

**MINUTES
REGULAR MEETING OF BOARD OF DIRECTORS
MAY 4, 1999
LINCOLN CENTER HEARING ROOM
7:30 P.M.**

ONE MEETING AGENDA

PRESENT: Chairman Cassano, Vice-Chairman Howroyd, Secretary Negri, Directors Morancey, Hachadourian, McMahon (arrived 9:15 p.m.), Thompson, Becker and Crockett.

ALSO: General Manager Sartor, Deputy Manager Werbner and Town Attorney Darby.

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:33 p.m.

1A. PRESENTATION OF TROPHIES FROM THE ST. PATRICK'S DAY PARADE COMMITTEE.

The Committee held its parade on March 13th in Hartford. Manchester was presented first place as the best participating large town and the 8th Utilities District Fire Department won first place.

1B. PRESENTATION OF CITIZEN COMMENDATIONS BY FIRE-RESCUE-EMS DEPARTMENT.

Fire Chief Weber presented citizen life-saving awards to Jennifer Hemmingway, Gary Wood and Lynne Sherman for unselfish and heroic life-savings efforts.

1C. PRESENTATION OF CHECK FROM SIGHT FOR LIFE COMMITTEE TO FIRE-RESCUE-EMS DEPARTMENT FOR THERMAL IMAGING CAMERA.

An award was presented to Susan Libby for forming a committee to help raise funds for Thermal Imaging Cameras for the Fire Department. These cameras make it possible to see through smoke to quickly find victims and also to allow firemen to find hidden fires in walls and ceilings. She was able to raise \$8,478.

Carol Shanley, Executive Director of the Manchester Housing Authority was awarded a Certificate of Recognition from Director Morancey for her outstanding leadership in Manchester. She was also recognized and received an award from the U. S. Department of Housing & Urban Development for outstanding performance of maintenance on the facilities in Manchester.

Gary Wood, retired traffic analyst for the Manchester Police Department for 32 years, was awarded a Town of Manchester pewter plate from General Manager Sartor for his many years of training, experience and dedication displayed during his employment.

2. **OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.**

Dorothy Brindamour, 6 Morse Road, did not support the cut of employees from the Town or a cut in salaries as proposed by the minority.

Jesse Bride, 101 Branford Street, supported the proposed skateboard park.

Joseph Rafala, 58 Hawthorne Street, spoke against subsidizing the Manchester Country Club because he felt that it catered to special interest groups. He believed that the country club violated its agreement by not hiring a professional manager and that the Board of Directors should revisit the issue of the agreement.

Terry Werkhoven, 88 Santina Drive, asked regarding his original request for the Town Attorney to review the subject of dog droppings on Town properties. He also asked the Board to appropriate money to refurbish the running track at the Manchester High School. He spoke regarding the hiring of a Professional Manager for the country club.

Bill Ogden, 137 Branford Street, asked about the status of the marker plates investigation. He spoke regarding the country club stating that the Board is not following up on the agreement.

Dan Moran, 272 Charter Oak Street, thought that the Town should hold off for a year on the school building renovations to better plan for it.

Tom O'Marra, 20 Schaller Road, Town of Manchester Zoning Enforcement Officer, shared his concern in regard to billing for paramedic services in the proposed budget.

Paul Damon, 600 South Main Street, spoke in favor of the proposed skateboard park. Chairman Cassano closed the public hearing at this time. He then addressed the concerns and questions of the public. He stated that the Board feels that paramedic

services should be available to everyone including those without the ability to pay. He stated that the Board is concerned with new issues that have been raised regarding the school renovations and that this Board would not rush into a bond issue until it is known what the bond is going to be used for and the direction in which it is going. It is fortunate for the Town of Manchester that Alan Beitman, former Principal of Illing, has been hired as the Superintendent of Schools. He is already familiar with the school system, knows the community and its needs, and has the trust and faith of the community.

General Manager Sartor addressed the issue of the out-of-state license plates stating that he has not received a report from the state officials who are responsible for that investigation. Finally, Chairman Cassano stated that Marty Shea, President of the Board of Governors for the Manchester Country Club, has informed us that he would be willing to talk to anyone who has concerns about the way the country club is operating.

Director Becker asked that the issues of possible violation of the Manchester Country Club contract be clarified. They were the acquisition of property, the hiring of a professional golf operations general manager and the usage of the money. Chairman Cassano stated that he would request that the representatives of the country club come to the Board to discuss this issue. He stated that it was his understanding that they had just finished paying a loan off and borrowed additional funds to match the monies already provided by the Town in order to allow them to do more work in a shorter period of time. As a result they will be able to accomplish over a million dollars worth of improvements on the clubhouse and the course.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS.

