

**MINUTES  
REGULAR MEETING OF BOARD OF DIRECTORS  
SEPTEMBER 7, 1999  
LINCOLN CENTER HEARING ROOM  
7:30 P.M.**

**FIRST MEETING OF THE MONTH**

PRESENT: Chairman Cassano, Vice-Chairman Howroyd, Directors Morancey, Hachadourian, McMahon, Crockett, Thompson and Becker.

ALSO: General Manager Sartor, Deputy Manager Werbner and Town Attorney Darby.

ABSENT: Secretary Negri.

**1. MEETING CALLED TO ORDER.**

The meeting was called to order at 7:36 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Chairman Cassano.

**1A. RECOGNITION, WITH APPRECIATION, OF A TRUST TO BENEFIT CASE MOUNTAIN CREATED BY MS. DOROTHY C. BEACH.**

Chairman Cassano publicly thanked Ms. Beach for her dedication to Manchester. This trust will be used to improve trails, etc. on Case Mountain.

**1B. PRESENTATION OF "1999 BEST PRACTICES AWARD" FROM H.U.D. FOR EXCELLENCE IN PROVIDING AFFORDABLE HOUSING AND COMMUNITY DEVELOPMENT.**

Sue Heller, Coordinator of Lead Abatement, Ron Kraatz, Director of Health and Hanna Marcus, Director of Human Services were present to accept the 1999 Best Practices Award from Kathy Dorgan, Community Builder in the Hartford HUD office. The Town of Manchester is one of 100 best practices in improving communities for the people who live there.

**1C. PRESENTATION OF "CERTIFIED MUNICIPAL CLERK" CERTIFICATE TO JOSEPH CAMPOSEO, TOWN CLERK BY JOAN GERDSEN, TOWN CLERK OF MANSFIELD AND PRESIDENT OF CONNECTICUT TOWN CLERK'S ASSOCIATION.**

**1D. REPORT FROM WORLD WAR II COMMEMORATIVE COMMITTEE PRESENTED BY JOSEPH CAMPOSEO, NATE AGOSTINELLI AND DONALD KUEHL.**

On a plaque located at the Manchester High School auditorium are the names of all World War II veterans who have served that lived in Manchester at that time. Some names were omitted therefore, as a result, the World War II Commemorative Committee was formed to do research. A supplemental plaque will be mounted next to the original to add the names that were omitted.

**2. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.**

Susan Stepanski, 680 Center Street, Representative of the Friends of the Manchester public library, explained that the Friends are forming again after being inactive since 1991. She asked for the Board's and public's support.

Milt Perlman, 3 Sanford Road, spoke regarding the schools. He thought that we should have new buildings instead of like-new construction.

Dan Moran, 272 Charter Oak Street, spoke regarding the schools. He suggested doing two schools a year.

Al Lutz, 9 Stephens Street, asked about the truck ordinance. He asked some questions concerning the contracts with Fletcher Thompson and Turner Construction. He thought a school maintenance fund would be a good idea. He felt Y2K information should be included in the water bill.

Al Coelho, 48 Carpenter Road, thought that the town should have more information to the public regarding the school bond issue.

Chairman Cassano closed the hearing with some brief comments to the public. He stated that there will be a Y2K brochure available to the public in about three weeks. Regarding the like-new vs. new school buildings, Chairman Cassano stated that like-new status was created by legislature to increase the reimbursement for gutting the schools. The financial reimbursement hasn't been determined at this time, because the State Board of Education is still trying to determine what like-new means for reimbursement. This is the first year of that term. He hoped that we would have the information in October and felt that it would have a negative impact on this referendum if we didn't. Charts will be

displayed in Town Hall and there will be forums at every school to get the information out to the public.

**3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS.**

- a. Minutes of June 22, 1999 - Special Meeting
- b. Minutes of July 6, 1999 - Regular Meeting.
- c. Minutes of August 10, 1999 - Reconvened Meeting.
- d. Minutes of August 10, 1999 - Special Meeting.
- e. Actions taken on August 3, 1999.
- f. Actions taken on August 10, 1999 - Regular Meeting.
- g. Actions taken on August 10, 1999 - Special Meeting.
- h. Revised Actions taken on August 10, 1999 - Special Meeting.
- i. Second Revised Actions taken on August 10, 1999 - Special Meeting.

