared Use Path project.
General Manager Shanley explained this is a long-awaited project designed in conjunction with the Hartford Road culvert bridge currently being replaced. The idea is to separate and create bike trail connectivity to keep it off the road. LOTCIP funds are federal funds that become State funds. This is an exciting and long awaited improvement to link between Hartford Road and Bidwell Street.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments.

Director Bergin asked if the existing sidewalks from Bidwell Street through Hartford Road will be torn up and new ones put in.

Mr. LaMalva, Town Engineer, stated the path is proposed on the south side of the road. The existing sidewalk on the south side will be removed. The sidewalk on the north side will remain. This is the last portion of the Greenway up to Bolton.

There being no further comments, Mayor Moran closed the public hearing on the above items.

9. CONSENT CALENDAR.

8A. Appropriations to Special Projects as follows:
   1. Manchester Police Department Training Account ............................................ $3,750 to be funded by reimbursement from Community Health Resources, Inc. for multiple health training classes to provide mental health services to various groups which is gratefully acknowledged and accepted.
   2. WORK_SPACE Miscellaneous Revenue Account ......................................... $12,000 to be funded by a Small Arts Grant for the Veterans Art of All Kinds and Perspectives of a Pandemic art exhibits.
   3. School Readiness Grant COVID Summer Funds FY21 ..................................... $31,233 to be funded by the State of Connecticut Office of Early Childhood for 40 reduced rate, quality preschool spaces to Manchester residents ages 3 and 4 that meet income qualifications at Manchester Early Learning Center.
   4. WORK_SPACE Miscellaneous Revenue Account ......................................... $950 to be funded by donations received from Elks Lodge 1893 in memory of Navy veteran Ray Martins ($850) and the Manchester Veterans Council ($100) for creation of 100 art tote bags for Veterans which are gratefully acknowledged and accepted.
   5. FEMA Assistance to Firefighters Grant ......................................................... $49,428 for the purchase of fitness and strength conditioning equipment for each of the five fire stations.
   6. Human Services Donation Account – 2020 Back-to-School Program .............. $7,179 to be funded by donations to procure gift cards for eligible Manchester families to purchase appropriate supplies for their school aged children which are gratefully acknowledged and accepted.

B. Appropriation to Fire District Reserve Fund ...................................................... $1,100 with subsequent allocation to FR 435 Paramedic Donations to be funded by donations to the Paramedic Fund in appreciation of services rendered by members

C. Appropriation to General Fund ........................................................................ $60,000 for the purchase of three (3) detectives vehicles, to be funded by police private duty fund.
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Charter Oak Handball Courts
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2. Resolution authorizing Scott Shanley to sign the Project Authorization Letter and any associated agreements between the State of Connecticut and the Town of Manchester for the Hartford Road and Bidwell Street Shared Use Path project.

Castillo/Conyers 9 Voted in Favor

10. ACTION ON ITEMS OF PUBLIC HEARING. None.

11. UNFINISHED BUSINESS.

A. TABLED - Resolution of the Board of Directors in Support of Our Emergency Responders

APPROVED - Remove item 11A from the table.

Castillo/Jones 9 Voted in Favor

Director Marois read the following:

Resolution of the Board of Directors of Manchester in Support of Our Emergency Responders

WHEREAS the public’s safety is of utmost importance to its residents, visitors, and the Board of Directors; and

WHEREAS Manchester’s emergency responders have a long record of protecting the public and saving lives; and

WHEREAS this record of service includes saving countless lives through their heroic response to a mass shooting at Hartford Distributors ten years ago; and

WHEREAS emergency responders are required to perform dangerous tasks that, at times, put their own lives at risk for the safety and betterment of the community; and

WHEREAS Manchester is a growing community that will require additional resources to improve the safety of our residents; and

WHEREAS the community deserves to live in safety, with fast response times and adequate resources dedicated to severe crime events; and
WHEREAS severe and life-threatening crimes need immediate action with ample resources;

NOW, THEREFORE, BE IT RESOLVED that the Manchester Board of Directors expresses its appreciation for Manchester’s emergency responders and commits to the safety of our residents; and

BE IT FURTHER RESOLVED the Board of Directors of the Town of Manchester commits to hiring and retaining an adequate number of emergency responders to quickly respond to severe crimes; and

BE IT FURTHER RESOLVED the Board of Directors of the Town of Manchester supports fully funding our emergency response departments in order to recruit and retain adequate emergency personnel to respond to severe crimes, and to provide adequate levels of service for a growing community; and

BE IT FURTHER RESOLVED the Board of Directors of the Town of Manchester supports fully funding emergency response departments, in order to purchase and maintain proper equipment and resources that are necessary to the prevention and resolution of severe and life-threatening crimes.

Director Bergin asked for clarification of who the term “emergency responders” refers to, as it is not defined in the Resolution. It seems to be focused on crime, which would imply the Police Department.

Director Marois stated “emergency responders” refers to Police and Fire Departments. The Resolution was proposed on the ten year anniversary of the mass shooting at Hartford Distributors, Inc. Unfortunately, there are events where severe crimes are taking place and we need adequate resources in order to respond to them, to keep our community safe. He doesn’t want to put our community at risk by not having those resources available.

Director Bergin stated the Resolution makes two references to fully funding, one reference to hiring personnel and another to purchasing equipment and resources. He is unclear if this Resolution provides additional funding to our public safety departments.

Director Marois stated it would hold the Board of Directors accountable if the departments requested additional responders in order to meet their needs.

Director Bergin asked Attorney Sullivan if a Resolution can be passed if it encumbers future votes by the Board of Directors. He asked if the references to hiring personnel and providing funding are binding on future Board of Directors votes to fund our public safety departments.

Attorney Sullivan stated the Board of Directors term is for two years and it is common law that one Board of Directors cannot define a future Board of Directors. The only way a future Board can be bound financially is through a bond referendum. This particular Resolution is not a commitment to spend a set amount of money.

Director Bergin then asked if this Resolution was in effect when we adopted a 0% tax increase budget, and the proponent of the Resolution voted against the 0% tax increase budget, would he need to change his vote to the affirmative.
Attorney Sullivan stated there was a case in the late 80’s in West Hartford where there was a proposal to pass an Ordinance to provide for no tax increase unless there was corresponding growth in the grand list. It was challenged and the State Supreme Court ruled on it and they stated West Hartford’s Charter, highly similar to Manchester’s Charter, provides an intricate budget adoption process so passing an Ordinance or Resolution would essentially tie the hands of the administration in adopting a budget. This Resolution would not be binding in a budget adoption process. It is a totally separate entity.

Director Bergin stated his opposition to the Resolution as it is written. It does not provide any funding to our public safety departments, it doesn’t have a practical or legal effect and when he thinks of all the good work that our Fire and Police Departments do, he doesn’t see this Resolution as a celebration of that work. He feels this Resolution is a disservice to their work, as it reduces it to singular events when they actually do so much more for our community.

Vice Chair Jones asked for clarification on the proposed Resolution regarding the “additional resources” referenced. She also asked for clarification on the phrase “live in safety.” She asked if it referred to de-escalation training.

Director Marois said additional resources could mean more equipment or more staff as our community grows. The phrase “live in safety” refers to the Town providing adequate equipment and personnel to respond to emergencies. This would cover any defunding of the police department, if that were to occur.

Vice Chair Jones doesn’t feel this Resolution address preventing incidents; it simply addresses responding to them. She asked who would be responsible for defining “ample resources” in the statement “severe and life-threatening crimes need immediate action with ample resources”

Director Marois stated department heads would recommend to the Board of Directors what resources they need to respond to emergencies.

Vice Chair Jones is not comfortable adopting a Resolution that refers to funding departments, as that falls within our chartered budget process. This Resolution is detrimental to our fair and impartial budgeting process. She is concerned with the Resolution as presented, as it is laced with directives and the vast majority of statements relate only to the Police Department.

Director Marois stated, as Attorney Sullivan said, we are not bound by this Resolution to provide funding. This Resolution is for all emergency responders, not just the Police Department.

Vice Chair Jones stated that while this Resolution does not legally bind us to provide funding, we are ethically and morally committing to that.

Director Marois stated it would be unethical for us not to fund Town departments enough to respond to emergencies.

Director Floyd-Cranford feels this Resolution implies that growth in Manchester’s population would increase our crime rates. Manchester has been growing for many years and the population growth has improved our Town. This Resolution speaks more to militarizing the police as opposed to humanizing heroes and badges. It does not speak about paramedics/EMTs or front line workers who put their lives on the line during this pandemic. She is concerned that this Resolution only speaks to funding for equipment, not to funding for de-escalation and other training. We cannot deduce that people coming into town will increase our crime rates. In this climate, we cannot have our residents think that we need to further militarize our police. This Resolution puts a negative connotation on our town’s growth and is imbedded with fear.
**Director Marois** stated the purpose of this Resolution is to ensure that we have enough coverage and protection for our citizens as our community grows. As there are more people within the community, then there will be more medical emergencies than there currently are because of a denser population. The point of the Resolution is to show that we will have the resources needed to keep up with a growing population.

**Secretary Castillo** asked Director Marois about his earlier statement mentioning defunding the police department. No one on the Board of Directors has talked about defunding the police. This Board has always supported our Fire and Police Departments.

**Mayor Moran** stated he was on the Board of Directors when the Hartford Distributors, Inc. shooting occurred, and saw the heroic efforts of our Police and Fire Departments. We will never forget those lives that were lost. We live in a world of social media where people sit behind a keyboard and make comments about others. He saw a comment recently that implied tabling this item meant that he does not care about first responders in our community. Every time he sees an emergency response vehicle, he is reminded of February 14, 2020 when his daughter had pulmonary arrest. She lived another 4 years because of the heroic efforts made by first responders and ICU staff. He and his family will always be grateful for that. All of our emergency responders are important and we should be grateful for them every day. Tabling something doesn’t mean that we don’t care about first responders. He will be forever grateful for the Manchester Fire and Police Departments for the evening they helped save his daughter’s life. We should be grateful to all emergency responders every day but that is not what this Resolution talks about. He noted “severe crime” is written seven times within this Resolution and he doesn’t feel that talks about support for our first responders. He doesn’t believe that funding or defunding should be part of any Resolution. We have a budget process for that, and he has supported the budgets of our Police and Fire Departments within those budgets. The way this Resolution was written, although the intent was to thank our first responders, shortchanges all the other responders besides the police. It is not written in a way that represents all our emergency responders.

