

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
June 6, 2006 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

FIRST MEETING OF THE MONTH

PRESENT: Chairman Howroyd, Vice Chairman O'Neill, Secretary Zingler, Directors Pelletier, Spadaccini, Peak, Hachey, Sheridan, and Topping

ALSO: General Manager Shanley and Town Attorney Darby (8:35 p.m.)

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:10 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Chairman Howroyd.

2. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.

Dorothy Brindamour, 6 Morse Road, asked why we are still subsidizing the Manchester Country Club. Their fees are higher than most other courses around. Membership has dropped considerably. She suggested leasing the country club to a private company and finally getting some rent coming into town. Mrs. Brindamour is opposed to taking the three buildings down at the Bennet complex. She is also opposed to a bus terminal at Charter Oak Park.

Terry Werkhoven, 88 Santina Drive, has been hearing about serious flooding conditions caused by heavy rains weeks ago. He stated that 2007 is too long to wait for funding to remedy the problems on Gerard Street. He spoke about the flooding at Full Gospel Church on Main Street and the flooding at West Side Field. Something needs to be done.

Richard Clark, 299 Gardner Street, asked for an update on the VIP building on Oakland Street and also asked about tax benefits to Manchester residents from the Buckland Hills Mall. He does not feel we are gaining real estate tax benefits from that mall. He is concerned about taxes, especially in light of the revaluation.

Tom Crockett, 149 Sunny Brook Drive, addressed the Board concerning the Code of Ethics. He would like the Town to check into travel by Directors or other elected officials that is not approved. Who pays for it? He is specifically talking about a trip to the National League of Cities, in Salt Lake City, December 2002. He would like to be sure that Joe Hachey paid for that trip with his own money. Mr. Crockett supplied the Board with copies of his appraisal bills. He noted he did not solicit the work and has never had any complaints.

Jim Kurlowicz, 27 Columbus Street, distributed a listing of prices and revenues from Municipal golf courses in the area. He stated that he has nothing against Manchester Country Club itself, his problem is with the fees charged. Of the 16 courses on the list given to Board members, 15 have fees that are significantly lower than Manchester. On average, \$24 is the greens fees for

residents at municipal courses. Manchester Country Club charges Manchester residents \$39. Mr. Kurlowicz feels that this is a bad lease and the Town should take them to court.

Bill Ogden, 137 Branford Street, is not in favor of supporting a restaurant at the Manchester Country Club. Ever since the restaurant went in, we have lost money. Years ago, there were two or three tournaments a year; now there are 23 or more. Those are days members cannot play on the course, even though they are paying membership fees. Mr. Ogden would like a full and detailed report on what the country club makes, what they spend and the number of members.

Milt Perlman, 3 Sanford Road, noted that his neighbor called the Town for an additional trash basket and was told he couldn't buy one because only two people live in the home. He suggested the Town engage an ombudsman that residents could go to if they do not receive satisfaction. He also stated that the population in Manchester is expanding, while membership of the country club is declining. The number of authorized and funded positions for Town employees has declined by nine people since 2004/2005. Since the Town is expanding, there are fewer employees doing more work.

Tom Stringfellow, 183 Hillstown Road, just completed the Government Academy and found it informative and rewarding. He hopes it continues. He mentioned the forum taking place at Illing Middle School about DUI and thinks it is an important forum and is worth attending. He is also in favor of looking into travel of Board members. Diversity is important and he would like to see it count for more than Martin Luther King Day and Heritage Day. He is appalled that prejudice still exists.

3. PUBLIC HEARINGS.

- A. Approval of an amendment to the Town of Manchester's Code of Ordinances, adding a provision to Chapter 187, Sale of Food, Section 187-3, to require food service establishments to comply with the State of Connecticut's General Permit for the discharge of wastewater. A copy of the proposed amended ordinance may be seen in the Town Clerk's office during business hours.

General Manager Shanley explained that this is a Federal mandate known as FOG (fats, oils, and grease). It is the responsibility of food preparation establishments to follow the new requirements to manage the discharge of fats, oil, and greases into the sewer system.

Chairman Howroyd opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, supports this ordinance. It is a good idea to get rid of these materials because of what it can do to the sewer system.