- a. Minutes of March 2, 1999 - Regular Meeting.
- b. Actions taken on April 6, 1999.

Secretary Negri moved and Vice-Chairman Howroyd seconded a motion to adopt the minutes of previous meetings. Eight voted in favor.

4. BID WAIVERS.

None.

5. PUBLIC HEARINGS.

- * a. Appropriations to Education Special Projects - Fund 240:
 - 1) Rescind Action #83 taken on 4/6/99 appropriating \$589

- to Head Start CRT and appropriate to Head Start Training and Technical Assistance Program.....\$ 589.00
 - 2) Head Start CRT.....\$ 14,103.00
- to be financed by State and/or Federal Grants.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- * b. Appropriation to General Fund - Library - for Library Books.....\$ 450.00
- to be financed by a donation in the amount of \$150 made in memory of Marion Holmes Richards, which is gratefully acknowledged and accepted, and by \$300 from the Library Appreciation Trust Fund

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- c. Appropriation to Special Grants - Fund 260 - SG 871 - Drug Investigations\$ 12,104.00
- to be financed by drug investigation forfeiture funds already received.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- d. Appropriation to Park Reserve - Union Pond Nature Trail - for a picnic area sign.....\$ 1,467.00
- to be financed by a donation from The Savings Bank of Manchester, which is gratefully acknowledged and accepted.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- * e. Appropriation to Capital Improvement - GR 1338 - Town Monument and Mapping \$ 50,000.00

5. PUBLIC HEARINGS (cont.)

to be financed in part by a payment from CNG Corporation.

Louise Guarnaccia, Public Works Administrator, stated that CNG will be paying the town \$50,000 toward the GIS mapping and we would provide them mapping in return. There

being no comments from the public, Chairman Cassano closed the public hearing on this item.

- * f. Appropriation to Community Development Block Grant -
Fund 230 - Project Right Choice \$ 3,675.00
to be financed by fund raiser proceeds already received.

Scott Sprague, Director of Parks & Recreation, stated that this would supplement the funding for Project Right Choice. The Park Department runs 5th grade socials throughout the year and the revenue raised from those socials is used to supplement Project Right Choice. There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- * g. Appropriation to Fire District Special Fund - Fund 210 -
toward purchase of thermal imaging camera..... \$ 14,754.00
to be financed by an \$8,478 donation from the Sight for Life
Fund Raising Committee, which is gratefully acknowledged
and accepted, and by \$6,276 from Fire Fund Undesignated
Fund Balance generated by the sale of surplus equipment.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- * h. Appropriation to General Fund - Town Clerk - for
Family History Day \$ 560.00
to be financed by donations from Fuss & O'Neill, Inc.,
Holmes-Watkins Funeral Homes; Lynch Toyota Pontiac,
Manchester Sports Center DBA Manchester Honda, New
England Bank, and Shop Rite Manchester, which are
gratefully acknowledged and accepted.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

5. PUBLIC HEARINGS (cont.)

- * i. Appropriation to Special Grants - Fund 260 - for
Hockanum River Linear Park.....\$ 275.00
to be financed by the following donations: \$50 from
Talcottville Development Company; \$25 from Marcus

Communications and Electronics Inc.; \$100 from Lynch Toyota; and \$100 from Dillon Ford, which are gratefully acknowledged and accepted.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

6. COMMUNICATIONS.

Chairman Cassano stated that there will be a Police open house this Saturday, May 8, 1999 at the Police Station from 1:00 to 5:00 p.m. He announced comment sessions for the month.

Vice-Chairman Howroyd stated that there would be Family History Day activities on Saturday, May 15, 1999 at the Town Hall.

Director Becker brought to the attention of the Board a letter received from the Board of the Eighth Utilities District dated November 20th expressing their concerns regarding the billing of paramedic services. He stated that he thought it was a valid concern and asked if it would be addressed at the next meeting of the Board of Directors. Chairman Cassano stated yes it would be addressed and that they had had communications with Tom Ferguson, President of the Eighth Utilities District, in order to resolve this issue.