**Director Schain** offered the following substitute resolution:

**Resolution of the Board of Directors of Manchester in Support of Our First Responders**

WHEREAS the public’s health and safety is of utmost importance to the Town of Manchester; and

WHEREAS Manchester’s first responders - our police, fire/emergency medical personnel - have a long record of serving the public; and

WHEREAS these services include saving lives and providing support and assistance to our residents on a daily basis; and

WHEREAS our first responders are meeting the challenge of the current public health crisis and continuing their mission to serve and protect Manchester residents; and

WHEREAS the role and nature of a first responder must evolve as the population of our community changes; and

WHEREAS truly serving and protecting all of our residents requires a very real commitment to conduct that is free of racial discrimination, and other biases; and

WHEREAS all members of our community should expect to have services provided by first responders that show no racial or ethnic bias and are delivered with appropriate response times, adequate levels of response, and with sufficient resources dedicated to protecting the public.
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Town of Manchester recognizes and expresses its appreciation for the work, service, and commitment of our town’s first responders, and to the work yet to come, and that the Board of Directors commits to honoring this by:

• Supporting our police and fire departments with the resources necessary to meet the broad safety and health needs of our diverse community - including for training, equipment, and other needs;

• Strengthening steps to build greater diversity among the ranks of our police, fire, and emergency medical responders, so as to better reflect the population of our town; and

• Honoring good faith negotiations through collective bargaining with first responders around competitive wages, and health and pension benefits.

APPROVED - Motion for a brief recess at 9:15 p.m. to review the substitute resolution.

Conyers/Marois 9 Voted in Favor

Mayor Moran called the meeting to order at 9:25 p.m.

Director Dougan thanked Director Marois for bringing forward a Resolution in support of our emergency responders, on the 10th anniversary of the HDI shooting. His emotion in response to that event may have influenced the wording in the Resolution, but she believes his support is for all responders, not just the police. She asked for clarification on the phrase “the role and nature of a first responder must evolve as the population of our community changes.”

Director Schain explained there is no doubt that our community is growing and our population is becoming more diverse. Our first responders need to be able to address new challenges as they arise, in sensitive and effective ways. New approaches may be needed in public safety given our changing culture, (de-escalation, mental health needs, substance abuse issues, etc.).

Director Dougan suggested changing the phrase “serving the public” to “serving the public well.”

APPROVED - Amendment to Substitute Resolution of the Board of Directors of Manchester in Support of Our First Responders, to add the word “well” to the second whereas (as noted below).

WHEREAS Manchester’s first responders - our police, fire/emergency medical personnel - have a long record of serving the public well; and

Conyers/Marois 9 Voted in Favor

Director Conyers thanked Director Marois for starting this conversation. The intent of the initial Resolution was to show support for our first responders and also to recognize the bravery of those who responded to the HDI shooting, on the 10th anniversary of that tragic event.

APPROVED - Substitute Resolution of the Board of Directors of Manchester in Support of Our First Responders

Schain/Dougan 9 Voted in Favor
12. NEW BUSINESS.

**APPROVED** - Motion to suspend the rules to change the order of items 12 A, B, C, D, E to 12 A, D, E, C, B.

**Castillo/Schain**

8 Voted in Favor
(Director Marois opposed)

A. Flag policy.

**Mayor Moran** stated there have been questions over the past few years surrounding the Town’s flag policy. Assistant Town Attorney John Sullivan is here to explain the policy.

**Attorney Sullivan** proposed a draft flag policy for Manchester in response to some concerns about what flags can be displayed. The Rainbow Flag was flown in Manchester in June of 2019 and again in June of 2020. Questions have arisen whether (1) such a display of the Rainbow Flag, which represents specific groups, violated any law as the group’s flag is not the standard of any US or foreign government, or a branch of the US Armed Forces; and (2) whether other similar groups had a right to fly their own flag on the Town taxpayer funded flagpole. Historically, the three flag poles exclusively displayed the United States Flag on the center pole, the State of Connecticut Flag on the left pole, and the Town of Manchester Flag on the right pole. He stated any type of flag can be flown as long as it is not hateful or violent.

There are two types of analysis under the First Amendment. Government speech on a Government Flag pole is controlled by the Town government. Any flag displayed on a Town flagpole is the speech of the Town of Manchester. In a Supreme Court case in 2015, the Walker case in Texas, private groups could put their design and logo on license plates. The Sons of Confederate Veterans who fought in the Civil War wanted to put their logo on a license plate along with a Confederate Flag and Texas said no. It went to Circuit Court and then to the U.S. Supreme Court who said that the State government controlled it. He discussed other court cases on this issue.

Our concern is to save the Town from any financial liability. He drafted a policy and recommended the Board of Directors, or perhaps a subcommittee, review the policy before implementing it. Manchester does have a policy for banners hung across Main Street. Consideration may be given to following the banner policy for the display of flags. Consideration should be given to who makes the final decision about what flags are displayed, whether it be a subcommittee, the General Manager’s office or the Board of Directors. The easiest way to say nothing is to keep strictly government flags, the U.S. flag in the middle, State flag and Town of Manchester flags.

**Mayor Moran** likes the idea of putting together a subcommittee to work with Attorney Sullivan on this issue to come up with a recommendation before the end of the year. He and Director Dougan will work on forming a subcommittee.

**Vice Chair Jones** asked whether or not the Board of Education would need to adopt a similar policy for school buildings. She also asked if passing a flag policy would impact other flagpoles in Town.

**Attorney Sullivan** stated the duty to educate students lies with the State. Strictly municipal matters are bound by Charter provisions. If the Town owns the schools, we can give control to the Board of Education to determine what to do with regard to flags. A denial for hanging a flag should be something for the Board of Directors to do in a public meeting.
**Director Bergin** stated the policy would create a process to fly commemorative and organizational flags but there are Town owned properties and buildings that may fly other flags. There are flag poles at the Manchester Country Club and they would be inadvertently restricted by this policy. There should be an inventory of flags on Town properties. He asked what the applicability is of non-profit flags and whether or not that would fall under this policy.

**Attorney Sullivan** stated the Manchester Country Club is under a lease with the Town, similar to the Board of Education, and could make their own decisions.

**Director Dougan** wondered what the distinction is between the banner Downtown and the flag poles. She suggested putting questions together for the subcommittee to discuss.

**Attorney Sullivan** stated the banner policy was adopted about ten years ago. He and Attorney Barry will look into any questions raised by the Board of Directors and/or subcommittee.

D. Mission of Land Acquisition and Historic Property Investment Committee/Status/Proposal.

**General Manager Shanley** explained that in 2016, taxpayers approved a bond issue of $4M for Land Acquisition and Historic Facility Improvements. At the time, the Board of Directors suggested using approximately $3M for open space and $1M for historic properties but the current Board is not held to those amounts. He asked Director of Planning and Economic Development Gary Anderson to provide more details.

**Mr. Anderson** stated the Land Acquisition and Historic Property Investment Committee meets as needed to discuss properties of interest and then bring it before the Board of Directors. They have focused more on open space properties available to the Town. Directors Dougan and Schain are on this committee.

**General Manager Shanley** explained this is an advisory body designed to review and prioritize requests for funding for open space and historic building investment and make recommendations to the Board of Directors for appropriation of funds. The Manchester Land Conservation Trust is interested in purchasing the Lombardo property which is 102 acres, and have negotiated a price of $1.7M. They have obtained a State of Connecticut DEEP grant for $300K. The committee recommends moving forward with this purchase. Malcolm Barlow, President of Manchester Land Trust, is here to provide details of the property.

**Mr. Barlow** reviewed details of the 2016 referendum which allowed the Town to acquire open space and improve historic Town buildings. He explained that the Lombardo Farm is 102 acres and consists of field, forest, pond and vernal pools. This Farm is the largest privately owned parcel of open space left in Manchester. It is rolling land, with 2,015 feet of Hillstown Road frontage, and 473 feet more on Bush Hill Road. The Farm is contiguous to the Land Trust’s 75-acre Bush Hill Preserve. This acquisition would preserve 177-acres as open space. The Trust also holds title to four other preserves in the immediate area of this property, including the Alba Pavan Wildlife Preserve, a bird and animal sanctuary acquired this past winter through a grant from The Audubon Society. The Land Acquisition and Historic Investment Committee met and unanimously approved this acquisition in June.

Mr. Barlow reviewed Manchester Land Conservation Trust’s previous collaborations with the Town including Case Mountain, Salters Pond, Cheney Rail Trail, Risley Reservoir, Bush Hill Road Farm, Buckland Pond and Tam Road Parcel. The bond fund has a remaining balance of $2.9M, and the total negotiated purchase price of this property is $1.7M. The Land Trust has spent $40K for surveys, studies and appraisals of this property to date. They have obtained a State grant for $300K and have received donations from Hartford Foundation, Bafflin Foundation and (expected) private donations totaling $400K.
They cannot purchase this property without help from the Town and are asking for the remaining $1M from the Town’s open-space fund for this acquisition. There is a 12/31/2020 deadline for purchase of the property, but they may be able to obtain an extension if needed to obtain necessary funding.

If this acquisition is approved by the Board of Directors, the Land Trust will maintain the total preserve, at no cost in the Town’s budget. There is no plan to put any buildings on this property, as it is beautiful the way it is. They anticipate getting the same conservation easement on this property as they have on the Botti property. The full preserve of 177 acres (Lombardo Farm and Bush Hill Preserve) will remain open to the community for passive recreation, including hiking, 5K and 10K cross country racing, bird watching, picnics, the Library’s Story Trail, Scouting, science research, nonprofit farming, and more.