There being no further public comment the hearing on this item was closed.

Director Spadaccini asked for an idea of the cost to install equipment necessary to comply with this ordinance.

Maryann Cherniak-Lexius, Director of Health, explained that it is difficult to give a cost estimate because there are three different pieces to this ordinance. She gave a brief description of the ordinance as well as what is involved for businesses to comply.

General Manager Shanley stated he has seen costs of \$1,800 to \$2,000 for an under the sink unit, however the cost for an underground system would be much greater (\$5,000 to \$12,000 for a single tank).

Director Spadaccini asked how many existing businesses in town are currently in compliance with this ordinance.

Ms. Cherniak-Lexius answered that most existing businesses are not yet in compliance, as this is just the beginning stage of the ordinance. She noted that the Chamber of Commerce held an informational meeting for all businesses which would be affected by this ordinance in September of 2004, a full year before this ordinance would go into effect.

Director Spadaccini asked for an inquiry of the Chamber of Commerce to see if they or their members have any concerns with respect to this ordinance. Mr. Shanley will look into this.

Secretary Zingler asked if there is a mandatory cleaning and inspection of the traps. Ms. Cherniak-Lexius explained that any business that receives a permit from the Town is required to keep records of who is removing waste and the frequency of removal. It is a manifest system of sorts.

Director Peak asked if there is a legal ability to exempt a small business. Ms. Cherniak-Lexius answered that they haven't been making exceptions but it is worthwhile to discuss with the Town Attorney. Director Peak thinks that the cost of compliance would be very unequal. He asked if the Town might be able to set up a waste water pollution credit system. This would encourage some businesses to comply more quickly if they could sell waste water pollution credits to other businesses.

Patrick Kearney, Acting Water and Sewer Administrator explained that the fats, oils, and greases solidify in the sewer system and cause blockages, which in turn causes sewer backups. Approximately 80% of all blockages are caused by grease.

Director Topping thinks the proper venue for a credit system would be at the State or Federal level and does not support attempting something like that. He believes there will be no flexibility from the State and he is not in favor of addressing this issue at this time.

Director Pelletier requested a copy of the provisions instead of a summary. She would also like a legal opinion from Town Attorney Darby as to whether an existing small business could seek a financial hardship exception. General Manager Shanley will get that information for the Board.

Director Hachey agrees with Mr. Topping that this is not the proper venue to address this issue. He thinks this is probably a tax issue and should be addressed by the state tax people or the IRS.

Director Spadaccini said he does not think this is a tax matter because it is just selling of credits.

General Manager Shanley will check to see if local government is empowered to create a credit exchange system among businesses within Manchester. If so, what would it take and how long will it take?

- B. 1. Adoption of proposed revisions to the Schedule of Rates, Charges and Fees – Water Department to be effective July 1, 2006 to include the establishment of the following revised rates as approved in the 2006/07 Adopted Budget.
 - (1) Service Charge
 - (2) Use Charge
 - (3) Large Meter Minimum Use Charge
 - (4) Hydrant Use Metered Consumption
 - (5) Wholesale Water (not covered by an Agreement).The detailed revisions are contained in the Schedule of Rates, Charges and Fees, which is on file in the office of the Town Clerk.
- 2. Adoption of proposed revisions to the Schedule of Rates, Charges and Fees – Sewer Department to be effective July 1, 2006 to include the establishment of the following revised rates as approved in the 2006/07 Adopted Budget.
 - (1) General Customer Billing
 - (2) Large Volume Customer Billing
 - (3) Sewer Use Rate of Eighth Utilities District. The detailed revisions are contained in the Schedule of Rates, Charges and Fees, which is on file in the Office of the Town Clerk.

Chairman Howroyd explained that these items are the Water and Sewer fees consistent with the budget adopted last month.

General Manager Shanley stated that the estimated cost for each of these is about \$2.40 per quarter for the average resident. The 4.5% increase in the budget is directly related to the increase in pension, health care, energy, and chemical costs.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

Director Spadaccini asked if a change was made to the rate structure. General Manager Shanley answered that it has been the same for about 30 years.

- C. Appropriation in Sanitation Fund – Transfer to Special Revenue\$12,500,000 and subsequent transfer to be funded by Sanitation Fund Net Assets for the creation and funding of the Landfill Closure Reserve Special Revenue Fund.