Director Becker asked regarding the recent memo on executive salaries for clarification on car usage and merit raises for executive compensation. General Manager Sartor stated in terms of the vehicles, executive use of about 4 or 5 vehicles is on a 24 hour 365 day basis. Several of the others such as police captains are based upon their work year. Other vehicles were included in the original report and included charges made to the employee for the vehicle. With regard to wage and salary distributed this year, the answer was none, because the merit evaluations have not yet been completed for that group of people. The wage and salary contingency account provides monies for bargaining unit settlements that are not yet resolved or other similar payments that might come as a result of the collective bargaining activities, and also, funds the necessary monies for wage increases associated with merit increases during the course of the year. This money is not budgeted but is an estimate of amounts for union settlements, negotiations and merit increases. Director Becker asked how much merit increases would be for executives. General Manager Sartor stated between 0 and 3% in the current year. Next year it is proposed that in the future there would be no cost of living adjustments associated with department head and executive salary scales and would be completely based upon merit. The range would then be 0 to 4%.

Secretary Negri brought to the attention of the Board a letter from a concerned citizen reminding the Board that Town employees who were involved in the Gulf War were paid the difference of their salaries while serving, and also, continued their benefits with no loss of longevity. Secretary Negri hoped that the town would continue that policy for town employees that may be called to duty for the current war in Yugoslavia. General Manager Sartor stated that recommendation would be made for the Board's consideration if necessary.

Director Crockett asked if the Town had looked into hiring a private local commercial appraiser when conducting the revaluation to bid on specialized pieces of property such as West Hartford is doing. He thought this was a good idea because a common problem that occurs is that when you hire a revaluation group, they do a real good job on residential property, but struggle somewhat on commercial, because they don't really understand the market that well. General Manager Sartor stated that they have opened the proposals and they are under active consideration at this point. Alan Desmarais, Director of Finance, stated that their current plan is to use local appraisers to test values on properties, specifically the ones that he referred to.

Director Morancey stated that in their April meeting of the Beautification Committee, a proposal was put before them for funding trees and plantings at Pitkin Glass Works. There was consensus of the committee to award \$1000 in funding for that particular location.

7. REPORTS.

Chairman Cassano asked if the BOCA Committee had a report for the Board. Vice-Chairman Howroyd stated that they would have one in June. Chairman Cassano asked that the committee look into the issue of dogs defecating on school grounds and town parks.

8. CONSENT CALENDAR AS AMENDED (Identified by asterisks.)

ADOPTED AS AMENDED - Consent calendar consists of items 5a., 5b., 5c., 5d., 5e., 5f., 5g., 5h., 5i., 11b., 11c., 11d., 11e., 11f., and 11g.

Director Morancey asked that the Board have as a future agenda item a status on the Town **8. CONSENT CALENDAR (cont.)**

Monument and Mapping Program, Item 5.e. Ms. Guarnaccia stated that she would

prepare interim reports for the Board and perhaps when the project is almost finished, give them examples of the kinds of maps being produced and the kinds of information that will be available through this system. General Manager Sartor stated that this will become public information and most likely would be available through the customer services center.

Director Morancey asked on Item 11.c. when construction would begin on this project. Ms. Guarnaccia stated it is more than one year away for construction to begin. People in the area will be advised in advance by the State Department of Transportation. He asked what was it for and what area it covered. She said it was for drainage and covered from Sheldon to Rachel Roads approximately.

Director Morancey asked on the allocation for \$21,000 for optical cable between Lincoln Center and the Eighth Utilities, if the Eighth Utilities was paying for one half of the costs. General Manager stated yes. This is the fiberoptic cable that will allow data to transmit between the Data Center, Police Department and Eighth Utilities and will be part of our regional records system.

Secretary Negri moved and Vice-Chairman Howroyd seconded a motion to adopt the consent calendar as amended. Eight voted in favor.

- a. ADOPTED - Appropriations to Education Special Projects - Fund 240:
 - 1) Rescind Action #83 taken on 4/6/99 appropriating \$589 to Head Start CRT and appropriate to Head Start Training and Technical Assistance Program.....\$ 589.00
 - 2) Head Start CRT.....\$ 14,103.00
to be financed by State and/or Federal Grants.
- *5a. ADOPTED - Appropriation to General Fund - Library -**
for Library Books.....\$ 450.00
to be financed by a donation in the amount of \$150 made in memory of Marion Holmes Richards, which is gratefullyacknowledged and accepted, and by \$300 from the LibraryAppreciation Trust Fund
- *5b. ADOPTED - Appropriation to Special Grants - Fund 260 -**
SG 871 - Drug Investigations\$ 12,104.00

8. CONSENT CALENDAR (cont.)

to be financed by drug investigation forfeiture funds already received.

