

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
June 6 & 13, 2006 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

TWO MEETING AGENDA

- 1. MEETING CALLED TO ORDER.**
- 2. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.**
- 3. PUBLIC HEARINGS.**
 - A. Approval of an amendment to the Town of Manchester's Code of Ordinances, adding a provision to Chapter 187, Sale of Food, Section 187-3, to require food service establishments to comply with the State of Connecticut's General Permit for the discharge of wastewater. A copy of the proposed amended ordinance may be seen in the Town Clerk's office during business hours.
 - B.
 1. Adoption of proposed revisions to the Schedule of Rates, Charges and Fees – Water Department to be effective July 1, 2006 to include the establishment of the following revised rates as approved in the 2006/07 Adopted Budget.
(1) Service Charge (2) Use Charge (3) Large Meter Minimum Use Charge (4) Hydrant Use Metered Consumption (5) Wholesale Water (not covered by an Agreement).
The detailed revisions are contained in the Schedule of Rates, Charges and Fees, which is on file in the office of the Town Clerk.
 2. Adoption of proposed revisions to the Schedule of Rates, Charges and Fees – Sewer Department to be effective July 1, 2006 to include the establishment of the following revised rates as approved in the 2006/07 Adopted Budget.
(1) General Customer Billing (2) Large Volume Customer Billing (3) Sewer Use Rate of Eighth Utilities District. The detailed revisions are contained in the Schedule of Rates, Charges and Fees, which is on file in the Office of the Town Clerk.
 - C. Appropriation in Sanitation Fund – Transfer to Special Revenue\$12,500,000 and subsequent transfer to be funded by Sanitation Fund Net Assets for the creation and funding of the Landfill Closure Reserve Special Revenue Fund.
 - D. Appropriation in Capital Improvement Reserve –
Hockanum River Linear Park Boardwalk.....\$53,483
for repairs to the boardwalk along Hockanum River Linear Park damaged by the October floods to be funded by the FEMA October flood grants.
 - * E. Appropriation to 2003 Public Works Bond Fund as follows:
 1. West Side Improvements\$7,410
 2. Roadway Rehabilitation.....\$19,701
 3. Sidewalks\$8,416
for pavement and sidewalk restoration to be financed by a contribution from Water Improvement Reserve.
 - * F. Appropriation to Special Projects as follows:
 1. Manchester Dog Pound, Animal Control\$30
to be financed by a donation from Lawrence Jeffries which is gratefully acknowledged and accepted.
 2. Police Community Relations Grant account.....\$100
for community based projects and/or programs to be financed by a donation from Rockville Bank which is gratefully acknowledged and accepted.

3. Federal Asset Forfeiture Account\$8,181
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
4. 2006 Memorial Day/July 4th DUI Enforcement Program Grant.....\$14,025
to be financed by a grant from the State of Connecticut.
5. State Asset Forfeiture Account\$1,874
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
6. Memorial Tree Program\$754
to be financed by donations received in honor of Ernest Irwin, Paul Tongren, Sr.,
Ernest Pierog, Eric Starr, Alice Shannon, Francis Joseph Demonstranti, Albert
Catalano, Arthur E. Raymond, Adam Zielinski, Lucille V. Connell, Thomas
Crockett and Gloria Gueller which are gratefully acknowledged and accepted.
7. Special Grants Fund – SG 942 – Hockanum River Linear Park.....\$200
to be financed by the sale of Hockanum River T-shirts and sweatshirts.
8. Connecticut Grant\$30,054
for general library purposes to be financed by a grant from the
State of Connecticut.
9. Manchester Public Library.....\$100
to be financed by donations received in honor of Ann Elder, Stephen Wu
and Catherine Fagan which are gratefully acknowledged and accepted.
10. Senior Circle and AT HOME Programs\$2,082
to be financed by a grant from a grant from the Manchester Road Race,
Inc. (\$1,000) and from program participants (\$1,082) which are
gratefully acknowledged and accepted.
11. Senior Center Fall Prevention Program\$2,800
to be financed by a grant through the Administration on Aging Evidence-
Based Fall Prevention Services received by the Connecticut
Collaboration for Fall Prevention.
12. Senior Center Donations\$1,145
to be financed by donations in memory of Domenico Cutaia (\$365),
donations from Cruisin on Main Street (\$500) and from Senior Center
members (\$280) which are gratefully acknowledged and accepted.
13. Certified Nurse’s Aide Training Program.....\$80,000
to be financed by a grant from Capital Workforce Partners.
14. Youth Service Bureau\$3,000
to be financed by a donation from the Mayor’s Program for Manchester
Children for summer camperships.
15. Increase in School Readiness Grant.....\$45,066
to be financed by the State Department of Education.
16. Bioterrorism Response 2005/2006.....\$7,439
to be financed by reimbursement for costs associated with the Statewide
National Stockpile Drill.
- * G. Appropriations to Education Special Projects as follows:
 1. State Teachers Retirement Grant (FY 2005/06)\$764,500
to be financed by the Connecticut Teachers’ Retirement Board to
subsidize health insurance premiums for retirees.
 2. Medicaid Grant (FY 2005/06)\$175,000
to be financed by the Connecticut Department of Social Services for
Medicaid eligible Special Education and related services.