**APPROVED** - Motion to suspend the rules to conduct business after 11:00 p.m.

**Vice Chair Jones/Bergin**

9 Voted in Favor

**Director Schain** thanked Mr. Barlow for the overview and for the Manchester Land Trust’s many collaborative efforts with the Town. It is clear that the Manchester Land Trust is doing great work that clearly benefits our Town and makes Manchester a great place to live. This property would be a great addition to our open space holdings. He asked General Manager Shanley to explain the process for obtaining the funds.

**General Manager Shanley** stated if the Board of Directors approves this request, the next time we sell bonds we would add $1M to the bond sale. This is the same process we use for roads and schools.

**Ms. Lord**, Director of Finance, stated we have bonded for $2M of the $4M so far.

**Mayor Moran** thanked Mr. Barlow for the passionate work of the Manchester Land Trust.

**E. Amendment to the Repurposed Schools Committee Resolution.**

**Director Bergin** stated he is one of the 4 members of the Board of Directors who serves on the Repurposed Schools Committee. When they were drafting and approving the Resolution, they discussed having a 2/3 majority when voting. In accepting the amendment and codifying the Resolution, it has been applied to all motions before the committee whether it is to set a meeting time or approve minutes. In the era of COVID-19, we have been challenged to have full membership in attendance at meetings, which prevents achieving 2/3 vote. The leadership team of the committee has expressed a desire to further consider voting processes. He suggests tabling the item this evening to allow them to think more comprehensively about any changes they would like to make to the Resolution and make a recommendation for our next meeting.

**TABLED** - E. Amendment to the Repurposed Schools Committee Resolution.

**Bergin/ Conyers**

9 Voted in Favor

**C. Discussion: RDA mission.**

**General Manager Shanley** explained Manchester’s Charter references the State Statute as to what the redevelopment agency’s authorities are. The RDA was originally 5 members and met very infrequently because they did not have a redevelopment area to focus on. A redevelopment area is defined by Statute as an area that has deteriorated, deteriorating, substandard or detrimental to the safety, health, morals or welfare of the community. It may consist partly or wholly of vacant unimproved land, and may include
structures not themselves substandard or insanitary. It is very specific about public policy and issues to address for the preservation of public health, safety, crime prevention, correction, prosecution, punishment of juvenile delinquency etc. Sections 8-124 and 125 define the mission of a redevelopment agency. It is primarily to develop a plan for properties that are determined to be in this condition. The Board of Directors decided to make the RDA 13 members but voted approximately 2 years ago to reduce the number of members. The RDA pushed back on that, so the Board of Directors decided to keep 13. At that time, a decision was made that as vacancies occurred the size of the RDA would decrease because the responsibilities of the RDA have changed now that a development agreement has been reached for the Parkade. In order to accommodate that, the RDA changed its rules so that a quorum is a majority of the membership that is seated, so that as the number of members drops they don’t run into a quorum problem. General Manager Shanley provided a current membership list to the Board of Directors.

**Mr. Anderson** stated the focus of the RDA over the last several years has been development of the Broad Street area. It was challenging to meet the definition of a deteriorating area in the redevelopment plan. There is still some work to do in the Broad Street area and some smaller objectives, including what to do with the Nichols’ property and connecting the multiuse trail across Broad Street to the Parkade development. It is defined pretty closely in the Statutes in terms of what qualifies as a redevelopment plan. The RDA has discussed its intent and what will come next after Broad Street. The Board of Directors gives the RDA its objectives.

**Director Bergin** would be interested in hearing from the Planning Department on what other prospective areas would benefit from the attention of the RDA.

**Mr. Anderson** stated there aren’t a lot of areas in Manchester that fit into State Statute requirements for a redevelopment plan. There are areas that need attention but there are other Boards and Commissions and Town staff to do that work.

**Mayor Moran** asked if the Board of Directors could give the RDA a new charge.

**General Manager Shanley** stated there would have to be an area identified that would meet the criteria under Sections 8-124 and 8-125 of the State Statute.

**Mr. Anderson** stated a redevelopment agency is tied to a redevelopment or urban renewal plan under State Statute, which is very limiting on what redevelopment can be.

**Director Conyers** asked what the Nichols’ property is.

**General Manager Shanley** stated the Nichols’ property is the site of the International Tire building that was collapsing/contaminated. The Town took the property by tax lien and took the buildings down. The site is now two vacant parcels. It is technically not part of the redevelopment plan but it would be very helpful to have the RDA members consulting.

**Mr. Anderson** stated the development of the Nichols’ property is in the redevelopment plan as an objective. We are in mediation on this.

**Director Dougan** stated there are only ten members of the RDA according to the list provided to the Board of Directors. She asked if a redevelopment plan can be for a single building or if it is usually a broader area.

**General Manager Shanley** explained the number of people on the RDA is determined by the Board of Directors. What constitutes a quorum with the RDA changes as the number of members reduces when
terms expire or people resign. A redevelopment plan is usually broader than one building. We have a number of tools in Manchester, including the Economic Development Commission and Town staff, to help redevelop areas or buildings in Town. We needed the RDA for the Parkade because a redevelopment plan included purchasing property, tearing down buildings, improving roads, changing zoning, etc.

Vice Chair Jones asked what the RDA’s role would be in redeveloping the Nichols’ property and whether or not another body could take that on.

Mr. Anderson stated the RDA was involved in recommending to the Board of Directors expenditures in purchasing that site, tearing down the buildings and obtaining a grant through the State. There have been private entities that have expressed interest in the site, which the RDA has been involved with. Redevelopment of this site is similar to the Parkade redevelopment but on a much smaller scale. The RDA was the appropriate tool to use because of the condition of that area. The way that the redevelopment plan is written and because it was extended, it is still under the purview of the RDA and they are the appropriate body to redevelop that site.

B. RDA Spruce Street Redevelopment Plan (as presented by Director Marois).

Director Marois proposed the following:

RDA Spruce Street Redevelopment Plan Resolution

This board believes that encouraging economic growth in Manchester benefits all citizens,

And that Manchester continuously strives for economic improvement to create benefits for all citizens,

That some parts of Manchester, like the neighborhoods nearest Spruce Street, have significantly higher poverty rates than other parts of town,

That vacancy tends to contribute to poverty,

And that the Town of Manchester owns and operates the largest underused/vacant property in this area in the former Nathan Hale Elementary school building,

And that many individuals living in the Nathan Hale neighborhood experience poverty, thus experiencing disadvantages and less opportunity,

And that Board of Directors is committed to urgently working on policy matters which may improve the lives of all citizens, but especially those that have experienced negative impacts from racism or a history of negative public policies,

And the Board recognizes the recent success of the Redevelopment Agency in bringing private investment to the long-vacant Broad Street area, completing its 2008 charge from the Board of Directors,

And that Board believes bringing jobs and private investment to the vacant Nathan Hale school building may lower poverty and benefit taxpayers,

Be it Resolved that the Board of Directors requests that the Redevelopment Agency develop a plan for the redevelopment of Spruce Street, centered on seeking private investment in the Nathan Hale School building, which includes,
Market survey of industries that will bring at minimum living wage jobs, market rate housing, while maintaining a ‘civic use’ option for part of the site.

Review of zoning policy, other vacant or blighted properties on Spruce Street and make recommendations on other public policy plans which may benefit the area.

The RDA shall provide its initial report to the Board by April 1st 2021.

**Director Marois** would like to amend the resolution to change the Redevelopment Agency to the Economic Development Commission.

**General Manager Shanley** stated the Economic Development Commission (EDC) is a good tool to address some of these issues with the exception of the specifics on Nathan Hale School because a different body has been charged to make recommendations on that.

**Director Marois** asked if the EDC could focus primarily on the economic standpoint of the area and work in conjunction with the Repurposed Schools Committee.

**General Manager Shanley** explained the specific charge of the Repurposed Schools Committee is to identify what to do with the vacant schools, but they can consult with the EDC. The other items in the proposed Resolution would be a good charge for the EDC and staff could help them develop a plan for that area.

**Mayor Moran** suggested we table this item and come back to it for more discussion to get a clearer view for us before we approve it.

**Director Marois** would be happy to discuss it further but feels it is a top priority. This neighborhood hasn’t had as many opportunities as other parts of Manchester have. This area of Town has a 32% poverty rate whereas the average poverty rate in the rest of Manchester is 5%. Economic growth is the best thing we can do to help this community.

**Vice Chair Jones** asked Director Marois, who currently sits on the Repurposed Schools Committee, if this idea was shared with the members or the leadership of the committee before proposing it to the Board of Directors.

**Director Marois** said he did not share this idea with the Repurposed Schools Committee prior to this meeting.

**Vice Chair Jones** sees this as an attempt to usurp the responsibility that has been given to the Repurposed Schools Committee, especially in regard to Nathan Hale School. She doesn’t feel the Board of Directors should offer this to either the EDC or the RDA. She asked if Director Marois recalled what his vote was on expanding the Repurposed Schools Committee to ensure representation from all the neighborhoods that were affected by school closures.

**Director Marois** stated he voted in favor of expanding the Repurposed Schools Committee. He is not trying to exclude anyone from the process to develop the Spruce Street area. This Resolution encompasses more than just the Nathan Hale School; it is about redevelopment of the entire Spruce Street area.

**Vice Chair Jones** doesn’t recall any concerns being expressed about the work of the Repurposed Schools Committee prior to the proposed Resolution.
Director Marois stated there is an opportunity to redevelop this area and it is time sensitive. He doesn’t feel that asking the RDA or EDC to help out with the economics of that area is a bad thing or undermines the mission of the Repurposed Schools Committee. He is not questioning the operation of the committee; he is proposing that more people get involved in helping this lower poverty rate area in Manchester.

Vice Chair Jones stated this Resolution, as presented, precludes working hand in hand. It directly conflicts with the charge given to the Repurposed Schools Committee. She would be interested if the Resolution were amended to allow the EDC or RDA to address some of the other issues in that neighborhood and that it would be in partnership with the Repurposed Schools Committee.