General Manager Shanley explained that this action is consistent with the budget adoption and it specifically isolates the funding necessary for landfill closure. This amount, along with accumulated interest, should pay for closure ten years from now.

Chairman Howroyd opened the floor for public comment at this time.

Milt Perlman, 3 Sanford Road, stated he was concerned when he saw the drop in interest, but it is clear to him now that it will accumulate within this fund instead.

There being no further public comment the hearing on this item was closed.

Director Spadaccini asked who invests the funds now that this change was made.

Alan Desmarais, Director of Finance, answered that the type of security does not change. The Finance Department will handle investing.

Chairman Howroyd commended the Town of Manchester on being responsible and taking this action. We do need to prepare for life after closure of the landfill.

- D. Appropriation in Capital Improvement Reserve –
Hockanum River Linear Park Boardwalk.....\$53,483
for repairs to the boardwalk along Hockanum River Linear Park damaged by
the October floods to be funded by the FEMA October flood grants.

General Manager Shanley explained that these funds consist of the money returned to the Town from FEMA. Public Works has identified this project as one of the pieces of damage most significant and recommends utilizing the funds for this project.

Mark Carlino, Director of Public Works, explained that part of the Hockanum River Linear Park Trail was damaged by flooding during the week of October 10, 2005. Because of flooding and rising of the river, parts of a 500 foot stretch of boardwalk have been damaged. He provided pictures to the Board for their review. The Public Works Department proposes that the reimbursement from FEMA be allocated into a Capitol Improvement Project so the Town can bid this project out. The FEMA reimbursement grant covered overtime costs and materials used for repairs caused by flood damage.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

- E. Appropriation to 2003 Public Works Bond Fund as follows:
 - 1. West Side Improvements\$7,410
 - 2. Roadway Rehabilitation.....\$19,701
 - 3. Sidewalks\$8,416for pavement and sidewalk restoration to be financed by a contribution from Water Improvement Reserve.

Mark Carlino explained that in 2004 the Public Works Department and the Water and Sewer Department reached an agreement to come up with a better way to deal with repairs to trenches from water improvement projects. He explained what would typically occur in the past, and also explained the new plan, which is more cost effective. This is basically a transfer of funds.

- F. Appropriation to Special Projects as follows:
 - 1. Manchester Dog Pound, Animal Control\$30
to be financed by a donation from Lawrence Jeffries which is gratefully
acknowledged and accepted.
 - 2. Police Community Relations Grant account.....\$100
for community based projects and/or programs to be financed by a donation
from Rockville Bank which is gratefully acknowledged and accepted.

3. Federal Asset Forfeiture Account\$8,181
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
4. 2006 Memorial Day/July 4th DUI Enforcement Program Grant.....\$14,025
to be financed by a grant from the State of Connecticut.
5. State Asset Forfeiture Account\$1,874
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
6. Memorial Tree Program\$754
to be financed by donations received in honor of Ernest Irwin, Paul Tongren, Sr.,
Ernest Pierog, Eric Starr, Alice Shannon, Francis Joseph Demonstranti, Albert
Catalano, Arthur E. Raymond, Adam Zielinski, Lucille V. Connell, Thomas
Crockett and Gloria Gueller which are gratefully acknowledged and accepted.
7. Special Grants Fund – SG 942 – Hockanum River Linear Park.....\$200
to be financed by the sale of Hockanum River T-shirts and sweatshirts.
8. Connecticut Grant\$30,054
for general library purposes to be financed by a grant from the
State of Connecticut.
9. Manchester Public Library.....\$100
to be financed by donations received in honor of Ann Elder, Stephen Wu
and Catherine Fagan which are gratefully acknowledged and accepted.
10. Senior Circle and AT HOME Programs\$2,082
to be financed by a grant from a grant from the Manchester Road Race,
Inc. (\$1,000) and from program participants (\$1,082) which are
gratefully acknowledged and accepted.
11. Senior Center Fall Prevention Program\$2,800
to be financed by a grant through the Administration on Aging Evidence-
Based Fall Prevention Services received by the Connecticut
Collaboration for Fall Prevention.
12. Senior Center Donations\$1,145
to be financed by donations in memory of Domenico Cutaia (\$365),
donations from Cruisin on Main Street (\$500) and from Senior Center
members (\$280) which are gratefully acknowledged and accepted.
13. Certified Nurse’s Aide Training Program.....\$80,000
to be financed by a grant from Capital Workforce Partners.
14. Youth Service Bureau\$3,000
to be financed by a donation from the Mayor’s Program for Manchester
Children for summer camperships.
15. Increase in School Readiness Grant.....\$45,066
to be financed by the State Department of Education.
16. Bioterrorism Response 2005/2006.....\$7,439
to be financed by reimbursement for costs associated with the Statewide
National Stockpile Drill.

