

**MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
MARCH 7, 2017 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM**

ONE MEETING AGENDA

PRESENT: Mayor Moran, Deputy Mayor Hackett, Directors Devanney, Eckbreth, Galligan, Gates, Irish, and Jones

ABSENT: Secretary Kissmann

ALSO: General Manager Shanley and Town Attorney Ryan Barry

1. MEETING CALLED TO ORDER

The meeting was called to order at 7:05p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mayor Moran.

ADOPTED – Motion to nominate Director Gates as temporary Secretary.

Hackett/Eckbreth

**Seven Voted in Favor
Director Gates Abstained**

2. AWARDS AND PRESENTATIONS

Mayor Moran stated that we do not have any awards or presentations.

3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS (Sign-up sheet available 15 minutes prior to the start of the meeting)

No electors or taxpayers presented.

4. ADOPTION OF MINUTES OF PREVIOUS MEETINGS

- A. Actions, February 7, 2017 – Regular Meeting
- B. Minutes, February 7, 2017 – Regular Meeting
- C. Minutes, February 28, 2017 – Policy Briefing Meeting
- D. Minutes, February 28, 2017 – Joint Special Meeting of the Board of Directors and Board of Education

Gates/Galligan

Eight Voted in Favor

5. COMMUNICATIONS.

Director Irish mentioned that when he was first on the Board, he had been receiving press releases from the Fire Department and Police Department about community issues, but noticed over the last 2-3 months that he has not received any. He noted he did not receive notice of the fire on Pearl Street or situation on Spruce Street.

General Manager Shanley stated that nothing has changed and asked the remaining Board members if they had noticed a decrease in press releases. General Manager Shanley indicated that he would look into this.

6. REPORTS

A. Manager's Report

1. Presentation of Comprehensive Annual Financial Report (CAFR).

General Manager Shanley introduced Kimberly Lord, Director of Finance and Loren LeBel, Confidential Executive Secretary for the Board of Directors. He then introduced Vanessa Rossitto and Matt Coit from Blum Shapiro. He explained that Blum Shapiro is the auditing firm who reviews our financial reports, including the complete operations and internal controls of the Finance Office, on an annual basis.

Vanessa Rossitto and Matt Coit gave an overview of the audit results. Vanessa went over the CAFR and Matt went over the Federal Single Audit and State Single Audit. There are a couple new accounting standards adopted this year, which include GASB No. 72 (Government Accounting Standards Board) requiring additional disclosure about investments and the GASB No. 76 (which is a hierarchy of that) which explain how the research is done. Some estimates are inherent in financial statements, so management has a part in those estimates. Blum Shapiro evaluates the key factors used to develop the estimates to determine if they are reasonable. Matt explained that the audit went very smoothly and there were no material weaknesses or deficiencies. Major programs tested this year included the Child Nutrition cluster, Preschool Development Grant and Community Development Block Grant. There were no audit findings that are required to be disclosed. Blum Shapiro issued a clean unmodified opinion of the financial statements. At the end of the audit, approval was received from the Town of Manchester and the Board of Education.

Deputy Mayor Hackett thanked Blum Shapiro for their report and asked how we ensure we remain compliant and aware of any critical changes.

Vanessa Rossitto responded that there have been no changes that Blum Shapiro has heard of yet but they will certainly keep us informed as they become aware of any changes.

Deputy Mayor Hackett asked for General Manager Shanley's point of view of the audit and asked if there were any concerns that he'd like to flag.

General Manager Shanley clarified that we are not aware of what areas the auditors will test when they come each year. The audit report is very clean and the staff is very pleased with the

results. The auditors’ job is to watch what we do. The one item noted by Blum Shapiro was the deficit in the retiree health fund which is a function of the TOMMIF fund, our health insurance fund. This simply means that we need to increase the contribution from the TOMMIF fund which has a solid fund balance. Our plan is to make that adjustment.

Mayor Moran encouraged the Board members to review the report and direct any questions to General Manager Shanley. He also suggested that the Board members review the state and federal audits, which will be available online. He commented that the audit was a very good report and thanked Vanessa and Matt for their presentation.

B. Other reports- None.

7. **PRESENTATION OF BID WAIVER REQUESTS.**

None.