- b. ADOPTED - Appropriation to Park Reserve - Union Pond Nature Trail - for a picnic area sign.....\$ 1,467.00
to be financed by a donation from The Savings Bank of Manchester, which is gratefully acknowledged and accepted.
- *5e. ADOPTED - Appropriation to Capital Improvement - GR 1338 - Town Monument and Mapping \$ 50,000.00
to be financed in part by a payment from CNG Corporation.
- f. ADOPTED - Appropriation to Community Development Block Grant - Fund 230 - Project Right Choice\$ 3,675.00
to be financed by fund raiser proceeds already received.
- g. ADOPTED - Appropriation to Fire District Special Fund - Fund 210 - toward purchase of thermal imaging camera\$ 14,754.00
to be financed by an \$8,478 donation from the Sight for LifeFund Raising Committee, which is gratefully acknowledged and accepted, and by \$6,276 from Fire Fund Undesignated Fund Balance generated by the sale of surplus equipment.
- *5h. ADOPTED - Appropriation to General Fund - Town Clerk - for Family History Day\$ 560.00
to be financed by donations from Fuss & O'Neill, Inc., Holmes-Watkins Funeral Homes; Lynch Toyota Pontiac, Manchester Sports Center DBA Manchester Honda, New England Bank, and Shop Rite Manchester, which are gratefully acknowledged and accepted.
- *5i. ADOPTED - Appropriation to Special Grants - Fund 260 - for Hockanum River Linear Park \$ 275.00
to be financed by the following donations: \$50 from Talcottville Development Company; \$25 from Marcus Communications and Electronics Inc.; \$100 from Lynch Toyota; and \$100 from Dillon Ford, which are gratefully acknowledged and accepted.

8. CONSENT CALENDAR (cont.)

- *11b. APPROVED - Request for Early Retirement of Karen B. Johnson, Board of Education, to be effective July 1, 1999.
- *11c. ADOPTED - Authorization for the Richard J. Sartor, General Manager, to sign a Detour Agreement between the Town of

Manchester and the State of Connecticut, State Project No. 76-175, Reconstruction of Route 83.

- *11d. **ADOPTED** - Authorization for the Town of Manchester Police Department to assume ownership of a 1995 Chevrolet, fourteen passenger van, purchased by PAL with donations from the McDonalds Corporation and The Mayor's Program for Manchester Children.
- *11e. **APPROVED** - Approval of Workers Compensation Stipulation between the Town and Robert Oliver in the amount of \$14,460.
- *11f. **ACCEPTED** - Acceptance of Karen Drive and a portion of Charis Road as a portion of the Karen Estates Subdivision.
- *11g. **ADOPTED** - Allocation in Fire Reserve Fund for cost of Fire Department's share of fiber optics link from Lincoln Center to the Eighth Utilities District Fire Department \$ 21,592.00 to be financed by Unallocated Fire Reserve.

10. UNFINISHED BUSINESS.

- a. **APPOINTED** - Appointment of a Marianne Hamstra, 139 Hartford Road, (R) to the Housing Commission for term expiring November 1999.

Director Crockett moved and Director Becker seconded a motion to appoint Marianne Hamstra (R) to the Housing Commission. Eight voted in favor.

11. NEW BUSINESS.

- 11a. **ADOPTED AS AMENDED** - To reject the fee of a \$5.00

11. NEW BUSINESS (cont.)

charge for the Property Maintenance Code by the Building Department.

Vice-Chairman Howroyd stated that this was placed on the agenda at the request of a director who had concerns about charging residents \$5 for copies of the Property Maintenance Code. Apparently we do charge for the Zoning Regulations, but it was felt that this document should be distributed free of charge.

Director Becker felt that we should remove the fee for the Zoning Regulations and a charge of \$.25 per page of any documents required by residents. Vice-Chairman Howroyd stated that the Zoning Regulations are a labor intensive document that need to be maintained. The \$.25 fee is permitted by state statute under the Freedom of Information Act and has the ability to be waived under the statute.

Director Morancey agreed that there should not be a charge for the new BOCA Property Maintenance Code and felt that it should be readily available to all citizens. Director Hachadourian agreed and thought the fee was counterproductive to the intent of what is trying to be accomplished.

Director Becker asked that several copies of the code be supplied to the Town libraries and also post it on the internet so it could be downloaded and printed at home.