Director Marois is not trying to take away any power from the Repurposed Schools Committee. The RDA just brought in $185M investment to Manchester and is in the process of bringing in 300 permanent jobs. There is a lot of talent and experience on the RDA that could be of benefit to this area of Town.

FAILED - Amend resolution to change Redevelopment Agency to Economic Development Commission.

Marois/Dougan 4 Voted in Favor
5 Opposed

Director Dougan appreciates the Resolution Director Marois has presented. She drove on Spruce Street twice a day for many years. Spruce Street used to be part of her evening walk, up Main Street and down Spruce Street. It is hard to plant an idea for that neighborhood unless the people in that area are a part of it. The Repurposed Schools Committee needs time to work on that. Director Marois has a good point that this area can be something very special but she feels it is too early to say we need the EDC or RDA to help with development of that area.

Director Marois explained that the heart of the Resolution is to help that community as much as possible. He relates it to something he read the other day about when one part of your body suffers, than every part of your body suffers. He started thinking about what areas of Manchester could use more attention and noted the high poverty rate in the Spruce Street neighborhood. We need to work on this entire area, not just Nathan Hale School. Economic growth is the key to success and lack of economic growth can lead to poverty. If we can change that, we can make a difference in people’s lives. There is great opportunity for economic growth in the Spruce Street area.

Director Floyd-Cranford lived on Spruce Street in 1985 and has always had a love for that area. When she became a Board member in 2017, she championed for that area as needing services. Some of us on the current Board pushed for a voting district to be put back into this neighborhood. When the curfew came up, we knew that members of that community would have been sorely disproportionately disadvantaged and over policed if the curfew had been approved. We were looking out for that community. Residents of that neighborhood have come before the Board of Directors on many occasions to request that there be more resources for them, with community input. On the Repurposed Schools Committee, we often hear that the community should have input. When people say that they have vested interest in improving communities with low income marginalized people, sometimes there are opportunities to capitalize on those residents under the guise of helping them. Across the country, we see people get their hopes up for resources coming to their communities but often times businesses come and rent escalates to the point where those who live in the community can no longer afford to live there. Local residents don’t always see the benefits of economic development to their communities. That is why it is imperative that we continue the process that we are going through now. We don’t need two sets of eyes working on Nathan Hale School. Let the residents who have been in that community for 50 years have a voice at the table. We need to be careful not to move the current residents out of that community, and
need to ensure the voices of the people who live in that community are heard. You need to bring things into the community that will really help the residents in that community. If you’re talking about low income, then you need to bring literacy programs and job training programs into that community. We can do that by having community residents sit at that table and help make the decisions. The Repurposed Schools Committee should be the only entity looking at what happens to Nathan Hale School, because we have the voices of that community at the table.

**Director Conyers** asked if the EDC or RDA is involved in the economic development of this area if they could present any possible plans to the Repurposed Schools Committee for their consideration and recommendations.

**General Manager Shanley** stated that would be up to the leadership of the Repurposed Schools Committee. He would encourage the Repurposed Schools Committee to consult with whoever is interested in developing this area, whether it is the EDC or RDA.

**Director Bergin** appreciates and aligns himself with Director Floyd-Cranford’s comments. He feels this Resolution is in conflict with the charge of the Repurposed Schools Committee. He doesn’t disagree with the premise of looking at ways that the Town can give impoverished areas more attention and support. Poverty in Manchester is not exclusive to Spruce Street. It sounds like there is a lot of interest from Board members in supporting communities in need but he doesn’t see a path forward on this specific Resolution.

**Mayor Moran** was on the Board of Directors when Nathan Hale School was closed, and he voted against it. We did not allow that neighborhood to have a say in that decision. Nathan Hale School was a staple in that neighborhood. We just charged a committee to look at repurposing schools and the first school to look at is Nathan Hale School. Let’s take a step back and let them do their work. Let the residents in the neighborhoods with closed schools have their voices heard. He is not in favor of this Resolution.

**FAILED - RDA Spruce Street Redevelopment Plan Resolution**

<table>
<thead>
<tr>
<th>1 Vote in Favor</th>
<th>8 Opposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marois/Conyers</td>
<td></td>
</tr>
</tbody>
</table>

13. **COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.**

**Director Conyers** would like Superintendent Geary to provide an update on how schools are doing since reopening.

**Secretary Castillo** would like an update on declaring Juneteenth a Town holiday.

**General Manager Shanley** stated calculations were done to estimate the cost of adding a holiday. The cost for employees not working that day would be approximately $110K and estimated overtime costs related to a holiday are estimated at $60-70K. All Town holidays have to be collectively bargained.

**Secretary Castillo** would like to discuss this further at the October Board meeting.

14. **ADJOURNMENT.**

The meeting was adjourned until the October 6, 2020 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.
Adjournment: 12:15 a.m.

Bergin/Conyers 9 Voted in Favor

Igl

APPROVED: ATTEST:

____________________________________
Secretary, Manchester Board of Directors
Update on Opening of School

2020-21
# Data Tracking

## Leading and secondary indicators of COVID-19 infection levels

<table>
<thead>
<tr>
<th>Risk Level</th>
<th>Leading Indicator</th>
<th>Secondary Indicators</th>
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</thead>
<tbody>
<tr>
<td>Low: Favors more in-person learning</td>
<td>New COVID-19 cases per 100,000 population per day (7-day average)</td>
<td>&lt;10</td>
</tr>
<tr>
<td></td>
<td>Percent test positivity (7-day average)</td>
<td>Trending down to flat</td>
</tr>
<tr>
<td></td>
<td>New COVID-19 hospitalizations per 100,000 population per day (7-day average)</td>
<td>No statistically significant changes</td>
</tr>
<tr>
<td></td>
<td>Percent COVID-like illness hospital ED visits (7-day average)</td>
<td></td>
</tr>
<tr>
<td>Moderate: Favors hybrid learning</td>
<td>10 - &lt;25</td>
<td>Trending flat to upward</td>
</tr>
<tr>
<td></td>
<td>Percent test positivity (7-day average)</td>
<td>Any statistically significant changes upward</td>
</tr>
<tr>
<td></td>
<td>New COVID-19 hospitalizations per 100,000 population per day (7-day average)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Percent COVID-like illness hospital ED visits (7-day average)</td>
<td></td>
</tr>
<tr>
<td>High: Favors remote learning</td>
<td>25+</td>
<td>Trending upward</td>
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<tr>
<td></td>
<td>Percent test positivity (7-day average)</td>
<td>Consistent statistically significant changes upward</td>
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<tr>
<td></td>
<td>New COVID-19 hospitalizations per 100,000 population per day (7-day average)</td>
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</tr>
<tr>
<td></td>
<td>Percent COVID-like illness hospital ED visits (7-day average)</td>
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<table>
<thead>
<tr>
<th>Location</th>
<th>New COVID cases per 100,000 population per day (7 day average)</th>
<th>Number of COVID tests in the last week</th>
<th>Percent test positive</th>
<th>Time Period</th>
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<tr>
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<td>5.2</td>
<td>1521</td>
<td>1.7%</td>
<td>9/20-9/26</td>
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<tr>
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<td>3.7</td>
<td>1318</td>
<td>1.3%</td>
<td>9/13-9/19</td>
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<tr>
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<td>1195</td>
<td>2.8%</td>
<td>9/6-9/12</td>
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</table>
Data Tracking

The information provided is designed to give community members accurate data on COVID-19 cases in our schools while ensuring student and staff member privacy.

Any student or staff member who tests positive for COVID-19 will isolate at home. Anyone who was in close contact with the person who tested positive (spending 15 minutes or more within 6 feet of the person) will be notified and will need to quarantine for 14 days as well. We are also enacting this protocol in cases when a person exhibits high-risk symptoms.

Also, we notify by email all staff and parents at a school where there is a COVID-19 case after individually contacting the families of those who need to self-quarantine. This dashboard is also updated whenever information changes, with cases removed from the chart once those affected are cleared to return to school or work per CDC guidelines.
Data Tracking

Current quarantine cases

Sept. 29, 2020 -- Buckley Elementary
- One staff member self-quarantine through Oct. 10 after contact with non-MPS staff

Sept. 28, 2020: Manchester Regional Academy
- One student self-quarantine through Oct. 9 after contact with non-MPS staff

Sept. 28, 2020: Illing Middle School
- Staff member tests positive; 72 students and 2 staff self-quarantine through Oct. 8 and 9 depending on cohort. (Note -- student quarantine total was adjusted after review of contact tracing)
Data Tracking

Past quarantine cases

Sept. 21, 2020: Waddell Elementary
- Staff member tests positive; 61 students and 7 staff self-quarantine through Oct. 1 and 2 depending on cohort

Sept. 15, 2020: Waddell Elementary
- Student tests positive; 20 students and 3 staff self-quarantine through Oct. 1 and 2 depending on cohort

Sept. 11, 2020: Bowers Elementary
- Student tests positive; 6 students and 6 staff self-quarantine through Sept. 24.

Sept. 10, 2020: Manchester Middle Academy
- Student tests positive; 17 students and 6 staff self-quarantine through Sept. 23.
Presumed Positive and Confirmed Positive Cases

- Background
- Process
- Decision Making
- Communication
- Student Learning
Can my child go to school today?

Has your child or a family member been in close contact with a known positive Covid person?

Does your child or a family member have a persistent cough, or other respiratory symptoms, shortness of breath, lung congestion?

Has your child or a family member lost the ability to smell or taste?

Does your child or a family member have a fever over 100 F?

If you have answered YES to any of these questions for you or your child, your child should stay home and you should call the school absentee line.

If you answered YES to any of these questions for a member of your family, please contact the school nurse for advice prior to sending your child to school.
## Number of Learners

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Remote</td>
<td>1770</td>
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<tr>
<td>Hybrid</td>
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Change Requests > 200

*Note: We continue to move students who request to switch from remote to hybrid across all grade levels. We have stopped moving students in grades K - 4 who request to switch from hybrid to remote as those sections are full. In grades 5 - 12, we attempt to accommodate requests to move from hybrid to remote as space allows.*
Family Outreach

The form is being completed for a family who...