8. **PUBLIC HEARINGS**

A. Appropriation to Special Projects as follows:

- 1. State Asset Forfeiture Account \$6,579
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
- 2. Library Donation Trust Fund Account \$10,837
to be financed by donations which are gratefully acknowledged and accepted.
- 3. Manchester, CT HOPE Initiative \$541
to be financed by a donation from Pathfinders Association which is gratefully acknowledged and accepted.
- 4. Emergency Management Donation Fund (CERT Team) \$500
to be funded by a donation from Cruisin’ on Main which is gratefully acknowledged and accepted.

Mayor Moran opened the floor for public comment at this time. There were no public comments.

B. Appropriations to Education Special Projects as follows:

- 1. Increase to Bilingual Education Grant (FY16/17) \$78
to be financed by a grant from the Connecticut State Department of Education, for a total appropriation of \$5,023.
- 2. Hartford Foundation for Public Giving Grant Number 20161549 \$720,000
(FY 16-18) to support the Family and Community Partnership Plan.

Mayor Moran opened the floor for public comment at this time. There were no public comments.

C. Appropriations to Capital Improvement Reserve - Streetlights in accordance with the streetlight acquisition plan as follows:

- 1. for installation of five (5) streetlights.....\$8,649

in the Manchester West, Phase 4A Subdivision to be financed by a payment from Boynton Construction, Inc.

- 2. for installation of seven (7) streetlights \$11,734
in the Reig Highlands, Phase Vb Subdivision to be financed by a payment from Highland Oaks Corp.

Mayor Moran opened the floor for public comment at this time. There were no public comments.

D. Discussion/Appropriation from RDA funds for Broad Street Park Entrance..... \$303,000

General Manager Shanley introduced RDA Chairman Bob Schneider, Vice-Chair Teri Bogli and Gary Sweet to discuss the Broad Street entrance to Center Springs Park.

Bob Schneider, on behalf of the RDA, thanked former Chairman Tim Devanney, Sr. for his time, commitment and dedication over the past 8 years. He went on to say that Tim was a great cheerleader and advocate for the success of the project, and wished Tim well. He also thanked the Board of Directors for their constructive discourse and healthy discussions they’ve had over the last several months, working toward the development of Broad Street.

Mayor Moran thanked Mr. Schneider and echoed his comments about Mr. Devanney.

Mr. Schneider explained that the Center Springs Park extension on Broad Street has been an integral part of the redevelopment plan adopted by the RDA on September 17, 2009 and approved by the Board on September 22, 2009. The redevelopment plan was to extend Center Springs Park west to Broad Street, making the park more accessible to the Manchester community. On the east side of Broad Street, the plan calls for an extension of Center Springs Park across the former south Manchester rail line to the street, creating a visible western entrance. In 2009, this was presented to the voters for support. The RDA requested \$8M which all 10 districts unanimously agreed to bond. In 2011, an additional \$825K was requested. 363 Broad Street was purchased. The RDA is now requesting \$303,000 for pavement removal, signage, 10 parking spaces, lighting and protective timbers to complete this entrance to the park on Broad Street.

Gary Sweet discussed the historical background of this project. The goal was not to compete with Main Street but to bring it into balance by linking downtown to Broad Street to mills in a loop that people could walk on, cycle on and be active on. Manchester is looking for ways to grow, to attract more people from outside of town and to make Manchester more welcoming. \$303,000 is an estimate but the RDA is optimistic that bids will be lower.

Mayor Moran asked the RDA members to go back to the slide on the referendums. In 2009 the voters approved \$8M and in 2011 they approved \$825K, and asked how much of this we have left.

Bob Schneider indicated there is approximately \$1,070,000 left.

Mayor Moran clarified that the second referendum was for the connection and asked if the funds were kept separate or combined.

General Manager Shanley indicated that according to accounting there is about \$16K of the \$825K remaining and about \$1,071,000 of the \$8M remaining.

Gary Sweet believed that some of the money of the \$825K went into actual repairs of the outlet from the pond that went under Edgerton Street.

General Manager Shanley indicated that he didn't believe this was the case, because there was money set aside for Edgerton Street.

Bob Schneider commended Matt Bordeaux for getting a grant of approximately \$10K from the state for this project. He also stated that out of the \$8M came \$2M for the Broad Street road improvements.