**Acting Secretary Morancey moved and Vice-Chairman Howroyd seconded a motion to adopt minutes of previous meetings. Seven voted in favor. (Director Hachadourian left room during vote.)**

**4. PRESENTATION OF BID WAIVER REQUESTS.**

General Manager Sartor stated that there is a bid waiver associated with Item 16.b. regarding C.R.R.A. and the associated bid waiver which will be taken up during new business.

**5. PUBLIC HEARINGS.**

- a. Appropriation to Education Special Projects Fund  
     Title VI Class Size Reduction.....\$ 90,000.00

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* b. Appropriation to General Fund - Board of Education  
     for funding a supplemental TOMMIF contribution..... \$ 450,000.00  
     to be financed by designated General Fund fund balance  
     generated by Board of Education FY99 operations.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

**5. PUBLIC HEARINGS (cont.)**

- \* c. Appropriation to Special Grants Fund  
D.A.R.E. Program..... \$ 1,220.00  
to be financed by judicially mandated donations.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* d. Appropriation to Special Grants Fund  
for new Police Trading Cards ..... \$ 255.00  
to be financed by a donation from the Second Class of the  
Manchester Police Academy which is gratefully acknowl-  
edged and accepted. ....

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* e. Appropriation to Special Grants Fund  
Drug Investigations \$ 7,292.00  
to be financed by drug investigation forfeiture funds  
already received.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* f. Appropriation to Special Grants Fund  
Drug Investigations \$ 67,665.00 ..... to be  
financed by drug investigation forfeiture funds  
already received.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* g. Appropriation in Capital Improvement Reserve  
Town Aid Account 1999/2000.....\$ 386,404.00  
Improved Road Account .....\$385,634.00  
Unimproved Road Account. ....\$ 770.00  
to be financed by a State Department of Transportation Grant.

**5. PUBLIC HEARINGS (cont.)**

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

- \* h. Appropriation to Special Grants - Fund

for "Outreach to Children" Programs .....\$ 15,000.00  
 to be financed by a Library Services and Technology Act  
 Grant; and related authorization for Richard J. Sartor,  
 General Manager, to enter into a contract with the  
 Connecticut State Library.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

\* i. Appropriation to Special Grants Fund  
 SeniorNet Program.....\$ 7,000.00  
 to be financed by revenue received from course fees.

There being no comments from the public, Chairman Cassano closed the public hearing on this item.

**6. COMMUNICATIONS.**

Director Hachadourian referred to a letter from the Director of the Library, Douglas McDonough on behalf of the Library Board dated August 9, 1999. The letter expressed a concern for the use of the library. Director Hachadourian stated that he left the use of the library up to the Library Board. Chairman Cassano stated that he would have communication with the Library Board regarding the policy for community use so they would have a clearer understanding of the committee's intentions.

Director Crockett stated that he received a phone call from Dave Sheridan who is the President of the Manchester Basketball Association. He wanted to thank the Committee for Joint Use because he had a good meeting to get playing time for the teams. Director Crockett also spoke of some problems and a charge for bathroom use at Martin School. He was disappointed that they were not going along with the new program for joint use.

Director Becker had correspondence from Bruce Ross, 604 North Main Street, with a concern regarding trucks driving at all hours of the night making noise. Director Becker called the company to inform the drivers to quiet down because it is an industrial zone and that was the only recourse he had. Mr. Ross suggested a town ordinance. Chairman Cassano asked General Manager Sartor to look at the town noise ordinance.

**7. REPORTS.**

a. Library Summer Reading Program Report.

Director of Library, Douglas McDonough, gave a report regarding the summer reading program. He stated that 2,581 children participated in the program with a 75% increase from last year.

(Please refer to written report dated August 9, 1999).

**b. Methane Gas Project Report.**

Louise Guarnaccia, Public Works Administrator, stated that they have signed a contract with Meridian Resources out of Vermont to be responsible for the design and construction of the landfill gas and collection system. The actual design and permitting activities will be done by Maguire Group out of Foxboro, Mass. Plans have been reviewed with the DEP. The system will be designed to be expanded as needed. Three different permits are required to accomplish this and it is hoped that these are obtained so that well installation will occur during the winter of 1999/2000. A co-generation plant will be considered in the future depending upon the amount of gas that is emitted. The entire project is estimated to be \$760,000 and \$850,000 has already been allocated for this project. Questions were asked by Directors.