4,175 responses

- 80.7% answered my call (this moves you into the phone script).
- 18.2% was not reached.
- Requires translation services.
Family Outreach

- What do you want me to know about your child's personality and interests as your child's teacher?
- In thinking about the last 6 months, are there any specific experiences that have directly impacted your child and family that you would like to share?
- What are your hopes and dreams (academic, social, emotional) that you have for your student this year?
- Is there anything that you are concerned about for your child specifically?
Supplies and Materials

- Technology (ipads PK, K, 1; chromebooks 2 - 8; laptops 9-12) has been distributed to all remote and hybrid learners
- Supplies have been distributed to all hybrid and most remote learners
- Personal protective equipment (masks, hand sanitizer, desk shields, spray cleaner, wipes etc.) has been distributed to all schools / students and staff
Funding

- Coronavirus Relief Funds (state)
  - $855,575
- Elementary and Secondary School Emergency Relief Fund (ESSER Fund)
  - $1,540,381
Questions
Manchester Police Department
Inter-Office Memo

TO: Scott Shanley, General Manager
DATE: September 3, 2020

SUBJECT: Appropriation: Reimbursement for Training

Background:
The Manchester Police Department has received one check in the amount of $14,750.00 from Community Health Resources, Inc. This is a final payment as part of the MOA with Community Health Resources (CHR).

Discussion/Analysis:
The reimbursement is the result of multiple mental health training classes as a partnership with Community Health Resources to provide mental health services to various groups.

Financial Impact:
That the entire $14,750.00 be appropriated to the Manchester Police Department Training Account 41041000-6335.

Other Board/Commission Action: None

Recommendations:
Request that the funds be placed on the next Board agenda for acceptance and appropriation and deposited in the appropriate account.

Attachments:
None.

William Darby
Chief of Police

Cc: Captain Sean Grant
Captain Anthony Palombizio
Captain Daniel Parlapiano
Accounting
File
Manchester Police Department
Inter-Office Memo

TO: Scott Shanley, General Manager

DATE: September 3, 2020

SUBJECT: Appropriation: Reimbursement for Training

Background:

The Manchester Police Department has received one check in the amount of $3,750.00 from Community Health Resources, Inc.

Discussion/Analysis:

The reimbursement is the result of multiple mental health training classes as a partnership with Community Health Resources to provide mental health services to various groups.

Financial Impact:

That the entire $3,750.00 be appropriated to the Manchester Police Department Training Account 41041000-6335.

Other Board/Commission Action: None

Recommendations:

Request that the funds be placed on the next Board agenda for acceptance and appropriation and deposited in the appropriate account.

Attachments:

None.

William Darby
Chief of Police

Cc: Captain Sean Grant
    Captain Anthony Palombizio
    Captain Daniel Parlapiano
    Accounting
    File
MEMORANDUM

From: Brian Wolverton, Budget & Research Officer
To: Scott Shanley, General Manager
Re: Cheney Hall Roof & Lift Project
Date: September 17, 2020

Background

The Town of Manchester, in conjunction with the Cheney Hall Foundation, are in the contract execution phase of a joint project to re-shingle the roof and replace an interior lift (elevator) at Cheney Hall. The project was preliminarily estimated at $408,000, of which Cheney Hall Foundation is contributing $150,000 via a grant from the State of Connecticut Department of Economic & Community Development (DECD) called the Good to Great Grant (G2G). The remainder is covered by an appropriation of the bond funds overseen by the Historic Properties Commission ($160,000) along with Town contributions from existing reserves committed to Cheney Hall repairs.

Our contact at DECD, Todd Levine, recently informed us that grant payments will be provided only after funds are expended; the plan initially was to have Cheney Hall Foundation (CHF) pay the contractor their portion directly, but without the grant funds in-hand, CHF does not have the financial resources to pay the contractor in advance. In order to work around this issue, the Town may provide payment to the contractor for the grant-funded portion, and once CHF receives the grant funds, they would agree via a signed memorandum of understanding to reimburse the Town the grant portion as soon as the grant funds are received.

Recommendation

It is recommended that the Board of Directors increase the existing $160,000 appropriation for the Cheney Hall Roof & Lift Repair by $150,000, to be financed by grant funds received through the Cheney Hall Foundation.

Board Actions

Motion to increase the Cheney Hall Roof & Lift Repair project appropriation by $150,000, to be financed by grant funds received through the Cheney Hall Foundation.
Manchester Police Department
Inter-Office Memo

TO: Scott Shanley, General Manager
FROM: William Darby, Chief of Police
DATE: September 16, 2020
SUBJECT: State Asset Forfeiture Fund $3,327.80

Background:

One (1) electronic payment in the amount of $3,327.80 has been received from the Department of Emergency Services and Public Protection. Funds equaling $2,694.30 are proceeds from Manchester Patrol cases (M2018-13507 and 1900050324).

The balance of $633.50 is from investigations (1900047409 & 1900054038) conducted by the East Central Narcotics Task Force. The ECNTF is comprised of officers from Manchester, Vernon, South Windsor and Glastonbury. These ECNTF funds will be dispersed according to the equitable sharing agreement among the member towns.

Manchester’s share of funds is $2,694.30 - Manchester Patrol cases
$158.38 – Manchester’s share from ECNTF cases
$2,852.68

Discussion/Analysis:

The funds will be used for continuing narcotics investigations, equipment or training.

Financial Impact:

$2,852.68 to be deposited into the Manchester’s State Asset Forfeiture Account.

Other Board/Commission Action:

None

Recommendations:

Request that the funds be accepted by the board and deposited in the appropriate account.

Chief William Darby

Cc: Captain Sean Grant, Field Services Division
Lieutenant John Rossetti
Lisa Larose, Detective Division
Accounting Department
File
Town of Manchester Health Department  
BOD Agenda Item Request 

To: Scott Shanley, General Manager 
Cc: Kimberly Lord, Finance Director  
Brian Wolverton, Budget Office  
Joel Cox, Human Services Department, Director  
Donna Huot, Executive Assistant 

From: Jeffrey Catlett, MPH, RS, Director of Health 

Subject: October 2020 Board of Directors Agenda Item Request: 
Request to appropriate funds to the Town of Manchester Health Department, Epidemiology and Laboratory Capacity (ELC) Cooperative Agreement Grant for the funding cycle May 19, 2020 through May 17, 2021, in the amount of $127,278 

Date: September 17, 2020 

Background: 
The State of Connecticut, Department of Public Health (DPH) has inform us that as part of the Centers for Disease Control and Prevention (CDC) Epidemiology and Laboratory Capacity (ELC) Cooperative Agreement, funding in the amount of $20 million has been set aside to support local public health efforts. Funding for local public health was allocated to all 65 local health departments and districts on an equal basis. The allocation of funds is based on per-capita and poverty levels for each jurisdiction. 

This funding is intended to enhance local efforts supporting COVID-19 testing activities, surveillance, and prevention of further COVID-19 transmission. Local public health is an essential partner in the State of Connecticut’s response to COVID-19 and this funding strengthens statewide capacity to respond to the pandemic. 

Discussion/Analysis: 
The ELC Enhancing Detection Cooperative Agreement Funding is for the 30-month project period May 19, 2020 through November 17, 2022. Our ELC Enhancing Detection Cooperative Agreement LHD Total Allocation (30 months) is $318,196 with the following breakdown: 

Year One, May 19, 2020 – May 17, 2021 Annual Allocation: $127,278 
Year Two, May 18, 2021 – May 17, 2022 Annual Allocation: $127,278 
Year Three (six months), May 18, 2022 – November 17, 2022 Annual Allocation: $63,639 

Financial Impact: 
There is no financial impact to the Town budget. 

Recommendations: 
Requesting the following Board Action: 

1) Appropriation of funds to the Town of Manchester Health Department, Epidemiology and Laboratory Capacity (ELC) Cooperative Agreement Grant for the funding cycle May 19, 2020 through May 17, 2021, in the amount of $127,278.
Manchester Human Services Department

September 22, 2020

TO: Scott Shanley, General Manager
FROM: Joel Cox, Director of Human Services
CC: 
SUBJECT: Board of Directors Agenda Item

Background

The Town of Manchester continues to be the fiduciary for funds received from the State of Connecticut, Office of Early Childhood (OEC) for Child Day Care (CDC) services provided by Manchester Early Learning Center (MELC). This annual contact provides funding to support 40 full-time preschool slots, 36 full-time school age slots and 26 part-time school age slots at MELC.

Discussion/Analysis

The OEC continues to issue new contracts to fund those slots. The new contract period is from September 1, 2020 to June 30, 2021 and totals $824,873.18 in funding.

Financial Impact

There is no direct financial impact to the Town.

Recommendation

That the Board of Directors approves the appropriation of the CDC grant award in the amount of $824,873.18.
August 19, 2020

Mr. Scott Shanley
Town Manager
Town of Manchester
Town Hall, 41 Center Street
Manchester, CT 06040-5090

Subject: Letter of Intent between State of Connecticut Office of Early Childhood and Town of Manchester for Child Day Care (CDC) services

CONTRACT #: 20OECCDC01MAN
PERIOD: 09/01/2020 – 06/30/2022
AMOUNT: $824,873.18

Dear Mr. Shanley:

The Office of Early Childhood (OEC) has received permission from the Office of Policy and Management to enter into a new contract with Town of Manchester starting September 1, 2020. The anticipated total contract amount for the period 9/1/2020 – 6/30/2022 is $824,873.18. The OEC recognizes that the contract may not be fully executed by September 1, 2020. This letter shall serve as authorization from the OEC for Town of Manchester to begin work on September 1, 2020 in anticipation of execution of the new contract. Services rendered for this contract from September 1, 2020 until the contract execution date shall consist of all services detailed in the predecessor contract 18OECCDC01MAN executed between the Office of Early Childhood and Town of Manchester for similar CDC program services, unless otherwise modified or necessitated by COVID-19 or other public health emergency, with prior approval by the OEC.