Director Crockett didn't have a problem either way and didn't want to have it cause problems for the management in the form of complaints.

Vice-Chairman Howroyd and Director Thompson seconded a motion to reject the fee of a \$5.00 charge for the Property Maintenance Code by the Building Department. Eight voted in favor.

- 11h. ADOPTED AS AMENDED** - Consideration of Recommendations from the Committee to Establish Guidelines for Open Space Acquisition with the removal of the paragraph under Funding Sources beginning with - The committee recommends approval of an additional conveyance tax.

Mark Pellegrini, Director of Planning & Development, summarized the recommendations from the Committee to Establish Guidelines for Open Space Acquisition. The committee discussed the recently approved bond funds and also looked at the Town's recently adopted **11. NEW BUSINESS (cont.)**

plan for conservation and development which had an open-space element. The committee then looked at a map where certain areas were identified as conservation or possible acquisition areas. They discussed a number of issues that might come up of when to use the bond funds to acquire open-space land. He then read a list from the written report of those discussed along with selection criteria, purpose and use. The committee looked at the Town's plan of conservation and development and came up with

two areas of priority of acquiring land with the bond funds. They were identified as the Case Mountain area and the Hockanum Linear River Park. The committee recommended that the Town administration begin to investigate those properties in earnest. The committee also made recommendations on funding sources recognizing bond funds will not last forever. To the extent possible, bond funds should be matched with state open-space grant funds. Funds for the Town Water Company Class I and II watershed lands can also be matched if they are selected under the state's open-space and watershed acquisition program.

Director Crockett, a member of the committee, wanted to make clear one of the recommendations regarding the conveyance tax. The committee thought that it should be considered if passed in the legislature, but did not recommend to write the legislators. It was also recommended that the Town could purchase land that had improvements such as buildings, etc. as long as it forms linkage with open-space.

Director Morancey asked about present Town-owned land, and if not used by the Town and sold could that money be used for this purpose. Mr. Pellegrini stated that a few years ago an inventory was made of Town-owned lands and it was found that the Town did not own any large parcels of land that would be valuable in terms of a sale of an asset.

In the inventory it was recognized that there were no properties that should be actively marketed to sell in order to raise revenue. If approached by property owners interested in acquiring small parcels of land that the Town owns, the property is reviewed and a recommendation is made.

Director Becker asked that Mr. Pellegrini expand on the bullet beginning with the words "parcels threatened by development under the selection criteria". Mr. Pellegrini stated that during conversations at the meeting there was some concern that there are many parcels in these target areas, but that some properties of value might be bought up or developed. Consequently, they would be taken out of our ability to purchase them. The idea was that if there are parcels that we know are at risk of development, that's another thing to consider when the Board is making a decision. Director Becker asked if we would be competing with developers. Chairman Cassano stated that if the Town is interested in a certain piece of property, the Town might ask for the right of first refusal from the owner of the property to **11.** **NEW BUSINESS (cont.)**

use it for open-space land rather than develop it. That way it could be preserved. Director Crockett stated that if we are able to pick up some properties at a fair price that are in the best interest of the Town, even though we might not be able to use them, we would like to keep the option to continue to link the open-space land for passive recreation.

Director Becker stated that he liked everything about this report and liked the idea of preserving space for the future. There was only one item that troubled him. As a result he could not support this because of the recommendation to approve an additional conveyance tax onto real estate conveyance. To him that said, "let's make homes a little less affordable for young families to buy in Manchester." He couldn't see that as being in our best interests.

Chairman Cassano stated that there seems to be a great concern regarding this issue of the conveyance tax. Whether it passes or not in the legislature it will become a local option.

Realistically he didn't see how the Board could support on a local option a conveyance tax on the Town of Manchester, when people are selling their homes at \$10 or \$15 thousand below value. It probably won't for a few years, but the option would always be there. He suggested that that be struck from the report.

Director Becker moved and Director Crockett seconded a motion to adopt Item 11.h. as amended. Nine voted in favor.

Chairman Cassano asked General Manager Sartor to comment briefly on the item he passed out tonight. General Manager Sartor stated that he sent a memorandum to the Board dated May 4, 1999 regarding the acquisition of open-space at 351R and 579 Gardner Street. A map was included with the correspondence and the property is located on the western side of Case Mountain. It is property of June and Thomas Bailey, approximately 21 1/3 acres. These two parcels have been under consideration by the Town's Water Company as an addition to the watershed property. The appraised value is \$4,800 per acre with a final negotiated price at \$5,000 per acre. These 21 acres serve a very significant purpose and would assist in assuring that further development does not take place there. Continuing negotiation is being made with owners of property in areas surrounding this parcel. An application has been filed for a grant with DEP as part of the grant program for open-space acquisition. The source of funding would be the Water Company's retained earnings and possibly the grant. The Board will be asked to consider this acquisition at next month's meeting.

