

ACTIONS
REGULAR MEETING OF THE BOARD OF DIRECTORS
February 14, 2006 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

SECOND MEETING OF THE MONTH

PRESENT: Chairman Howroyd, Vice-Chairman O’Neill, Secretary Zingler, Directors Sheridan, Topping, Spadaccini, Peak and Pelletier

ALSO: General Manager Shanley and Town Attorney Darby (7:35 p.m.)

ABSENT: Director Hachey

7. MEETING CALLED TO ORDER.

The meeting was called to order at 7:03 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Chairman Howroyd.

9. ADOPTION OF MINUTES OF PREVIOUS MEETING.

- #058-06 A. **ADOPTED** - Actions, January 10, 2006 – Regular Meeting
- #059-06 B. **ADOPTED** - Actions, January 17, 2006 – Regular Meeting
- #060-06 C. **ADOPTED** - Minutes, January 24, 2006 – Policy Briefing Meeting
- #061-06 D. **ADOPTED** - Minutes, January 4, 2006 – Special Meeting
- #062-06 E. **ADOPTED** - Minutes, September 13, 2005 – Regular Meeting
- #063-06 F. **ADOPTED** - Minutes, September 20, 2005 – Special Meeting
- #064-06 G. **ADOPTED** - Minutes, September 20, 2005 – Regular Meeting
- #065-06 H. **ADOPTED** - Minutes, August 2, 2005 – Regular Meeting

Zingler/Sheridan

Eight Voted in Favor

13. ACTION ON ITEMS OF PUBLIC HEARINGS.

#066-06 **TABLED -**

- 3B. 1. Approval of the extension of a sanitary sewer on Greenwood Drive.
- 2. Establishment of assessment formula and payment options for extension of a sanitary sewer on Greenwood Drive.
- 3. Allocation of \$78,000 from Unallocated Sewer Reserve to fund the extension of a sanitary sewer on Greenwood Drive.

Zingler/Peak

Eight Voted in Favor

14. UNFINISHED BUSINESS.

- A. Appointments to Boards and Commissions which have members with terms expiring in November/December 2005.

	<u>Board/Commission</u>	<u>Name</u>	<u>Term Expiring</u>
#067-06	Auditor	APPOINTED - Scully & Wolf	November 2007
	Zingler/Peak		Eight Voted in Favor

- #068-06 Cable TV Advisory Committee **APPOINTED** - Gail Dunnrowicz, July 2007
(Library Board Appointment) 147 Carriage Drive
Zingler/O'Neill **Eight Voted in Favor**
- #069-06 Cheney Hall Board of Commissioners **TABLED** - Vacancy November 2008
Zingler/Sheridan **Eight Voted in Favor**
- #070-06 Commission on Aging **TABLED** - Charlene Southergill November 2008
Spadaccini/Zingler 8 Hendee Rd. (R) **Eight Voted in Favor**
- #071-06 Fair Rent Commission **APPOINTED** - Patricia Cottle November 2008
Spadaccini/Zingler 17 Grandview St. (R) **Eight Voted in Favor**
- #072-06 Human Relations Commission **TABLED** - Alfred Meek November 2008
Spadaccini/Zingler 124B2 Park St (R) **Eight Voted in Favor**
- #073-06 Zoning Board of Appeals – Alternate **REMOVED** - Vacancy (R) November 2010
Zingler/Spadaccini (appointed in January) **Eight Voted in Favor**

15. NEW BUSINESS.

- #074-06 D. **ADOPTED** - Approval of Settlement of Claim.

Sheridan/Topping

Eight Voted in Favor

- #075-06 E. **ADOPTED** - Approval of a Real Property Tax Exemption for severely disabled veteran with specially adapted housing in accordance with Connecticut General Statutes, C.G.S. 12-81(21c).

Sheridan/O'Neill

Eight Voted in Favor

- #076-06 H. **ADOPTED** - Adoption of a policy for future appointments of an independent auditor.

Policy on Independent Auditor selection

Purpose: The purpose of this policy is to provide guidance to the Board of Directors on the selection of the Independent Auditor as outlined in Section 5-26 of the Town Charter.

Background: Section 5-26 of the Town Charter sets out the requirement that each newly elected Board of Directors appoint an Independent Auditor(s) for a two (2) year term within 90 days after taking office. The appointment shall be “based on their qualifications and experience in municipal audits.”

Statement of Policy: The Board of Directors, when making the appointment of the Independent Auditor(s) every two years, shall follow a formal Request for Proposal process for Independent Auditor selection no less frequently than every four (4) years. As noted in Section 5-26 of the Town Charter, appointment shall be based on their qualifications and experience in municipal

audits. Significant consideration shall also be given in that process for the need to have firm rotation, or if the same firm is being proposed, partner or manager rotation.

Zingler/Peak

Eight Voted in Favor

RECESS:

#077-06 The Board took a brief recess at 9:07 p.m. and returned at 9:22 p.m.

Zingler/Sheridan

Eight Voted in Favor

#078-06 **ADOPTED – MOTION TO SUSPEND THE RULES TO GO BEYOND ELEVEN O’CLOCK.**

Sheridan/Pelletier

Eight Voted in Favor

#079-06 K. **ADOPTED** - Authorization for submittals of EDO-49s to State of Connecticut Department of Education School Facilities Unit for elementary school swing space as part of the Bennet Middle School renovation plan and appointment of the Building Committee to act as the Building Committee for the construction contingent upon approval of the Board of Education.

Zingler/Sheridan

Eight Voted in Favor

19. ADJOURNMENT.

#080-06 The meeting was adjourned until the March 7, 2006 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

Zingler/Topping

Eight Voted in Favor

Adjournment: 12:20 a.m.