Mayor Moran wanted to make it clear as to where the money has been spent over the years. He then opened up the floor to the Board members for questions.

Director Irish asked who would be responsible for the maintenance of this entrance.

Bob Schneider indicated that Public Works would be responsible for maintenance but that the RDA is trying to minimize costs by planting a sustainable environment there that doesn't require a lot of maintenance.

Director Irish asked if the plan had been reviewed and discussed with Live, Work, Learn, Play, and if they made offers to help finance this.

Bob Schneider stated that they are aware of the project and that they are an advocate of this project but that there has been no request of them to participate in the cost.

Mayor Moran clarified that they have been a big fan of connecting downtown through the park to Broad Street.

Director Irish asked if the plan had been discussed with any of the neighboring business owners.

Gary Anderson stated that the Engineering Department has had ongoing discussions with both property owners on either side.

Director Irish stated that his concern is that the business owners on Broad Street are still looking at that large vacant lot and he feels it is important that they be contacted and communicated with. He noted that two neighbors of this proposed park are banks, who have the ability to make donations to community projects. He then asked if the plan had been reviewed and approved by the Parks and Rec Advisory Committee.

Mayor Moran indicated that this was part of the master plan for recreation and that Parks and Rec staff has been involved.

Gary Anderson stated that staffs of Public Works, Parks and Recreation, Leisure Department and Planning Department were all heavily involved in looking at this plan with Fuss and O'Neill. The Parks and Recreation Advisory Commission has discussed the plan at some point in time; but it is unclear if they've seen the most recent iteration of this particular entrance plan.

Director Irish said he would like to hear the Park and Rec Advisory Commission's input on this. He also discussed the renovation of Charter Oak Park at the cost to the community of \$1M. This project would be another \$1M park. In 2008, the charge of the Redevelopment Agency by the Board at that time was to prepare development and/or urban renewal plans. He also stated that the RDA was to report monthly to the Board, but he doesn't recall receiving monthly reports.

Mayor Moran indicated he would look into the reporting of the RDA.

Director Gates thanked the RDA members for being here. He stated that over the past few years the park has been returned as a vibrant asset to the community. He indicated that the entrance is just one piece of the plan to return the park fully as an asset to the town. He believes vibrant parks, rail trails, greenways, etc. do play a role in economic development in attracting young families and small businesses to the area. He questioned the timeline for completing the entrance.

Bob Schneider clarified he would like to see this entrance completed as soon as possible, and stated that if bids get out early enough, we could see this completed by summer.

Gary Sweet indicated the RDA was hoping to get this out for bids in February.

Director Gates questioned the cost, which came in higher than anticipated. He wondered if there were any cuts that could be made or if this project could be done in phases.

Gary Sweet stated we could put in white pines instead of ornamental trees for now.

Bob Schneider emphasized that he is fairly optimistic that bids will come in lower than \$303K. He stated this is a good opportunity to move forward to give the park another attractive entrance from Broad Street.

Director Devanney thanked the RDA members for the presentation and for the work that they do. He also thanked them for the kind words expressed about his father. He questioned the maintenance costs, especially in a tough budget season. He also feels this project could be done in phases.

Director Jones applauded the project and supports going forward with it. She indicated the additional maintenance costs would be minimal for 1.9 acres.

Director Eckbreth expressed concern that the project across the street hasn't been developed. She agrees with proceeding in phases and suggested we use \$100K to clear the land and make the entrance more inviting. She indicated that once the land across the street is developed, it will become clearer as to what we should do with this entrance. She questioned the parking spaces and suggested rather than asphalt to have a more natural parking area.

Mayor Moran stated concerns about residents parking in the parking lot that belongs to the businesses. If done properly, the parking lot will draw you in. He indicated the key to this is correct signage.

Deputy Mayor Hackett expressed her appreciation for the passion for the project. She questioned when this park is expected to open and wondered what else needs to happen on the site other than what is presented here. She likes the idea of public curiosity, starting out more modest with the plan and phasing it in. She suggested that we could get more ideas through the bids.

Bob Schneider asked if they were able to go out and get bids at this point.

General Manager Shanley indicated that they could get bids, but could not award any without an appropriation.