Chairman Howroyd opened the floor for public comment at this time.

Bill Ogden, 138 Branford Street, thinks it is nice that people donated trees to the Memorial Tree Program. He mentioned that Manchester Country Club is cutting down maple trees and that is a violation of their lease. He asked what item 3.F.14 is for. Chairman Howroyd answered it is to provide summer camp scholarships for children who need it.

Tom Stringfellow, 183 Hillstown Road, supports items 3.F.3 through 3.F.5. The war on drugs, illegal and legal, is a challenge for law enforcement. He also supports the Senior Fall Prevention Program and the YSB Camp Scholarship. He thinks it is good to be ready for bioterrorism. He supports School Readiness Grant. It is important to prepare children and get parents involved.

There being no further public comment the hearing on this item was closed.

Director Pelletier spoke with Chief Berry earlier and asked if items 3.F.3 and 3.F.5 can be put toward the purchase of tasers. He said he is going to make his best effort to do that. She supports him in that endeavor.

Director Spadaccini asked about item 3.F.13, the Certified Nurse's Aid Training Program. He verified that a portion of the CDBG funds are used for this program. General Manager Shanley answered that is correct. Director Spadaccini asked if there is any other funding besides these two grants. General Manager Shanley will check into that.

Director Pelletier stated that the instructor of the Certified Nurse's Aid Training Program does receive an outside subsidy that helps support that program. Under the CDBG, we currently fund eight students. She requested that Mary Roche Cronin get information to the people involved with the GED program, as they were unaware of the Certified Nurse's Aid Training Program.

G. Appropriations to Education Special Projects as follows:

1. State Teachers Retirement Grant (FY 2005/06)\$764,500
to be financed by the Connecticut Teachers' Retirement Board to subsidize health insurance premiums for retirees.
2. Medicaid Grant (FY 2005/06)\$175,000
to be financed by the Connecticut Department of Social Services for Medicaid eligible Special Education and related services.
3. Manchester Head Start (period 3/1/06 to 2/28/07)\$10,526
to be financed by supplemental federal funding for the Enfield Head Start for the purpose of Training and Technical Assistance.
4. Manchester Head Start (period 3/1/06 to 2/28/07)\$11,870
to be financed by supplemental federal funding for the purpose of Training and Technical Assistance.
5. Manchester Head Start (period 3/1/06 to 2/28/07)\$748,426
to be financed by continuation of a federal grant for Enfield Head Start.
6. Manchester Head Start (period 3/1/06 to 2/28/07)\$898,015
to be financed by continuation of a federal grant.
7. Martin Elementary School\$3,085
to be financed by a grant from the Connecticut Commission on Art and Culture for a Higher Order Thinking (HOT) Schools Comprehensive School Reform Program.

8. Instrumental Music Program.....\$10,000
to be financed by a contribution from the SBM Charitable Foundation
which is gratefully acknowledged and accepted.
9. Elementary and Secondary Education Act - Hurricane Relief Program.....\$7,000
to be financed by funds from the U.S. Department of Education for
Local Education Agencies and privates schools that are serving students
displaced by Hurricanes Katrina or Rita.
10. Increase in FY 2006 Appropriation to Out of District Tuition\$48,243
to be financed by revenue received to date.
11. Summer School Program (FY 07)\$77,000
to be financed by tuition payments.

Pat Brooks, Business Manager of the Board of Education gave a brief explanation of the Head Start Program and how Enfield Head Start relates to Manchester Head Start. Manchester Head Start was audited about two weeks ago and did very well.

