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**ACTIONS**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**JULY 11, 2017 – 7:00 P.M.**  
**LINCOLN CENTER HEARING ROOM**  
**ONE MEETING AGENDA**

**PRESENT:** Mayor Moran, Deputy Mayor Hackett, Secretary Kissmann, Directors Devanney, Eckbreth, Galligan, Gates, Jones and Nye

**ALSO:** General Manager Shanley, Town Attorney Ryan Barry and Dede Moore, Director of Administrative Services.

**EXECUTIVE SESSION:** The Board went into Executive Session at 6:00 p.m. to discuss Personnel and adjourned at 6:50 p.m. Present were Mayor Moran, Deputy Mayor Hackett, Secretary Kissmann, Directors Devanney, Eckbreth, Galligan, Gates, Jones and Nye, and General Manager Shanley. Dede Moore, Director of Administrative Services, was asked to join the executive session at 6:30 p.m. and left at 6:35 p.m. No votes were taken.

**1. MEETING CALLED TO ORDER.**

The meeting was called to order at 7:00 p.m. All in attendance participated in the Pledge of Allegiance to the Flag, led by Mayor Moran.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING.**

#175-17 A. Actions, June 6, 2017 – Regular Meeting

**Jones/Nye**

**Nine Voted in Favor**

#176-17 B. Minutes, June 6, 2017 – Regular Meeting

**Galligan/Hackett**

**Nine Voted in Favor**

#177-17 C. Minutes, June 20, 2017 – Special Meeting

**Nye/Jones**

**Eight Voted in Favor**  
**(Director Devanney abstained)**

#178-17 D. Minutes, June 27, 2017 – Policy Briefing Meeting

**Galligan/Devanney**

**Seven Voted in Favor**  
**(Directors Jones and Nye abstained)**

#179-17 **ADOPTED – Motion to remove item 8H from the table.**

8H. Approval of an ordinance regulating the trimming or removal of trees on private property by public utility companies. A copy of the ordinance may be seen in the Town Clerk's Office during normal business hours. [Tabled from meeting of June 6, 2017]

**Nye/Galligan**

**Nine Voted in Favor**

**9. CONSENT CALENDAR (Item 8F and 8H added)**

**# 180-17 8A. Appropriations to Special Projects as follows:**

1. Recreation Department Special Activities Fund..... \$1,500  
to be funded by a donation from the Manchester Art Association to install murals at Charter Oak Park toward the restoration which is gratefully acknowledged and accepted.
2. Cruisin' on Main Street Subcommittee..... \$12,209  
for distribution to 2017 mini-grant applicants.
3. Special Grants – Flu Supplies ..... \$1,978  
to be financed by reimbursement for returned flu vaccine purchased in FY17.
4. Police Donations Revenue Account – Youth Services Program ..... \$500  
to be funded by donations from Kerrienne Quigley and Linda and David Kingsbury which are gratefully acknowledged and accepted.
5. Manchester Animal Control..... \$1,000  
to be financed by a donation from North Eastern Connecticut Animal Rescue from the recent rabies clinic which is gratefully acknowledged and accepted.
6. Library Donation Trust Fund Account ..... \$6,000  
to be financed by a donation to supplement the READy for Grade Summer Program which is gratefully acknowledged and accepted.
7. Library Donation Trust Fund Account ..... \$798  
to be financed by a donations to purchase books, programs and materials which are gratefully acknowledged and accepted.
8. Automated Trash Collection Account (LR728)..... \$860,000  
to be financed by a transfer from Sanitation Fund undesignated fund balance for the cost of planned replacement of automated trash carts.
9. Memorial Tree Program..... \$1,370  
to be financed by donations which are gratefully acknowledged and accepted.
10. Fire Capital Reserves ..... \$85,000  
for HVAC upgrades and Records Management System software, to be funded by a transfer from Fire fund balance.

**# 181-17 B. Appropriations to Education Special Projects as follows:**

1. Increase to YWCA Partnership - FY 16-18..... \$25,000  
to be financed by a grant from the Hartford Foundation for Public Giving for the YWCA Hartford Region to purchase the educational services of Manchester Adult Ed and Continuing Education.
2. Increase to MRA Out-of-Town Tuition (FY 16/17) ..... \$263,791  
to be financed by projected increase in tuition, bringing the total appropriation to \$1,363,791.

**# 182-17 C. Appropriation to Capital Improvement Reserve as follows:**

1. Buckland Street at Buckland Hills Drive Improvements..... \$836,250  
for traffic signal replacement and safety improvements to be funded by a state grant under the Local Accident Reduction Program.