Director Eckbreth asked about the Nichols' property on Broad Street that the town assumed. She questioned if there are any outstanding environmental issues on this property.

Gary Anderson indicated a Phase 2 and Phase 3 Environmental Assessment had been done in addition to a Hazardous Material Assessment.

Director Eckbreth asked if there was a cost to remediate the site and if we knew what that cost would be.

Gary Anderson stated they knew what the original cost would be and he could go back to the original consultants to ask them what the remaining costs would be.

Director Eckbreth noted that is another expense we need to be mindful of as we go forward with this project.

Bob Schneider suggested we hold off on that until the Broad Street project is completed because it makes the value go up from what it is right now.

Mayor Moran clarified that the money we are speaking of is the taxpayers' money. The overall plan is connecting Broad Street through the park to downtown. We purchased the restaurant and it looks better already. He indicated improvement of the entranceway should bring more business to that area. He supports the phased approach, to take our time to ensure we invest correctly in order to see a return on our investment.

ADOPTED: Motion for brief recess at 9:00 p.m.

Hackett/Eckbreth

Eight Voted in Favor

Mayor Moran called the meeting to order at 9:10 p.m.

Mayor Moran opened the floor for public comment on Item 8 D. There were no comments.

ADOPTED: Motion to table item 8 D.

Eckbreth/Irish

Eight Voted in Favor

Mayor Moran thanked Mr. Schneider and Mr. Sweet for their presentation.

8. E. Motion to authorize the transfer of a total of \$225,367.42 in cash balances from inactive reserve accounts to GR000, Unallocated Reserves, and to authorize the close-out of remaining non-cash balances in the inactive reserve accounts.

General Manager Shanley clarified that these are balances in accounts that are no longer active. These balances will be converted to unallocated and be applied as revenue to next year's capital budget.

Mayor Moran opened the floor for public comment. There were none.

There being no public comments, Mayor Moran opened the floor for Board members' comments.

Deputy Mayor Hackett asked for an example of one of these inactive accounts.

General Manager Shanley gave an example of funds appropriated last year for 111, 113 and 163 Spruce to be demolished. Our estimates were significantly higher than our bids, so we have \$97K in that account that was set aside for demolition. This will be closed out, the demolition account disappears and it goes into unallocated. You will see the amount of \$225,367 in next year's capital budget as a revenue source. Basically these were monies saved from these projects that are no longer necessary, and can be used to fund next year's projects. These are non-cash balances. The report showing these balances will be restructured to show this more clearly.

Director Irish asked about the funds of \$133K for Charter Oak Greenway Extension.

Brian Wolverton clarified where the balances come from. When a project that is going to receive grant reimbursement is authorized by the Board, the Board establishes a budget that sets the spending limitation on the project which is in advance of receiving the funds. The authorization is set; the money is expended so the money can be expended to 75% of the authorization. Whatever the difference between the authorization and the actual spending is doesn't reflect cash resources.

9. **CONSENT CALENDAR (Items 12B, 12F and 12G removed, and Item 8E added)**

- 8A. Appropriation to Special Projects as follows:

1. State Asset Forfeiture Account.....\$6,579
for continuing narcotics investigations, equipment, and/or training
to be financed by proceeds from narcotics investigations.
 2. Library Donation Trust Fund Account.....\$10,837
to be financed by donations which are gratefully acknowledged
and accepted.
 3. Manchester, CT HOPE Initiative.....\$541
to be financed by a donation from Pathfinders Association which
is gratefully acknowledged and accepted.
 4. Emergency Management Donation Fund (CERT Team).....\$500
to be funded by a donation from Cruisin' on Main which is
gratefully acknowledged and accepted.
- 8B. Appropriations to Education Special Projects as follows:
1. Increase to Bilingual Education Grant (FY16/17).....\$78
to be financed by a grant from the Connecticut State Department
of Education, for a total appropriation of \$5,023.
 2. Hartford Foundation for Public Giving Grant Number 20161549
(FY 16-18).....\$720,000
to support the Family and Community Partnership Plan.
- 8C. Appropriations to Capital Improvement Reserve - Streetlights in accordance
with the streetlight acquisition plan as follows:
1. for installation of five (5) streetlights.....\$8,649
in the Manchester West, Phase 4A Subdivision to be financed by a
payment from Boynton Construction, Inc.
 2. for installation of seven (7) streetlights.....\$11,734
in the Reig Highlands, Phase Vb Subdivision to be financed by
a payment from Highland Oaks Corp.
- 8E. Motion to authorize the transfer of a total of \$225,367.42 in cash balances
from inactive reserve accounts to GR000, Unallocated Reserves, and to authorize
the close-out of remaining non-cash balances in the inactive reserve accounts.
- 12 A. Appropriation to Special Projects (under \$500) as follows:
1. Manchester Animal Control.....\$5
to be financed by a donation from Josh Reed which is gratefully acknowledged
and accepted.
- 12 C. Acceptance of resignation of Greg Simmons (Town Appointment) from the Cheney
Hall Foundation, Inc, with a term expiring November 2017.

