

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
MAY 1, 2018 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

PRESENT: Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Devanney, Eckbreth, Floyd-Cranford, Galligan and Jones.

ALSO: General Manager Shanley and Town Attorney Ryan Barry.

EXECUTIVE SESSION – The Board went into Executive Session at 6:35 p.m. to discuss Real Estate. Present were Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Devanney, Eckbreth, Floyd-Cranford, Galligan and Jones. General Manager Scott Shanley was also present. The Executive Session adjourned at 6:50 p.m. No votes were taken.

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:00 p.m. All in attendance participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

Mayor Moran thanked the Town of Manchester, Molly Devanney and the thousands of volunteers, including some Board members, and businesses who came out this past Saturday for Rebuilding Together. A total of 52 homes were worked on. There was also a playscape put up at the Bowers School. On Thanksgiving you see the spirit of Manchester and on Rebuilding Together you see the heart of Manchester. It was outstanding and we should be proud of the efforts of everyone involved. The homeowners are very grateful for what everyone in the community does for them during Rebuilding Together. This is a one day event, but Rebuilding Together continues to work on many of these homes after the event. This was a proud moment for Manchester.

2. AWARDS AND PRESENTATIONS.

A. Proclamation - National Nurses Week (May 6 – 12, 2018)

Mayor Moran presented a Proclamation to Kathleen Pohlemus and Cathy Drouin, Nurses with the Health Department. It is a great opportunity to honor nurses this week. He encouraged all residents of Manchester to celebrate registered nurses' accomplishments and efforts to improve our health care system, not just during this week, but at every opportunity throughout the year with special recognition for the Town of Manchester Public Health and School Nurses. Mayor Moran proclaimed the week of May 6, 2018 through May 12, 2018 as National Nurses Week in Manchester.

Ms. Drouin stated she and Ms. Pohlemus are pleased to accept this proclamation and pleased to promote health and wellness to Manchester residents and employees.

Mayor Moran also thanked Ms. Pohlemus and Ms. Drouin for their help at the Army Navy Club the day of the fire at the Bennet Housing when all the residents were evacuated.

3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS. (Sign-up sheet available 15 minutes prior to the start of the meeting)

Allen Lutz, 850 Parker Street, talked about the Broad Street development project as being a place to live, work and play. At the last Board of Directors meeting, there was a letter from Donna Wilson, Sr. Center Advisory Chair, stating that this site would be an ideal location for a new Senior Center and affordable senior housing to serve Manchester's over 10,000 seniors. With the Parkade deed restriction issues resolved, he encouraged the Board members to discuss this matter with the Sr. Center Advisory Committee at their monthly meeting on Friday, May 4 at 9:00 a.m. He asked the Board of Directors for their support. He has spent the last 3 months looking for senior housing in Manchester and there is none available. The senior housing that is managed by the Town has a waiting list of two years.

Frank Belknap, III, 347 Middle Tpke West, stated that the flood of October 15, 2005, the worst since 1938 was upon the Hockanum River. This flooded the Laurel Marsh with 12 feet of water causing parts of the boardwalk to lift. Subsequent floods have exacerbated the problem. He would like to see the Town rectify the problems with the boardwalk. The Laurel Marsh area and parking lot across from Cheney Tech are used by a lot of people, including seniors and residents with small children. This is the only trail within the park system that is level and accessible to those with limited capabilities. He has been on the Hockanum River Linear Park Committee since 1987 and worked with Doug Smith who worked many years to get this park established. Millions were spent on this park. He encourages the Town to keep the Laurel Marsh parking lot open so this trail can be accessed.

Richard Zaremba, 198 North Elm Street, is concerned with what's happening to the complex he has lived in for six years. He spoke about two WWII veterans who have lived there for more than twenty years. He believes the Housing Authority maintains the property that is owned by the Town. He is troubled with the lack of maintenance on the facility. The Crockett family had donated the property to be used for affordable senior housing or for a park. There was an article a few years ago in the Journal Inquirer about how much money would have to be put into that property to bring it up to proper standards. He remembered the figure to be a minimum of \$750K. He is speaking on behalf of some of the other residents in the building who were not able to attend this meeting. He has to put plastic on his windows in the winter to help keep the cold out. There are shingles falling off the roof. The rent has gone up every year for the past four years. A neighbor who has been there for ten years is moving out because she feels unsafe. A tree fell on her unit and they only repaired half of the roof. Another neighbor had mold in her unit. There are many incidences like this. Manchester is known as the City of Village Charm. Charm just doesn't happen; you need to nurture that charm and appreciate the people.