In the event that the contract is executed accordingly, costs incurred by Town of Manchester on or after September 1, 2020 will be paid under the terms of the contract. In the unlikely event that the OEC fails to issue a contract for the services described herein, Town of Manchester shall be reimbursed under this letter of intent for the services articulated above and incurred between the dates of September 1, 2020 and the earlier of October 31, 2020 or the date upon which the OEC affirmatively requires that Town of Manchester cease CDC programmatic activity. The OEC shall reimburse your organization for incurred costs deemed reasonable by the OEC at a rate of no more than $374,942.24 per month, representing the monthly pro-rated amount based on the current contract allocation of $374,942.35 for the period 9/1/2020 – 6/30/2021.

We hope that the terms of this letter will provide your organization with the assurances it needs to implement systems and staffing necessary to begin performing the anticipated scope of the contract. NO LATER THAN MONDAY, AUGUST 31, 2020, please acknowledge acceptance of the terms and conditions contained herein and a brief description of anticipated services to be provided starting September 1, 2020 via an e-mailed signed PDF of the second page of this letter sent to Annette Carbone at annette.carbone@ct.gov. Please email Annette Carbone if there are any questions or concerns.

Thank you for your continued patience and partnership with the OEC.

Sincerely,

Beth Bye, Commissioner
To: The Manchester Board of Education  
From: Mr. Matthew Geary, Superintendent of Schools  
Subject: Item for Appropriation – IDEA 611 Grant FY 2020-2022  
Date: August 6, 2020

Background:
The Manchester Board of Education was awarded grant funding under the federal Individuals with Disabilities Education Improvement Act (IDEA) 611 grant for FY 2020-2022. This grant supports a wide range of special education services for students in the Manchester school district.

Discussion/Analysis:
Each year the Manchester Board of Education applies for grant funds from the Connecticut State Department of Education under IDEA 611 grant for use with special education students ages 3-21. The funding offsets the cost of special education teachers, occupational therapists, physical therapists, paraprofessionals, and tutors. It also enables the Board to purchase specialized reading and math programs, computer equipment, and other assistive technology devices. The IDEA 611 grant provides funding for student evaluations as well.

Financial Impact:
There is no financial impact to the town. This is a two year grant that provides funds from the U.S. Department of Education and the State of Connecticut. The total grant award for FY 2020-2022 is for the amount of $1,836,908.

Other Board/Commission Action:
None.

Recommendations:
The Superintendent recommends that the Board of Education request the Board of Directors establish the appropriation for the grant award amount $1,836,908, under the Individuals with Disabilities Education Improvement Act (IDEA) 611 grant for FY 2020-2022.

Attachments:
Award letter

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
August 31, 2020
# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION

## GRANT AWARD NOTIFICATION

<table>
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<tr>
<th>1 Grant Recipient</th>
<th>Manchester School District</th>
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<tr>
<td><strong>DUNS Number:</strong></td>
<td>789457756</td>
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<tr>
<th>4 Award Information</th>
<th>Grant Type: FEDERAL</th>
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<td>P.L. 108-446</td>
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<td><strong>CFDA #:</strong></td>
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<td><strong>SDE Project Code:</strong></td>
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<td><strong>Grant Number:</strong></td>
<td>077-000 12060-20977-2021-82032-170002</td>
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<tr>
<th>2 Grant Title</th>
<th>IDEA 611</th>
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<tr>
<td><strong>Award Period:</strong></td>
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<thead>
<tr>
<th>3 Education Staff</th>
<th>Program Manager: Tom Boudreau (860) 713-6919</th>
</tr>
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<tbody>
<tr>
<td><strong>Payment &amp; Expenditure Inquiries:</strong></td>
<td>Jeff Lindgren (860) 713-6624</td>
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<tr>
<th>6 Authorized Funding</th>
<th>Grant Amount: $1,836,908.00</th>
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<tr>
<td><strong>Funding Status:</strong></td>
<td>Final</td>
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<tr>
<th>7 Terms and Conditions of Award</th>
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|                                 | This grant has been approved. 5/21/2020 |
|                                 | Tom Boudreau - CSDE Grant Contact |
To: The Manchester Board of Education  
From: Mr. Matthew Geary, Superintendent of Schools  
Subject: Item for Appropriation – IDEA 619 Grant FY 2020-2022  
Date: August 6, 2020

Background:  
The Manchester Board of Education was awarded grant funding under the federal Individuals with Disabilities Education Improvement Act (IDEA) 619 grant for FY 2020-2022. This grant supports a wide range of special education services for students in the Manchester school district.

Discussion/Analysis:  
Each year the Manchester Board of Education applies for grant funds from the Connecticut State Department of Education under IDEA 619 grant for use with special education students ages 3-5. This funding offsets the cost of a special education preschool teacher and is used in conjunction with our larger IDEA 611 grant.

Financial Impact:  
There is no financial impact to the town. This is a two year grant that provides funds from the U.S. Department of Education and the State of Connecticut. The total grant award for FY 2020-2022 is for the amount of $65,420.

Other Board/Commission Action:  
None.

Recommendations:  
The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for the grant award amount of $65,420 under the Individuals with Disabilities Education Improvement Act (IDEA) 619 grant for FY 2020-2022.

Attachments:  
Award letter and budget

Matthew Geary  
Matthew Geary  
Superintendent of Schools  
Manchester, CT  
August 31, 2020
# STATE OF CONNECTICUT
## DEPARTMENT OF EDUCATION

## GRANT AWARD NOTIFICATION

<table>
<thead>
<tr>
<th>1 Grant Recipient</th>
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<td>DUNS Number:</td>
<td>789457756</td>
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<tr>
<td>Grant Type:</td>
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<tr>
<td>Statute:</td>
<td>P.L. 108-446</td>
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<tr>
<td>CFDA #:</td>
<td>84.173A</td>
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<td>SDE Project Code:</td>
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<th>IDEA 619</th>
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<td>Award Period</td>
<td>7/1/2020 - 6/30/2022</td>
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<tr>
<th>3 Education Staff</th>
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<tr>
<td>Grant Amount:</td>
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The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved. 5/21/2020

Tom Boudreau - CSDE Grant Contact
To: Manchester Board of Education  
From: Matthew Geary, Superintendent of Schools  
Subject: Item for Appropriation FY 19/21 Federal Head Start Coronavirus Aid, Relief, and Economic Security Funding  
Date: August 17, 2020

**Background:** The Manchester Board of Education has received a percentage of a Non-Competitive Supplement of $250 million for every Head Start program to deal with the response and general preparedness for COVID19.

**Discussion/Analysis:** The funding will be based on a formula derived by the enrollment in our Head Start program.

**Financial Impact:** None.

**Other Board/Commission Action:** None.

**Recommendations:** The Superintendent recommends that the Board of Education request the Board of Directors to create an appropriation for the FY 19/21 Federal Head Start Coronavirus Aid, Relief, and Economic Security funding in the amount of $210,914.

**Attachments:** None.

Matthew Geary  
Matthew Geary  
Superintendent of Schools  
Manchester, CT  
August 31, 2020
To: The Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation United Way Community Investment Grant for FY 20/21

Date: August 13, 2020

Background:
Illing Middle School is home to a diverse community of learners. Our goal is to prepare each and every student with the knowledge, skills and habits they need in order to be successful in school and beyond.

Discussion/Analysis:
These funds will assist with the cost of having a Multi-Tiered System of Supports (MTSS) in order to provide academic supports while also addressing the unique social-emotional needs of students in this age group. Components of the MTSS include a math intervention component with tiered interventions and math tutoring. The Behavioral and Social-Emotional Supports component is comprised of the implementation of a Positive Behavior Interventions and Supports system as well as the development of a continuum of Behavioral and Social-Emotional Supports.

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations:
The Superintendent of Schools recommends the Board of Education request the Board of Directors establish an appropriation for the FY20-21 United Way Community Investment Grant in the amount of $90,000.

Attachments: None.
To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Increase in Appropriation Enfield Head Start FY 20/21

Date: August 6, 2020

Background: The Manchester Board of Education received a Cost of Living and Quality Improvement Adjustment from the Federal Government for the Enfield Head Start program. This award is for the period 3/1/20-2/28/21.

Discussion/Analysis: This grant action awards the prorated amount of the FY2020 Cost-Of-Living Adjustments (COLA) of 2% and Quality Improvement allocation based on funded program slots for Enfield Head Start in the amount of $42,887.

Financial Impact: None.

Other Board/Commission Action: None

Recommendation: The Superintendent recommends that the Board of Education request the Board of Directors to increase the appropriation for the Manchester Head Start for FY20/21 $42,887, bringing the total amount to $900,633.

Attachments: None.

Matthew Geary
Superintendent of Schools
Manchester, CT
August 31, 2020
To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Increase in Appropriation Manchester Head Start FY 20/21

Date: August 6, 2020

Background: The Manchester Board of Education received a Cost of Living and Quality Improvement Adjustment from the Federal Government for the Manchester Head Start program. This award is for the period 3/1/20-2/28/21.

Discussion/Analysis: This grant action awards the prorated amount of the FY2020 Cost-Of-Living Adjustments (COLA) of 2% and Quality Improvement allocation based on funded program slots for Manchester Head Start in the amount of $63,514.

Financial Impact: None.

Other Board/Commission Action: None

Recommendation: The Superintendent recommends that the Board of Education request the Board of Directors to increase the appropriation for the Manchester Head Start for FY20-21 $63,514, bringing the total amount to $1,333,828.

Attachments: None.

Matthew Geary
Superintendent of Schools
Manchester, CT
August 31, 2020
To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation Priority School District Grant FY20/21

Date: September 8, 2020

Background: Per Connecticut General Statutes Sec. 10-266p, the State Board of Education administers a priority school district grant program to assist designated school districts in improving student achievement and enhancing opportunities, including early reading intervention programs. Grant awards are authorized after proposals have been submitted by eligible school districts and approved through the Commissioner.

