

**AGENDA**  
**REGULAR MEETING OF BOARD OF DIRECTORS**  
**JULY 6, 1999**  
**LINCOLN CENTER HEARING ROOM**  
**7:30 P.M.**

**ONE MEETING AGENDA**

1. MEETING CALLED TO ORDER.
2. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.
3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS.
  - a. Minutes of March 30, 1999 - Budget Hearing.
  - b. Minutes of May 4, 1999 - Regular Meeting.
  - c. Minutes of May 11, 1999 - Reconvened Meeting.
  - d. Actions taken on June 1, 1999.
  - e. Actions taken on June 8, 1999.
  - f. Actions taken on June 22, 1999.
4. PRESENTATION OF BID WAIVER REQUESTS.
5. PUBLIC HEARINGS.
  - a. Appropriations to Education Special Projects - Fund 240:
    - 1) Manchester High School.....\$ 1,000.00
    - 2) Summer School Programs.....\$ 60,000.00Item #1 to be financed by a SNET grant, and #2 by tuition from Summer School programs.
  - b. Proposed Ordinance conveying to Habitat for Humanity in consideration for the promise to construct a single-family home thereon the premises known as 50 Foster Street (copy of the proposed ordinance may be seen in the Town Clerk's Office during business hours); and related waiver of Building Permit fee to Habitat for Humanity.
  - \* c. Proposed Ordinance authorizing the purchase from Carol L. Champ, the premises known 22 Vernon Street, Manchester, CT for the sum of \$91,000, plus customary adjustments. (A copy of the proposed ordinance may be seen in the Town Clerk's Office during business hours.)

5. PUBLIC HEARINGS (cont.)

- \* d. Appropriation to Special Grants - Fund 260 -  
Cancer Early Detection-Komen.....\$ 35,596.00  
to be financed by a grant from the Susan G. Komen Breast  
Cancer Foundation Race for the Cure; and a Resolution  
authorizing the General Manager, Richard J. Sartor, to enter  
into and amend related contractual instruments with the  
Susan G. Komen Foundation.
  
- e. Appropriation to Special Grants - Fund 260 -  
Cancer Early Detection-CT Dept. Of Public Health.....\$ 28,500.00  
to be financed by a grant from the Connecticut Department  
of Public Health; and a Resolution authorizing the General  
Manager, Richard J. Sartor, to enter into and amend related  
contractual instruments with the State of Connecticut.
  
- \* f. 1) Appropriation to Community Development Block Grant  
Fund 1999/00 .....\$707,846.00  
to be financed by Federal Grants and program income;  
and adoption of the Annual Action Plan required for the  
Community Development Block Grant Program Year  
beginning October 1, 1999 and ending September 30, 2000.  
  
2) Reprogramming of \$21,955 in sixth year program funds  
(October 1, 1996 - September 30, 1997):  
From: Construction of accessible fishing pier at Center  
Springs Park  
To: Reconstruction of the Fire Museum roof  
  
3) Reprogramming of \$15,000 in eighth year program funds  
(October 1, 1998 - September 30, 1999):  
From: Increasing width of Center Park sidewalk connecting  
Linden Street and Main Street  
To: Repair of sidewalks in Center Park connecting Linden  
Street and Main Street and to the flag memorial
  
- g. Appropriation to Lead Abatement - Fund 255 -  
Lead/Asbestos Training Program .....\$ 67,980.00  
to be funded by a Federal Job Training Partnership Grant  
from the Capitol Region Workforce Development Board;  
and authorization for Richard J. Sartor, General Manager,  
to enter into and amend an agreement with the Capitol  
Region Workforce Development Board.

5. PUBLIC HEARINGS (cont.)

- \* h. Appropriation to Special Grants - Fund 260 -  
Library - Connecticut Services .....\$ 37,577.00

to be financed by a grant from the Connecticut State Library.

- \* i. Appropriation to Special Grants - Fund 260 - Memorial Day/July Fourth DUI Enforcement Program .....\$ 1,100.00  
to be financed by a Grant from the Connecticut Department of Transportation.
- \* j. Appropriation to Special Grants - Fund 260 - D.A.R.E.....\$ 2,371.00  
to be financed by a \$10 donation from Ms. Jo Ann Scata’s second grade class at Buckley School, which is gratefully acknowledged and accepted; and by \$2,361 in court mandated donations.
- k. Appropriation to Capital Improvement - GR 1338 - Town Monument and Mapping .....\$ 40,000.00  
to be financed in part by a payment from General Growth Properties, Inc./HOMART.

6. COMMUNICATIONS.

7. REPORTS.

- a. Y2K Citizens Committee Report.
- b. Water Bottling Station.
- c. Sidewalk Report.

8. CONSENT CALENDAR (Identified by asterisks.)

9. ACTION ON ITEMS OF PUBLIC HEARING.

10. UNFINISHED BUSINESS.

- a. Appointment of three members and one alternate to the Property Maintenance Code Board of Appeals.

11. NEW BUSINESS.

- a. Approval of Agreement between the Town of Manchester and C.S.E.A. Local 760 (Supervisory Employees) for the period July 1, 1999 through June 30, 2003, and associated position descriptions.
- \* b. Approval of a Workers Compensation Stipulation involving Bernard Hallums in the amount of \$26,500.

- \* c. Approval of revised job descriptions for various Engineering Division positions.
- \* d. Consideration of new Affirmative Action hiring goals as recommended by the Human Relations Commission.
- \* e. Authorization for Richard J. Sartor, General Manager, to sign the “Agreement Between the State of Connecticut and the Town of Manchester for the Reimbursement of Funds for the Construction of Sidewalks and the Maintenance of Sidewalks on Connecticut Route 83, State Project No. 76-175, Federal Project No. STPH-2299(9), Agreement No. 5.04-01(99).”
- \* f. Request for Early Retirement of Dalelyne Siwik, Board of Education, to be effective September 1, 1999.
- g. Authorization for the General Manager to execute a tax abatement agreement with the Manchester Land Conservation Trust, Inc. for taxes on 429 Buckland Hills Drive.
- \* h. Acceptance by the Manchester Police Department of the donation of two mountain bikes from the Savings Bank of Manchester and the Bike Shop, which are gratefully acknowledged and accepted.
- \* i. Resolution confirming the acceptance of the low bid on Water and Sewer Notes and negotiated Fire bond sales.
- j. Transfer in General Fund:  
 From: Contingency .....\$ 7,500.00  
 To: Registrar of Voters.....\$ 7,500.00  
 to finance consulting services for Voter Registration Y2K compliance.
- k. Allocation in Sewer Reserve Fund for Wastewater Treatment Plant Instrumentation Upgrade.....\$ 120,000.00 to be financed by Unallocated Sewer Reserve.

11. NEW BUSINESS (cont.)

- l. Waiver of Building Permit Fees for tents for the Nutmeg Classic Soccer Tournament.
- m. Resolutions authorizing Richard J. Sartor, General Manager, to execute and file grant applications, contracts and agreements on behalf of the Town of Manchester with the Commissioner of Environmental Protection for State grants for 1) Hop Brook Improvements at Charter Oak Park, and 2) Lower Hop Brook Stabilization Project.

12. FURTHER COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.

13. ADJOURNMENT.