ADOPTED – Motion to approve the consent calendar.

Gallagher/Jones

Eight Voted in Favor

10. ACTION ON ITEMS OF PUBLIC HEARING.

- 8D. Discussion/Appropriation from RDA funds for Broad Street Park Entrance.

Eckbreth/Irish

Eight Voted in Favor

11. UNFINISHED BUSINESS.

- A. Appointment of a member to the Redevelopment Agency with a term expiring November 2020 to fill the vacancy left by Michael Darby (D).

ADOPTED – Motion to appoint Richard Cormier (D), 90 Harvest Lane.

Gates/Eckbreth

Eight Voted in Favor

- B. Appointment of a member to the Redevelopment Agency with a term expiring November 2018 to fill the vacancy left by Timothy Devanney (D).

ADOPTED - Motion to table the appointment of a member to the Redevelopment Agency.

Gates/Devanney

Eight Voted in Favor

12. NEW BUSINESS.

- B. Approval of an agreement between the Town of Manchester and The Manchester Police Officers Association regarding changes in the police pension plan, which changes are to be incorporated in a formal contract agreement presently being negotiated as well as a subsequent amendment to the pension plan ordinance.

General Manager Shanley explained that this will take place in two actions. The first action is tonight for the Board to approve the plan that was negotiated and discussed in the past. The police officers have already voted on and approved this pension change. The second action will be at the next meeting; there will be an ordinance change which is required. The adjustments to the pension consist of changing the multiplier for new employees from 2.5% to 2.25%, which changes the full retirement age to 53, from 50. It also addresses the overtime calculation. For new employees, overtime will not be used as part of the pension calculation. The pension will be based on salary only. The pension renegotiation will now be on a 5 year cycle.

Director Irish complimented Dede Moore and staff, and the Manchester Police Department for coming together in tight budget years to do the right thing for the town and taxpayers. He commended the Police Department on how hard they work to protect the Manchester community.

Mayor Moran echoed Director Irish's comments and said he is very proud of the work our Manchester Police Department does to protect and serve our community.

ADOPTED – Motion to approve the agreement between the Town of Manchester and the Manchester Police Department.

Hackett/Galligan

Eight Voted in Favor

- D. Appointment of a member (Town Appointment) to the Cheney Hall Foundation, Inc. with a term expiring November 2017 to replace Greg Simmons.

ADOPTED - Motion to approve Brian Wolverton to the Cheney Hall Foundation, Inc. with a term expiring November 2017.

Shanley/Eckbreth

Eight Voted in Favor

- E. Appointments to the Land Acquisition and Historic Property Investment Committee.

General Manager Shanley indicated the Board has before them the resolution passed at an earlier meeting forming the Land Acquisition and Historic Property Investment Committee. Directors Devanney and Gates compiled the team, with the exception of the Historical Society which has not made a selection yet. All members have agreed to serve. The committee will meet to structure the metrics for them to identify historical properties for preservation.

Director Gates is unclear if someone still needs to reach out to the Historical Society.

General Manager Shanley questioned if that body should make the decision about who should be serving on it, and the Board decided they should.

Director Devanney indicated Director Gates offered to reach out to Mr. Pryor.

Director Gates was unsure if he had the go ahead to do that. He would be happy to do that tomorrow to give him the option of selecting a member.

Mayor Moran clarified that the Board will vote on the appointment they select.

Director Irish pointed out that there has been a change of leadership at the Historical Society.