Discussion/Analysis: Priority School District funding may be used to focus on the following initiatives: (1) the creation or expansion of programs or activities related to dropout prevention; (2) alternative and transitional programs for students having difficulty succeeding in traditional education programs; (3) academic enrichment, tutorial and recreation programs or activities in school buildings during non-school hours and during the summer; (4) development or expansion of extended-day kindergarten programs, (5) development or expansion of early reading intervention programs including summer and after-school programs; (6) enhancement of the use of technology to support instruction or to improve parent-teacher communication; (7) initiatives to strengthen parent involvement in the education of children and parent; and other community involvement in school and school district programs; or (8) for purposes of obtaining accreditation for elementary and middle schools from the New England Association of Schools and Colleges. At least 20% of each grant shall be used for early reading intervention programs.

Financial Impact: None

Other Board/Commission Action: None

Recommendations: The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY20/21 for the Priority School District grant in the amount of $848,228.

Attachments: Award letter
## GRANT AWARD NOTIFICATION

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<td>Statute: C.G.S. 10-266q</td>
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<td>SDE Project Code: CSDE000000000002</td>
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<td>Grant Number: 077-000 11000-17043-2021-82052-170002</td>
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<td>Priority School District Grant</td>
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<tr>
<td><strong>Program Manager:</strong> Iris White</td>
<td>Grant Amount: $848,228.00</td>
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<td><strong>Payment &amp; Expenditure Inquiries:</strong> Jeff Lindgren (860) 713-6624</td>
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<td>Irene Parisi - CSDE Management Approver</td>
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To: Manchester Board of Education  
From: Matthew Geary, Superintendent of Schools  
Subject: Item for Appropriation Priority School District – Summer School Grant FY20/21  
Date: September 8, 2020

**Background:** Connecticut General Statutes Sec. 10-265m establishes grants for summer school programs in Priority School Districts. Funds are to be used for summer school for students in grades K-3 who are substantially deficient in reading in order to provide instruction that incorporates the competencies for early reading success and effective reading. Priority is given first to elementary and then to middle schools with the highest number of students who are substantially deficient in reading.

**Discussion/Analysis:** School Accountability – Summer School Priority School District funding will be used to assist funding of Summer Academy Advantage of Manchester (SAAM). SAAM is a summer program that is held for students in need of reading acceleration. The program is an effort to reduce the summer reading slide.

**Financial Impact:** None

**Other Board/Commission Action:** None

**Recommendations:** The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY20/21 for the Priority School District – Summer School Grant in the amount of $155,832.

**Attachments:** Award letter

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
September 14, 2020
# Grant Award Letter

**STATE OF CONNECTICUT**  
**DEPARTMENT OF EDUCATION**

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<td>PSD - Summer School</td>
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**8/31/2020**

Irene Parisi - CSDE Management Approver
To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation Priority School District - Extended School Hours Grant FY20/21

Date: September 8, 2020

Background:
Connecticut General Statutes 10-266t establishes grants for Extended School Hours Programs in Priority School Districts. These funds are used for academic, enrichment and recreational programs and shall include, but not be limited to, before and after school hours, weekends, summers and school vacations.

Discussion/Analysis:
This grant will contribute to funding for MELC’s after school care/extended school hour component to include an hour of academics delivered by district elementary teachers.

Financial Impact:
None

Other Board/Commission Action:
None

Recommendations:
The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY20/21 Priority School District - Extended School Hours Grant in the amount of $131,930.

Attachments:
Award Letter

Matthew Geary
Superintendent of Schools
Manchester, CT
September 14, 2020
## STATE OF CONNECTICUT

**DEPARTMENT OF EDUCATION**

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| **Grant Type:**     | **STATE**                  |
| **Statute:**        | **C.G.S. 10-266t**         |
| **CFDA #:**         |                             |
| **SDE Project Code:** | **CSDE00000000002**    |
| **Grant Number:**   | **077-000 11000-17108-2021-82054-170002** |

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|-------------------||
| **Program Manager:** | **Iris White** |
| **Payment & Expenditure Inquiries:** | **Jeff Lindgren** (860) 713-6624 |

| 6 Authorized Funding | |
|----------------------||
| **Grant Amount:**    | **$131,930.00** |
| **Funding Status:**  | **Final**       |

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The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

---

This grant has been approved. 8/31/2020

Irene Parisi - CSDE Management Approver

---
To: Manchester Board of Education

From: Matthew Geary, Superintendent of Schools

Subject: Item for Appropriation Alliance District Grant FY20/21

Date: September 8, 2020

**Background:** The Alliance District program is a unique and targeted investment in Connecticut’s 33 lowest-performing districts. Connecticut General Statute Section 10-262u establishes a process for identifying Alliance Districts and allocating increased Education Cost Sharing (ECS) funding to support district strategies to dramatically increase student outcomes and close achievement gaps by pursuing bold and innovative reforms.

**Discussion/Analysis:** Alliance District’s receipt of designated ECS funding is conditioned upon district submission and Commissioner of Education’s approval of a plan, district progress and performance relative to that plan, and subsequent plans on an annual basis and approved plans aligned to the goals of the program. Annual plan approval is predicated upon district implementation and performance during the prior year.

**Financial Impact:** None

**Other Board/Commission Action:** None

**Recommendations:** The Superintendent recommends that the Board of Education request the Board of Directors establish an appropriation for FY20/21 for the Alliance District grant in the amount of $7,632,367.

**Attachments:** Award letter

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Matthew Geary
Superintendent of Schools
Manchester, CT
September 14, 2020
# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION

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> The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency. |

This grant has been approved. 8/31/2020

Irene Parisi - CSDE Management Approver
To: Manchester Board of Education
From: Matthew Geary, Superintendent of Schools
Subject: Item for Appropriation Rise Innovation Grant FY20-21
Date: September 8, 2020

Background:
Funded by the Dalio Foundation, the Connecticut RISE Network supports educators in preparing students for college, career, and life successes. The RISE Educator Innovation Grant assists educators in pursuing innovative strategies to increase on-track achievement and college and career readiness. Since 2016-17, RISE educators have leveraged the Innovation Fund to launch hundreds of projects, securing funding to enrich their instruction and classroom environments to build student engagement and connections to school, create experiences that invest and motivate their students, and enable students to explore post-secondary opportunities.

Discussion/Analysis:
Funding to achieve the purpose of the RISE Network Innovation Projects, exercising best efforts to demonstrate measurable improvement against the Rise goals for the 2020-21 academic year focusing on;
   Strategy 1: On-Track Coaching
   Strategy 2: On-Track Data Teams
   Strategy 3: Summer Transition Programs
   Strategy 4: College and Career Supports
   Strategy 5: Educator-Inspired Innovations

Financial Impact: None.

Other Board/Commission Action: None.

Recommendations:
The Superintendent of Schools recommends the Board of Education request the Board of Directors to establish an appropriation for FY20-21 Rise Innovation Grant in the amount of $210,000.

Matthew Geary
Superintendent of Schools
Manchester, CT
September 14, 2020
To: The Manchester Board of Education  
From: Mr. Matthew Geary, Superintendent of Schools  
Subject: Item for Increase in Appropriation – IDEA 619 Grant FY 2020-2022  
Date: September 8, 2020

Background:
The Manchester Board of Education was awarded final grant funding under the federal Individuals with Disabilities Education Improvement Act (IDEA) 619 grant for FY 2020-2022. This grant supports a wide range of special education services for students in the Manchester school district.

Discussion/Analysis:
Each year the Manchester Board of Education applies for grant funds from the Connecticut State Department of Education under IDEA 619 grant for use with special education students ages 3-5. This funding offsets the cost of a special education preschool teacher and is used in conjunction with our larger IDEA 611 grant.

Financial Impact:
There is no financial impact to the town. This is a two year grant that provides funds from the U.S. Department of Education and the State of Connecticut. The total final grant award for FY 2020-2022 is for the amount of $65,923.

Other Board/Commission Action:
None.

Recommendations:
The Superintendent recommends that the Board of Education request the Board of Directors increase the appropriation $503, for the final grant award under the Individuals with Disabilities Education Improvement Act (IDEA) 619 grant for FY 2020-2022 bringing the total grant award to $65,923.

Attachments:
Award letter

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
September 14, 2020
# STATE OF CONNECTICUT
## DEPARTMENT OF EDUCATION

**GRANT AWARD NOTIFICATION**

**REVISION**

<table>
<thead>
<tr>
<th>1 Grant Recipient</th>
<th>Manchester School District</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DUNS Number:</strong></td>
<td>789457756</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4 Award Information</th>
<th>Grant Type: FEDERAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Statute:</strong></td>
<td>P.L. 108-446</td>
</tr>
<tr>
<td><strong>CFDA #:</strong></td>
<td>84.173A</td>
</tr>
<tr>
<td><strong>SDE Project Code:</strong></td>
<td>CSDE000000000002</td>
</tr>
<tr>
<td><strong>Grant Number:</strong></td>
<td>077-000 12060-20983-2021-82032-170002</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2 Grant Title</th>
<th>IDEA 619</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Award Period:</strong></td>
<td>7/1/2020 - 6/30/2022</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3 Education Staff</th>
<th>Program Manager: Tom Boudreau (860) 713-6919</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Payment &amp; Expenditure Inquiries:</strong></td>
<td>Jeff Lindgren (860) 713-6624</td>
</tr>
<tr>
<td><strong>Authorized Funding:</strong></td>
<td><strong>Grant Amount:</strong> $65,923.00</td>
</tr>
<tr>
<td><strong>Funding Status:</strong></td>
<td>Final</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7 Terms and Conditions of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.</td>
</tr>
</tbody>
</table>

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

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This grant has been approved. 9/3/2020

Tom Boudreau - CSDE Grant Contact
To: The Manchester Board of Education
From: Mr. Matthew Geary, Superintendent of Schools
Subject: Item for Increase in Appropriation – IDEA 611 Grant FY 2020-2022
Date: September 8, 2020

Background:
The Manchester Board of Education was awarded final grant funding under the federal Individuals with Disabilities Education Improvement Act (IDEA) 611 grant for FY 2020-2022. This grant supports a wide range of special education services for students in the Manchester school district.