Douglas Wright, 57 Chambers Street, talked about the 95 gallon trash containers being replaced with new 60 gallon trash containers. He doesn't understand the need to replace them with smaller containers. He was told that he could get an additional container at a cost to him. He understands the need to replace broken containers but doesn't understand why those that aren't broken can't be used until they break. The sense of taking good operating bins doesn't make sense, especially in this time of environmental concerns. He found it very difficult to find information about this through the Town's website. He then asked for clarification on the \$475K purchase of Green Manor Boulevard and asked if this amount covers the cost of rebuilding that road.

General Manager Shanley indicated he will address this later in the meeting.

Bettye Kramer, 41 Campfield Road, Co-Chair of the Cheney Brothers National Historic District Commission, is here tonight to speak about honoring Vivian Ferguson at the Great Lawn. She had the privilege, honor and pleasure of working with Vivian on the commission. Vivian made such a big contribution to the Town of Manchester. The Commission discussed many different options to honor Vivian and in speaking with her son Tom they felt what would mean the most to her would

be to dedicate the Great Lawn to Vivian. They presented this idea to Parks and Rec who were very enthusiastic about this proposal. They are still in discussion about how they'd like to do this.

Lynne Ferrigno, 18 Brendan Road, Co-Chair of the Cheney Brothers National Historic District Commission is also here to speak about dedicating the Great Lawn to Vivian Ferguson. The Commission is very enthusiastic about this dedication. Vivian's contributions include founding member of the Manchester Historical Society, Chairman of the Cheney Brothers National Historic District Commission, Town Historian, longtime resident and owner of the Horace Bushnell Cheney Mansion, which borders the Great Lawn, a member of the Manchester Board of Directors, a member of the Manchester Republican Town Committee along with many others. She was an amazing woman, a role model and mentor to many. She was also a tireless advocate for historic preservation, and in particular lobbied successfully for the preservation of the Great Lawn. For all these reasons, the commission would love to honor her legacy and dedicate the Great Lawn to Vivian. She encouraged the Board of Directors to support this.

Tom Stringfellow, 183 Hillstown Road, agrees the dedication to Vivian Ferguson is well-deserved. He would like to see the Veterans of the Korean War recognized at the June Board of Directors meeting with a Proclamation. July 27th marks the 65th anniversary of the end of that conflict. July also marks the 155 year anniversary of the Battle of Gettysburg. He recommended two recent articles, one in *Wild West* magazine on Vice President Charles Curtis and one in *National Geographic* entitled *The Race Issue*. He then recommended the movie *Black Panther*. He also noted the upcoming community event, "Dangers of Underage Drinking & Distracted Driving," on Tuesday, May 15, 2018, from 4:30-7:30pm in Center Memorial Park. Residents can call (860) 647-5262 for more information.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING.

- A. Actions, April 3, 2018 – Regular Meeting
- B. Minutes, April 3, 2018 – Regular Meeting
- C. Actions, April 10, 2018 - Budget Adoption
- D. Minutes, April 10, 2018 – Budget Adoption

Gates/Galligan

9 Voted in Favor

5. COMMUNICATIONS.

Director Eckbreth received communication from a resident who had a situation where some minor property damage was done during a storm but their claim for reimbursement was denied by CIRMA. She thanked Dede Moore who ensured this resident's repair was done and reimbursed. She wondered if there should be a policy that items under \$100 are taken out of another account, with a cap, and not put through the insurance claim process. She asked that we look into this.

There are approximately 300 properties that currently receive garbage pick-up who may no longer qualify under the new contract. She received two concerns from residents about changing garbage pick-ups for their properties. One is a commercial property with a resident living on-site and the other was from someone who agreed that it was probably improper for them to receive garbage pick-up, however putting a dumpster, which is the regulation to remedy that situation, wouldn't work on this property because it would have to be put on the front lawn. There is some gray area with the change in garbage pick-ups. We need to be very clear on who can receive the services, who is responsible to pay for pick-up and who is exempt from the service.

Mayor Moran was approached by a senior citizen who used to have her trash picked up and rolled down her driveway for her and now she is being told it can happen but she will need to pay for it. Moving forward, we may need to have further discussion to clarify the changes in our trash removal policy.

General Manager Shanley indicated 175 letters were sent out to properties that would not currently qualify and many of them believe that they do qualify because of unusual circumstances. We are taking a look at this to get a better definition of what is residential and what is commercial. There has been talk about pushing off implementation for some months until there is more clarity on this issue. We did have a handful of properties where we continued to go into people's back yards to get their trash with our prior contractor. We are offering to continue that service for a very reasonable fee. We will make this available to others as well. At the next Board meeting we can discuss all the changes that are going into effect with the new contract.