3. Manchester Head Start (period 3/1/06 to 2/28/07)\$10,526
to be financed by supplemental federal funding for the Enfield Head Start for the purpose of Training and Technical Assistance.
4. Manchester Head Start (period 3/1/06 to 2/28/07)\$11,870
to be financed by supplemental federal funding for the purpose of Training and Technical Assistance.
5. Manchester Head Start (period 3/1/06 to 2/28/07)\$748,426
to be financed by continuation of a federal grant for Enfield Head Start.
6. Manchester Head Start (period 3/1/06 to 2/28/07)\$898,015
to be financed by continuation of a federal grant.
7. Martin Elementary School\$3,085
to be financed by a grant from the Connecticut Commission on Art and Culture for a Higher Order Thinking (HOT) Schools Comprehensive School Reform Program.
8. Instrumental Music Program.....\$10,000
to be financed by a contribution from the SBM Charitable Foundation which is gratefully acknowledged and accepted.
9. Elementary and Secondary Education Act - Hurricane Relief Program.....\$7,000
to be financed by funds from the U.S. Department of Education for Local Education Agencies and private schools that are serving students displaced by Hurricanes Katrina or Rita.
10. Increase in FY 2006 Appropriation to Out of District Tuition\$48,243
to be financed by revenue received to date.
11. Summer School Program (FY 07)\$77,000
to be financed by tuition payments.
- * H. Appropriation to FY 06-07 Public Works – Reimbursed Overtime Fund.....\$25,000
to be financed from fees received from outside contractors and private developers for inspections and maintenance services performed by Public Works staff outside normal business hours.
- * I. Approval of program proposals submitted by community agencies and Town departments desiring to participate in the 2006 Connecticut Neighborhood Assistance Act.
- * J. Appropriation to FY 2006-2007 Community Use of Schools Fund.....\$75,000
to be financed by rental fees from the rental of school facilities.
- * K. Appropriation to FY 2006-2007 Police Special Services Fund.....\$875,000
to be financed from fees received from outside contractors using officers for private duty.
- * L. Appropriation to Project CP341.....2,714
to be financed by CL&P Conservation & Load Management Program for energy conscious design at Bowers and Waddell Schools.
- * M. Appropriations to Recreation Special Activities Fund as follows:
 1. 2006 Children’s Fishing Derby.....\$700
to be financed by a donation from the Mayor’s Program for Manchester Children which is gratefully acknowledged and accepted.
 2. FY 2006-2007 Leisure Programs.....\$275,000
to be financed by program fees of \$235,000, the Recreation Special Activities Fund Balance of \$10,000 and \$30,000 from the FY 2006-2007 General Fund budget for a total of \$275,000.

4. **CONSENT CALENDAR.**
5. **REPORTS.**
 - A. Manager's Report.
 - B. **QUESTIONS AND COMMENTS BY BOARD MEMBERS REGARDING ITEMS ON THE AGENDA THAT MAY NEED ADDITIONAL INFORMATION FOR THE NEXT MEETING.**
6. **EXECUTIVE SESSION.**
 - A. Security.
 - B. Pending Litigation.