Chairman Howroyd opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, supports items 3 through 7. The program has been in existence for 41 years and it is necessary to help parents and children. He also supports the Summer School Program because it will hopefully reduce the future drop out rate. He supports Item 8 because he believes it is vital for children to understand the elements of music.

Bill Ogden, 137 Branford Street, asked for an explanation of Out of District Tuition. Pat Brooks explained that this is money charged for out of town students that come into the district to have their special education needs met. Manchester bills the sending district for costs incurred.

There being no further public comment the hearing on this item was closed.

Director Spadaccini asked for clarification of item 3.G.1. Pat Brooks explained who is covered and how much is paid. In the last two contracts negotiated, retirees are required to pay a copay.

Director Peak asked about the students being schooled in districts in which they do not live. He asked how it is determined what is appropriate for the students. Pat Brooks explained that the school, teachers and parents decide what is best for the child. If Manchester cannot fulfill the student's needs, the student will be sent to another district.

- H. Appropriation to FY 06-07 Public Works – Reimbursed Overtime Fund.....\$25,000
to be financed from fees received from outside contractors and private
developers for inspections and maintenance services performed by Public
Works staff outside normal business hours.

General Manager Shanley explained that Town staff is sometimes requested to perform services outside regular business hours. The money is billed to the contractors and when payment is received it is submitted to this fund for payment of overtime.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

Secretary Zingler asked if this is similar to the Police Department's overtime and if it counts toward their pension.

Mark Carlino explained that the overtime paid the employees does count toward their pension. It would be just like normal overtime, but it is accounted for differently because the developers and contractors are billed for the time they request of Town staff.

- I. Approval of program proposals submitted by community agencies and Town departments desiring to participate in the 2006 Connecticut Neighborhood Assistance Act.

General Manager Shanley described the Connecticut Neighborhood Assistance Act for the benefit of the public.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

Director Sheridan asked that item 3.I be removed from the consent calendar until the back up information referenced in the memo is received by the Board.

- J. Appropriation to FY 2006-2007 Community Use of Schools Fund.....\$75,000 to be financed by rental fees from the rental of school facilities.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

- K. Appropriation to FY 2006-2007 Police Special Services Fund.....\$875,000 to be financed from fees received from outside contractors using officers for private duty.

Chairman Howroyd explained that this is similar to the Public Works overtime, but because this is for private duty it is not applied toward pension.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

Director Topping asked if a police officer is on private duty at a construction site and a cruiser is involved, is the Town reimbursed for the cruiser as well. General Manager Shanley answered that the fee is reimbursed, but the Town is currently looking into the amount which should be charged.

- L. Appropriation to Project CP341.....\$2,714 to be financed by CL&P Conservation & Load Management Program for energy conscious design at Bowers and Waddell Schools.

Chairman Howroyd opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, supports this initiative by CL&P for energy consciousness. He appreciates the CPTV series that deals with how to save energy in homes or apartments.

There being no further public comment the hearing on this item was closed.

- M. Appropriations to Recreation Special Activities Fund as follows:
1. 2006 Children’s Fishing Derby.....\$700
to be financed by a donation from the Mayor’s Program for Manchester Children which is gratefully acknowledged and accepted.
 2. FY 2006-2007 Leisure Programs.....\$275,000
to be financed by program fees of \$235,000, the Recreation Special Activities Fund Balance of \$10,000 and \$30,000 from the FY 2006-2007 General Fund budget for a total of \$275,000.

Chairman Howroyd opened the floor for public comment at this time. There being no public comment the hearing on this item was closed.

RECESS

The Board took a brief recess at 9:20 p.m. and returned at 9:30 p.m.

Director Spadaccini moved and Secretary Zingler seconded the motion to recess.
Nine Voted in Favor

4. **CONSENT CALENDAR.** (with the addition of Item 3.D. and the removal of Item 3.I.)
- 3D.Appropriation in Capital Improvement Reserve –
- Hockanum River Linear Park Boardwalk.....\$53,483
for repairs to the boardwalk along Hockanum River Linear Park damaged by the October floods to be funded by the FEMA October flood grants.
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Activities Fund Balance of \$10,000 and \$30,000 from the FY 2006-2007
General Fund budget for a total of \$275,000.
- 15A. Acceptance of a resignation of John T. Garoppolo (D) from the Commission for
People with Disabilities with a term expiring November 2007.
- 15C. Acceptance of a resignation of Pamela Mondschein (R) from the Board of
Assessment Appeals with a term expiring November 2007.
- 15E. Approval of the June 2006 Suspense List as recommended by the Director of
Assessment/Collection.