Director Crockett asked what are the chances that we would receive the grant money.

11. NEW BUSINESS (cont.)

General Manager Sartor stated that there is some thought, because none of the water company's requests for grant money was met in the first round, that the chances are better this time. Director Crockett asked if this acquisition is definitely not contingent upon receiving the grant. General Manager Sartor stated that it is the Board's decision

whether or not this purchase is contingent upon receiving the grant. Director Crockett asked if the Town would give up any rights because this money would be received through the watershed land rather than open-space. General Manager Sartor stated that the difference is that there is a range of values at which the state grant could be given. The range is about 40% reimbursement associated with water company lands and up to 65% reimbursement for general open-space acquisition. The way this is written, it could be viewed as either.

Director Becker stated that it looked as though the Town is paying a bit more than the appraised value and asked for an explanation. General Manager Sartor stated that they agreed to accept appraised value plus \$200. If they desired to have an additional appraisal done, it would have been in excess of that amount. Also this particular parcel has not been cleared of its woodlands and is less hilly than other parcels, which makes it more desirable. It had some advantage to us to go beyond simply the purchase price. Director Becker asked if other parcels will be purchased that are contiguous to this parcel.

General Manager Sartor stated that the Town has been in conversation with owners on contiguous and other parcels. No agreements have been reached at this time, but it is possible, and would probably be the best use of the land.

- 11i. APPROVED** - Approval of Agreement between the Town of Manchester and C.S.E.A. Local 760 (Residual Employees) for the period of July 1, 1999 through June 30, 2003, and associated position descriptions.

Deputy Manager Werbner explained that this is a collective bargaining agreement with the residual group of the Town. This group primarily covers social workers, recreation supervisors, assistant chief building inspectors, accountants, certain planners, information system employees, certain construction inspectors, as well as, engineering assistants. It contains significant benefit modifications for employees hired after July 1st, 1999, consistent with other agreements we have to the extent possible. Also included are considerable cost savings to the community in the future as employees are retired and replaced.

Secretary Negri moved and Vice-Chairman Howroyd moved to approve Item 11.i. Eight voted in favor. (Crockett left room during vote)

12. FURTHER COMMENT AND DISCUSSION BY BOARD MEMBERS ARE ITEMS FOR FUTURE AGENDA OR GENERAL CONCERN.

Director Hachadourian spoke regarding the Conversation on Race study circles. He stated that

he worked on a committee to take action and nine additional study circles have been created. With trained facilitators they will meet to have conversations about matters related to race and broaden understanding between people of different races in Manchester. It is a very encouraging and positive step.

Director Becker asked for updates on the status of the funding received from the state bond commission and the litigation on the Town Hall construction issue.

Secretary Negri stated that the Pride in Manchester committee has been working very hard this year planning the activities for Pride in Manchester week which will be held the first week in June. There will be activities for all age groups.

13. EXECUTIVE SESSION - COLLECTIVE BARGAINING AND PENDING LITIGATION.

Secretary Negri moved and Director McMahon seconded a motion to go into Executive Session to deal with collective bargaining issues and pending litigation. Nine voted in favor.

The Board went into Executive Session at 9:55 p.m. and returned at 10:45 p.m. Discussions took place regarding collective bargaining and pending litigation. No votes were taken.

Director Becker moved and Director Crockett seconded a motion to suspend the rules to add a pending settlement to the agenda. Eight voted in favor. (Thompson left room during the vote).

Director Hachadourian moved and Director Morancey seconded a motion for the Approval of a Workers' Compensation settlement with Helen Tkaczuk in the amount of \$190,000. Eight voted in favor. (Thompson left room during the vote).

14. ADJOURNMENT.

Director McMahon moved and Vice-Chairman Howroyd seconded a motion to adjourn the meeting to June 1, 1999 at 7:30 p.m. Eight voted in favor. (Thompson left room during the vote).

Adjournment : 10:47 p.m.

/jld

APPROVED:

ATTEST:

SECRETARY, BOARD OF DIRECTORS
MANCHESTER, CONNECTICUT