General Manager Shanley suggested this action can have an amendment that says “and a member of the Historical Society of their choosing”.

Director Jones questioned if all agencies elected their own member.

Director Devanney indicated the committee held a discussion with town staff and came up with a list of who to ask.

General Manager Shanley noted that the Trust leadership concurred with this.

ADOPTED – Motion to accept the Land Acquisition and Historic Property Investment Committee list as shown.

Irish/Gates

Eight Voted in Favor

- F. Adoption of a resolution authorizing Scott Shanley to enter into and amend any and all contracts with the State of Connecticut Department of Transportation with regard to the 5310 grant application.

General Manager Shanley explained that this is just an application. This action is required in order to get this grant. He indicated the equipment is old and needs to be replaced. He further explained that we are unsure if this money is available to be granted but don't want to miss the opportunity to apply.

Director Irish asked if the vehicle we currently have can be reused by the Town.

Mary Roche Cronin, Human Services, stated that they go with the recommendation of Public Works, as they have performed the maintenance on the vehicles.

ADOPTED – Motion to adopt the resolution regarding the 5310 grant application.

Gallagher/Jones

Eight Voted in Favor

- G. Resolution establishing School Modernization and Reinvestment Team Revisited (SMARTR) II.

Mayor Moran stated there had been a joint meeting with the Board of Education last week.

Director Irish questioned how the four members of the public would be appointed. To Director Jones' point it was a good idea to get parents of each school district appointed. He wanted to ensure we reach out to the right people who are interested.

Director Eckbreth responded that the first time this was done, a public notice was put out and people applied with resumes. A small group examined applicants and the leaders chose the individuals. She agreed with the idea of having people who are invested in this area to be on this committee. She doesn't think it's necessary to know their party affiliation. We did invite back some individuals who served the first time.

Mayor Moran recommended that we reach out to the PTSAs of all 4 schools and ask for their recommendation of someone to represent their school. He also commended Director Jones for the idea to have representation from each school.

Director Jones hoped the resolution would reflect including representatives from each school, but is satisfied in knowing that the leadership has an operating understanding of what we're hoping to do. She would prefer to do the public notice as opposed to the PTSA.

Deputy Mayor Hackett remarked that she wasn't on the Board when the first SMARTR committee convened so was unfamiliar with the recruitment process but likes the idea of keeping it organic with a public notice, stakeholders in the neighborhood or through PTSA. She is in

favor or getting resumes/letters of interest so as to provide an understanding of the qualifications, background and areas of contribution these individuals could make.

Mayor Moran asked if the Board members had any questions on the resolution that needs to be discussed. The plan did go to the voters and his hope is that we stay close to that plan.

ADOPTED – Motion to pass Resolution establishing School Modernization and Reinvestment Team Revisited (SMARTR) II.

Galligan/Devanney

Eight Voted in Favor

13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.

Mayor Moran opened the floor to the Board members.

Director Gates questioned where he could send information requests for the BOE.

Mayor Moran indicated the requests should go through General Manager Shanley.

Director Devanney requested a discussion on requirements for certain boards.

Mayor Moran stated there was a discussion in December on a training session for new Board members. The discussion should be on qualifications for Boards and Commissions.

Director Irish reported that the subcommittee of Directors Kissmann and Irish were successful in negotiations with the BOE to maintain the helipad at MHS. He stated Chief Billings negotiated with Superintendent Geary.

Mayor Moran thanked them.

Director Irish also asked for clarification of the subcommittees of the Board. He asked if he could obtain a list of subcommittee members and their meeting status. He also asked about televising policy briefing meetings and asked to put a discussion item on the agenda. He then asked about the status of the properties on Adams Street and Center Street.

Mayor Moran stated that Diane Kearney came to the Board to discuss the diversity of the community and the representation of the Boards, Commissions and Subcommittees and she did not feel they mirror the diversity of the community. He stated he had a couple meetings with Ms. Kearney and a couple others in follow up to that, and had a discussion with the General Manager. Discussions about this will continue moving forward.

ADOPT – Motion to adjourn.

Jones/Eckbreth

Eight Voted in Favor

Adjournment: 9:50 p.m.

lgl

APPROVED:

ATTEST:

Secretary, Manchester Board of Directors