- 15F. Approval of early retirement for Gail Callahan, Board of Education.
- 15G. Acceptance of miscellaneous donations from the public to the Youth Service Bureau which are gratefully acknowledged and accepted.
- 15H. Acceptance of a donation of grocery gift cards (\$835) from the Unitarian Universalist Society: East to assist individuals and families in need which donation is gratefully acknowledged and accepted.

Secretary Zingler moved and Director Sheridan seconded the motion.

Nine Voted in Favor

5. REPORTS.

A. Manager's Report.

General Manager Shanley updated the Board on VIP as requested. The building permits have been issued and there is currently work going on at the building. They are looking at an early fall opening. Tax bills are scheduled to go out on June 12, 2006. All problems encountered last year have been addressed. Public Works has bid out the West Side Phase 1 Project and received the bids. Cost of fuel is showing up dramatically in the cost of the asphalt. In order to move forward on Phase 1, some funds from Phase 2 will most likely be used. He also asked the Board's interest in holding one Board meeting in the months of July and August.

Chairman Howroyd suggested to the Board that one meeting be held on July 11, 2006. August is up for discussion. There was some discussion among the Board regarding this item.

Director Hachey said that the Center for Service Learning Project at Bennet is a terrific program. He also had asked for information on how Showcase Cinemas got their liquor license and has not yet received it. General Manager Shanley has received the information from the Planning Department and will provide it to the Board.

Director Sheridan noticed in the Public Works Status Report that several places say awaiting federal Safe Routes to School grant, submitted in May. Is this something that the Board should assist with?

Mark Carlino explained the Safe Routes to School program to the Board members. Manchester qualifies for this grant because it has had a Safe Routes to School program in the past. Manchester is one of only three towns throughout the state to qualify. The State should be awarding this grant by the end of this month.

Director Sheridan commends the Town staff for seeking out and applying for these creative grants.

Director Topping would like an update on the moratorium on adult entertainment in Manchester.

**B. QUESTIONS AND COMMENTS BY BOARD MEMBERS REGARDING
ITEMS ON THE AGENDA THAT MAY NEED ADDITIONAL
INFORMATION FOR THE NEXT MEETING.**

Director Hachey requested a hard copy of all reports since CD's are no longer being given to Board members.

Director Peak asked when the Board will discuss financing options available to residents involved with the Greenwood sewer project. General Manager Shanley answered it will probably be discussed at the July meeting.

Director Spadaccini asked for copies of the resolutions referenced under New Business items 15.M and 15.N. He also mentioned that he drafted a Manchester Code of Ethics for the Board to review.

Director Topping wanted to make sure that the Greenwood sewer project is completed before the road is paved. Patrick Kearney explained that all the laterals are off the road and will not be an issue with paving.

Director Pelletier attended the Memorial Day parade and noted that the flags were not present on the poles on Main Street. Some veterans were very upset about this. She spoke with Town staff and found that the flags were not placed because the poles were in the process of being painted and the hardware had not been added yet. They are hoping to get the flags up for July 4th. It was not an intentional act and was just poor timing.

Chairman Howroyd concurs that the poles look great and it would have been nice to have the flags up for the Memorial Day.

6. EXECUTIVE SESSION.

The Board went into Executive Session for discussion of security and pending litigation at 9:50 p.m. and returned at 10:15 p.m. No votes were taken.

Director Hachey moved and Secretary Zingler seconded the motion.

Nine Voted in Favor

RECESS TO SECOND WEEK.

The meeting was recessed until the June 13, 2006 second meeting of the month.

Secretary Zingler moved and Director Hachey seconded the motion.

Nine Voted in Favor

Recess: 10:15 p.m.

APPROVE:

ATTEST:

gem

Secretary, Manchester Board of Directors