RECESS TO SECOND WEEK.

SECOND MEETING OF THE MONTH

7. **MEETING CALLED TO ORDER.**
8. **AWARDS AND PRESENTATIONS.**
9. **ADOPTION OF MINUTES OF PREVIOUS MEETING.**
 - A. Actions, May 2, 2006 – Regular Meeting
 - B. Actions, May 9, 2006 – Budget Adoption Meeting
 - C. Actions, May 16, 2006 – Regular Meeting
 - D. Minutes, May 2, 2006 – Regular Meeting
 - E. Minutes, May 9, 2006 – Budget Adoption Meeting
 - F. Minutes, May 16, 2006 – Regular Meeting
 - G. Minutes, April 4, 2006 – Regular Meeting
 - H. Minutes, March 7, 2006 – Regular Meeting
10. **COMMUNICATIONS.**
11. **REPORTS.**
 - A. Steve Penny, Manchester Country Club Liaison Report.
12. **PRESENTATION OF BID WAIVER REQUESTS.**
 - A. Approval of a Bid Waiver for the purchase of books and related materials for the Manchester Public Library.
13. **ACTION ON ITEMS OF PUBLIC HEARINGS.**
14. **UNFINISHED BUSINESS.**
 - A. Appointments to Boards and Commissions which have members with terms expiring in November/December 2005.

<u>Board/Commission</u>	<u>Name</u>	<u>Term Expiring</u>
Cheney Hall Board of Commissioners	Vacancy	November 2008
Commission on Aging	Charlene Southergill, 8 Hendee Rd (R)	November 2008
Human Relations Commission	Alfred Meek, 124B2 Park St (R)	November 2008

- B. Approval of the Manchester L.I.F.E. Scholarship.
- C. Appointment of a member to the Housing Commission (R) with a term expiring November 2006.
- D. Appointment of an Alternate to the Planning and Zoning Commission (D) with a term expiring November 2006.

15. NEW BUSINESS.

- * A. Acceptance of a resignation of John T. Garoppolo (D) from the Commission for People with Disabilities with a term expiring November 2007.
- B. Appointment of a member (D) to the Commission for People with Disabilities with a term expiring November 2007.
- * C. Acceptance of a resignation of Pamela Mondschein (R) from the Board of Assessment Appeals with a term expiring November 2007.
- D. Appointment of a member (R) to the Board of Assessment Appeals with a term expiring November 2007.
- * E. Approval of the June 2006 Suspense List as recommended by the Director of Assessment/Collection.
- * F. Approval of early retirement for Gail Callahan, Board of Education.
- * G. Acceptance of miscellaneous donations from the public to the Youth Service Bureau which are gratefully acknowledged and accepted.
- * H. Acceptance of a donation of grocery gift cards (\$835) from the Unitarian Universalist Society: East to assist individuals and families in need which donation is gratefully acknowledged and accepted.
- I. Approval of submittal of an EDO-49 to State of Connecticut Department of Education for asbestos removal at Buckley School.
- J. FY 2005/06 End of Year Transfers:
 - 1. Transfer in General Fund \$115,000 from Contingency to Public Works to cover fuel, energy and vehicle repair costs.
 - 2. Transfer in General Fund \$62,400 from Public Works to Interfund Transfers – Transfer to Streetlight Acquisition and Maintenance Capital Projects Fund for future streetlight replacements in accordance with the streetlight acquisition plan.
 - 3. Transfer in General Fund \$14,500 from Human Services to Interfund Transfers- MELO special grants account to provide funding for MELO nursing services.
- K. Discussion regarding local elected officials doing business with the Town of Manchester.
- L. Discussion of expanded code of ethics.
- M. Resolution authorizing continued development/Spruce Street Neighborhood Center.
- N. Resolution directing staff to submit revised Bennet plan for State reimbursement.

16. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.

17. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.

18. ADJOURNMENT.

CONSENT CALENDAR: Items marked by an * which are not subsequently removed from the consent calendar by a Director are approved under Item #4 of this Agenda.