Discussion/Analysis:
Each year the Manchester Board of Education applies for grant funds from the Connecticut State Department of Education under IDEA 611 grant for use with special education students ages 3-21. The funding offsets the cost of special education teachers, occupational therapists, physical therapists, paraprofessionals, and tutors. It also enables the Board to purchase specialized reading and math programs, computer equipment, and other assistive technology devices. The IDEA 611 grant provides funding for student evaluations as well.

Financial Impact:
There is no financial impact to the town. This is a two year grant that provides funds from the U.S. Department of Education and the State of Connecticut. The total final grant award for FY 2020-2022 is for the amount of $1,924,527.

Other Board/Commission Action:
None.

Recommendations:
The Superintendent recommends that the Board of Education request the Board of Directors increase the appropriation $87,619, for the final grant award under the Individuals with Disabilities Education Improvement Act (IDEA) 611 grant for FY 2020-2022 bringing the total grant award to $1,924,527.

Attachments:
Award letter

Matthew Geary
Superintendent of Schools
Manchester, CT
September 14, 2020
STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION

GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient
Manchester School District
DUNS Number: 789457756

4 Award Information
Grant Type: FEDERAL
Statute: P.L. 108-446
CFDA #: 84.027A
SDE Project Code: CSDE000000000002
Grant Number: 077-000 12060-20977-2021-82032-170002

2 Grant Title
IDEA 611

5 Award Period
7/1/2020 - 6/30/2022

3 Education Staff
Program Manager: Tom Boudreau (860) 713-6919
Payment & Expenditure Inquiries: Jeff Lindgren (860) 713-6624

6 Authorized Funding
Grant Amount: $1,924,527.00
Funding Status: Final

7 Terms and Conditions of Award
This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved. 9/3/2020

Tom Boudreau - CSDE Grant Contact
To: Manchester Board of Education  
From: Mr. Matt Geary, Superintendent of Schools  
Subject: Item for Appropriation FY 20/21 Adult Education Grant  
Date: September 9, 2020

Background: The Manchester Board of Education receives an annual grant from the State of Connecticut in order to provide operating funds for the Manchester Adult Education program. This award will be for the period of July 1, 2020 through June 30, 2021.

Discussion/Analysis: The grant is paid based on the total dollars spent for Adult Education Services. The program will meet the educational needs of Manchester’s adult learners by setting goals, providing successful literacy skill acquisition, English language acquisition, high school completion, transition to postsecondary education and training and transition to employment.

Financial Impact: Grant funds cover 49% ($760,569) of the cost of implementation for this program, with the remaining 51% ($791,659) supported by the Board of Education budget, in the form of real dollars and in-kind services.

Other Board/Commission Action: None

Recommendations: The Superintendent of Schools recommends that the Board of Education request the Board of Directors to create an appropriation for FY 20/21 in the amount of $760,569 funded by the Connecticut State Department of Education Grant for Manchester Adult Education.

Attachments: Award letter and Source

Matthew Geary  
Superintendent of Schools  
Manchester, CT  
September 14, 2020
# Grant Award Notification

## 1 Grant Recipient
Manchester School District

## 2 Grant Title
State Adult Education - Provider

## 3 Education Staff
- **Program Manager:** Marcy Reed  (860) 807-2130
- **Payment & Expenditure Inquiries:** Jeff Lindgren  (860) 713-6624

## 4 Award Information
- **Grant Type:** STATE
- **Statute:**
- **CFDA #:**
- **SDE Project Code:** CSDE000000000002
- **Grant Number:** 077-000 11000-17000-17030-2021-84002-170013

## 5 Award Period
7/1/2020 - 6/30/2021

## 6 Authorized Funding
- **Grant Amount:** $1,552,228.00
- **Funding Status:** Final

## 7 Terms and Conditions of Award
This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2020 and June 30, 2021 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2021. For grants awarded for two-year periods beginning July 1, 2020, final second-year budget revision requests covering the entire two-year period must be received at least 60 days prior to the expiration of the grant period but no later than February 1, 2022. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes. The following attachment(s) are incorporated by reference: ED114.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

Please refer to the Authorized Amount by Source page for the breakdown of the Award by State Source and Local Source.

This grant has been approved. 8/26/2020

Glen Peterson - CSDE Management Approver
## Authorized Amount by Source

**Manchester School District (077-000) Public School District - FY 2021 - State Adult Education - Provider - Rev 0 - State Adult Education - Provider**

<table>
<thead>
<tr>
<th>Source</th>
<th>Authorized Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Source:</td>
<td>$760,569.00</td>
</tr>
<tr>
<td>Local Source:</td>
<td>$791,659.00</td>
</tr>
<tr>
<td>State and Local Total:</td>
<td>$1,552,228.00</td>
</tr>
<tr>
<td>Cooperator Source:</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total of All Sources:</td>
<td>$1,552,228.00</td>
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</tbody>
</table>
Manchester Police Department
Inter-office Memorandum

To: Scott Shanley, General Manager

Date: September 4, 2020

Subject: Board Agenda Item – Animal Control Donation

Manchester Animal Control has received three (3) cash donations totaling $140.00. A donation of $110.00 is from patrons from the Animal Medical Clinic, $25.00 is a donation from Sharon Baretta and a $5.00 donation is from Kate Lawrence. These donations are gratefully acknowledged and accepted.

I request that the amount of $140.00 be placed on the next Board of Directors’ agenda for acceptance and appropriation.

William Darby
Chief of Police

Cc: Accounting
Captain Palombizio
Elease Polek-McConnell, Animal Control Officer
File
To: Scott Shanley, General Manager
From: Chris Silver, Director of Leisure, Family and Recreation
Subject: October Agenda Item
Date: September 10, 2020

**Background.**

The Recreation Division’s Main Office received a donation in the amount of $250.00 from Tyler Repoli to support our athletic fields and Adult Sports programming.

**Discussion/Analysis.**

**Financial Impact.**

**Other Board/Commission Action.**

**Recommendations.**

I am recommending that an item be placed on the Board of Directors’ October agenda appropriating $250.00 to the Recreation Division’s Special Activities Fund.

**Attachments.**

Cc: Kimberly Lord, Director of Finance
    Donna Huot, Executive Assistant
    Calvin Harris, Senior Recreation Supervisor
Manchester Police Department
Inter-Office Memo

TO: Scott Shanley, General Manager

DATE: September 16, 2020

SUBJECT: Appropriation: $150.00

Background:

The Manchester Police Department Police Explorer Post #77 has received (2) donations in the amount of $150.00. Fifty ($50.00) is from Susan Schwendy and the other donation is for one hundred ($100.00) from Richard Dyer in memory of Atty Michael Dyer. Both donations are gratefully acknowledged.

Financial Impact:

$150.00 should be appropriated to the Police Donations Revenue Account.

Other Board/Commission Action:

None

Recommendations:

That the entire $150.00 be placed on the next Board of Directors’ agenda for acceptance and appropriation and deposited in the appropriate accounts.

Attachments:

Original check sent to Accounting

[Signature]

Chief William Darby

Cc: Accounting
    Capt. Sean Grant, Field Services Division
    File
31 August 2020

Donna Huot
Town of Manchester
Manchester, CT 06040

Dear Donna

I want to keep this as short and sweet as I can without my personal thoughts interfering.

I am resigning from the Repurposing Committee effective immediately. I recently found family and health issues overwhelming and I am afraid they will adversely affect my responsibilities and duties on the committee.

I felt very honored by being selected for the committee and I am sorry I need to resign. Please give my thanks and regards to Scott and the Mayor. Thank you for your efforts on getting me started.

Sincerely,

Karl L. Reichelt
Captain USCG (ret)
55 Highwood Drive
Manchester CT 06040-5622
(860) 729-7040
kreichelt@me.com
Lynne and Bettye - I regret that I must resign my seat on the Cheney Commission. I have had just too many health issues recently, including a fall which sent me to the hospital and then almost a week in rehab. It has been a privilege and honor to have served. The historic homes and buildings help to show our history as a community. Thank you so much.

Bruce
RESOLUTION

WHEREAS, the Manchester Land Conservation Trust, Inc. (hereinafter referred to as the “Land Trust”) is a non-profit, tax exempt 501(c)(3) corporation established in 1972 with a mission to preserve natural resources in the Town of Manchester; and

WHEREAS, since 1972, the Land Trust has actively pursued its mission by acquiring numerous parcels of land in Manchester; and

WHEREAS, in 2016 the voters of the Town of Manchester approved a bond referendum question which created a $4,000,000 fund to be utilized for the acquisition of land and the preservation of historic buildings; and

WHEREAS, the Land Trust has entered into a contract for the purchase of 871 Hillstown Road and 60 Bush Hill Road, consisting of approximately 102 acres of land, which is also known as the Lombardo Farm, for the amount of $1,700,000; and

WHEREAS, the contract is contingent upon the Land Trust raising sufficient funds to complete the purchase; and

WHEREAS, the Land Trust has a $300,000 grant commitment from the State of Connecticut Department of Energy and Environmental Protection to be utilized to acquire the Lombardo Farm; and

WHEREAS, the Land Acquisition and Historic Property Investment Committee, created after the 2016 referendum to oversee the allocation of the $4,000,000 fund, has made a recommendation to the Manchester Board of Directors that the Town make a grant to the Land Trust to assist with the purchase of the Lombardo Farm; and

WHEREAS, the Board of Directors of the Town of Manchester desires to make such a grant of money to the Land Trust for the purchase of the Lombardo Farm, subject to certain contingencies and conditions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Town of Manchester hereby agrees to grant the Manchester Land Conservation Trust, Inc. an amount not to exceed $900,000 from the 2016 Land Acquisition and Historic Properties Fund, contingent upon the Manchester Land Conservation Trust, Inc. raising sufficient funds from other sources to complete the purchase and further conditioned upon the Manchester Land Conservation Trust, Inc. granting a conservation easement on the Lombardo Farm property in favor of the Town of Manchester and giving the Town of Manchester naming rights to the property being acquired.

Dated: October 6, 2020

____________________________________
Yolanda Castillo, Secretary