**# 183-17 D. Appropriation to Whiton Library Improvements – Capital Outlay ..... \$30,300**  
to replace the exterior sign and purchase furniture and technology improvements to be funded by Whiton Library Fund.

**# 184-17 E. 1. Adoption of the Community Development Block Grant Annual Action Plan for Year 27 (October 1, 2017 - September 30, 2018).**  
**2. Appropriation to Community Development Block Grant Program Year 27 (October 1, 2017 - September 30, 2018)..... \$529,074**

- # 185-17 F. Resolution to appropriate \$2,400,000 to capital accounts for the 2017-2018 fiscal year budget for the purpose of paying the costs of Water Distribution System and Sewer System Improvements and authorize the issuance of temporary notes in an amount not to exceed \$2,400,000, or so much as may be necessary after deducting grants to be received for the projects.
- # 186-17 H. Approval of an ordinance regulating the trimming or removal of trees on private property by public utility companies. A copy of the ordinance may be seen in the Town Clerk's Office during normal business hours. [Tabled from meeting of June 6, 2017]
- # 187-17 12A. Appropriation to Special Projects (under \$500) as follows:
  - 1. Hockanum River Linear Park Special Grant Account..... \$350  
to be funded by donations in memory of Doug Smith which are gratefully acknowledged and accepted.
  - 2. Manchester, CT HOPE Initiative..... \$92  
to be financed by donations from Rosemary Senyk to honor Patty Kanute (\$50) and Dylan Ward and Muhammad Ahmad (\$42) which are gratefully acknowledged and accepted.
  - 3. Police Donations Revenue Account - Manchester Police Explorer Post..... \$15  
to be funded by dues.
- # 188-17 B. Acceptance of resignation of Ed Peterson (D) from the Building Committee with a term expiring November 2018.
- # 189-17 D. Acceptance of resignation of Richard Cormier (D) from the Building Committee with a term expiring November 2019.
- # 190-17 F. Acceptance of resignation of Richard Cormier (D) from the Redevelopment Agency with a term expiring November 2020.

**Galligan/Gates**

**Nine Voted in Favor**

**10. ACTION ON ITEMS OF PUBLIC HEARING.**

- # 191-17 8G. Resolution to appropriate \$13,000,000 to capital accounts for the 2017-2018 fiscal year budget for the purpose of paying the costs of reconstruction and repair of various town roads, roadside elements and sidewalks, repairs and improvements to town and school parking lots, repairs to Union Pond Dam and the dredging of and improvements to Center Springs Pond, and authorize the issuance of general obligation bonds of the town or notes in anticipation of such bonds in an amount not to exceed \$13,000,000 to finance said appropriation.

**Galligan/Nye**

**Eight Voted in Favor**  
(Vice Chair Hackett abstained)

**11. UNFINISHED BUSINESS.**

- A. Appointment of a member to the Building Committee with a term expiring November 2017 to fill the vacancy left by A. R. Meek (R).
- # 192-17 **APPOINTED** – Motion to appoint Les Stewart, 46 Woodstock Drive to the Building Committee with a term expiring November 2017 to fill the vacancy left by A.R. Meek (R).

**Eckbreth/Nye**

**Nine Voted in Favor**

**12. NEW BUSINESS.**

C. Appointment of a member to the Building Committee with a term expiring November 2018 to fill the vacancy left by Ed Peterson (D).

# 193-17 **APPOINTED** – Motion to appoint Lisa O’Neill, 109 Autumn Street, to the Building Committee with a term expiring November 2018 to fill the vacancy left by Ed Peterson (D).

**Gates/Galligan**

**Nine Voted in Favor**

# 194-17 E. **TABLED** - Appointment of a member to the Building Committee with a term expiring November 2019 to fill the vacancy left by Richard Cormier (D).

**Gates/Eckbreth**

**Nine Voted in Favor**

# 195-17 G. **TABLED** - Appointment of a member to the Redevelopment Agency with a term expiring November 2020 to fill the vacancy left by Richard Cormier (D).

**Gates/Eckbreth**

**Nine Voted in Favor**

**14. ADJOURNMENT.**

# 196-17 The meeting was adjourned until the August 8, 2017 Regular Meeting of the Board of Directors at 7:00 p.m. at the Lincoln Center Hearing Room.

**Galligan/Hackett**

**Nine Voted in Favor**

Adjournment: 8:50 p.m.

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**APPROVED:**

**ATTEST:**

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**Secretary, Manchester Board of Directors**