**8. CONSENT CALENDAR (Identified by asterisks.)**

The consent calendar consists of items 5a., 5c., 5d., 5e., 5f., 5h., 5i., 16c., 16d. and 16e. Items 5b., 5g., 16a. and 16g. were removed from the consent calendar.

**Vice-Chairman Howroyd moved and Director Crockett seconded a motion to adopt the consent calendar as amended. Eight voted in favor.**

- \*5a. **ADOPTED** - Appropriation to Education Special Projects Fund  
Title VI Class Size Reduction.....\$ 90,000.00
- \*5c. **ADOPTED** - Appropriation to Special Grants Fund  
D.A.R.E. Program..... \$ 1,220.00  
to be financed by judicially mandated donations.

**8. CONSENT CALENDAR (cont.)**

- \*5d. **ADOPTED** - Appropriation to Special Grants Fund  
for new Police Trading Cards ..... \$ 255.00  
to be financed by a donation from the Second Class of the  
Manchester Police Academy which is gratefully acknowl-  
edged and accepted. ....
- \*5e. **ADOPTED** - Appropriation to Special Grants Fund  
Drug Investigations \$ 7,292.00  
to be financed by drug investigation forfeiture funds  
already received.
- \*5f. **ADOPTED** - Appropriation to Special Grants Fund

Drug Investigations \$ 67,665.00 ..... to be financed by drug investigation forfeiture funds already received.

\*5h. ADOPTED - Appropriation to Special Grants - Fund for "Outreach to Children" Programs .....\$ 15,000.00 to be financed by a Library Services and Technology Act Grant; and related authorization for Richard J. Sartor, General Manager, to enter into a contract with the Connecticut State Library.

\*5i. ADOPTED - Appropriation to Special Grants Fund SeniorNet Program.....\$ 7,000.00 to be financed by revenue received from course fees.

\*16c. ADOPTED - Authorization for the Town of Manchester to accept a WebTV unit and Scanner on behalf of the Senior Center, from the National SeniorNet Office. The WebTV unit is a result of a grant that was submitted earlier this year.

\*16d. ADOPTED - Authorization to reclassify vacant Library Assistant position to Library Technician I.

\*16e. ACCEPTED - Acceptance of resignation of John J. Smith (D) from the Commission on Aging for term expiring November 2001.

9. ACTION ON ITEMS OF PUBLIC HEARING.

9b. TABLED - Appropriation to General Fund - Board of Education for funding a supplemental TOMMIF contribution..... \$ 450,000.00 to be financed by designated General Fund fund balance generated by Board of Education FY99 operations.

Vice-Chairman Howroyd moved and Director Morancey seconded a motion to table Item 9.b. Eight voted in favor.

9g. ADOPTED - Appropriation in Capital Improvement Reserve Town Aid Account 1999/2000..... \$ 386,404.00 Improved Road Account.....\$385,634.00 Unimproved Road Account. ....\$ 770.00 to be financed by a State Department of Transportation Grant.

Director Morancey moved and Vice-Chairman Howroyd seconded a motion to adopt Item 9.g. Eight voted in favor.

Director Becker wanted to clarify for the record as to where these funds will be utilized. It was his understanding that these funds were allocated in advance of their receipt for use in constructing the Town Public Works garage as opposed to improving our roads. Public Works Administration Guarnaccia stated that that was not correct. She stated that the town does a variety of things with Town Aid Road money. This money was not allocated in advance and it's not proposed at this point to allocate anything for the town garage from this particular allocation.

10. RECESS TO SECOND WEEK.

**Director McMahon moved and Director Thompson seconded a motion to recess the meeting to Tuesday, September 14, 1999 at 7:30 p.m. Eight voted in favor.**

Adjournment : 9:12 p.m.

/jld

APPROVED:

ATTEST:

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SECRETARY, BOARD OF DIRECTORS  
MANCHESTER, CONNECTICUT