In response to the question about replacing the trash barrels, he encouraged Mr. Wright to speak with Brooks Parker. Although it seems counterintuitive to go from 90 gallon to 65 gallon containers, the containers have reached their useful life and many need to be replaced. It is far more effective to replace them all at once than to wait for them to die one at a time and send a crew out to pick up and drop off each new container. General Manager Shanley will have Brooks call Mr. Wright.

Vice Chair Hackett read a letter submitted by Laurel LaPorte-Grimes and signed by 22 Manchester residents, writing as members of USIC (Uniting for a Safe Inclusive Community), to express appreciation and support of the Mayor's recent statement supporting diversity in Manchester's hiring practices.

We understand the important perspective that a racially and ethnically diverse work force contributes, and we strongly support active efforts to recruit and retain people of color for any new positions available here in Manchester, especially in Town Fire and Police Departments, as having this perspective is crucial in emergency situations.

Given Manchester's general lack of town employees of color, we feel it will likely be necessary to identify barriers to the recruitment and retention of people of color in all departments, and we are sure that this is likely to be an issue in the Fire Department as well. We feel sure that our town leaders can identify and remove these barriers so that we can have a stronger, more diverse group of Town employees, with the added perspective that this brings to our community. They thanked the Board of Directors for their efforts in this regard.

Mayor Moran received notification from the Connecticut Department of Energy and Environmental Protection that Manchester has been nominated and approved by the Connecticut Greenways Council (CGC) to receive their Municipal Achievement Award for the Town's many efforts. The CGC will present the award on June 1, 2018 at the CGC's "Greenways Day Event", held at Nathan Lester House in Ledyard beginning at 10:00 a.m. It is an honor to receive this award and Mayor Moran accepted it on behalf of the Town of Manchester. When he received the letter, he forwarded it to Bill O'Neill, as no one puts more effort into promoting the greenways in the Manchester and Bolton area, but also across the State of Connecticut. He also forwarded it to Secretary Gates, as he is the most involved elected official in this cause. This award is for everyone involved in this effort.

6. REPORTS.

A. Manager's Report

1. CDBG: Review of General Manager's Proposed Action Plan.

General Manager Shanley explained, in response to the public comment made tonight, that the appropriation for the Broad Street Redevelopment bond funds is mainly for the purchase of about 4 acres of land in between what the Town currently owns and the movie theater parking lot. It also includes the road between Broad Street and the theater driveway. There are subsurface issues with the road and Public Works has an initial plan to address them, but we will not do major reconstruction on that road for some time.

The first report tonight is on Community Development Block Grant (CDBG) funding, which are Federal funds that come to the Town of Manchester, to be used in very specific ways. There is a significant process associated with these funds. Heather Guerette is here this evening to present our proposed action plan for this year's funding.

Ms. Guerette indicated CDBG funds come from the Department of Housing and Urban Development. Manchester is an entitlement community, which means we receive the funding directly from HUD, and within the Federal guidelines we have the ability to decide which projects will be funded for the most benefit to the community. CDBG funded activities have to meet one of three National objectives: 1) Of benefit to lower to moderate income persons, 2) Aid in the prevention or elimination of slum and blight, and 3) Meet an urgent community development need for which there is no other funding. The third objective is seldom used but would be used in situations such as a natural disaster.

The planning process is for the program year October 1, 2018 through September 30, 2019 (CD028). We do not know how much funding we are going to receive at this point but we are operating under the assumption of even funding. In the current program year, we have \$529K. In addition to this funding, we are asking the Board of Directors to consider reprogramming \$72K from a CD026 swimming pool accessibility project that was cancelled, to support the upcoming program year projects.

This year, thirteen applications for funding were received; eight for continuing projects and five for new projects. General Manager Shanley's recommendations do include reprogramming of the \$72K. Spending caps applied to CDBG funds include no more than 20% of funds to administrative costs and no more than 15% of public service projects.

Because we don't know how much funding we are going to receive this year, all communities that receive HUD funding are required to present a contingency provision, which is an outline indicating what our plan is once we receive the actual budget figures. The Board of Directors' next step is to determine if they want to proceed with the General Manager's recommendations or make changes to which projects receive the funding or to the amount of funding for each project. A public hearing would then need to be held on the Board's proposed action plan and the plan would need to be approved.

Secretary Gates thanked Ms. Guerette for her work on this. Year after year, he is always impressed with the kinds of projects that are completed with these funds. He wondered when we would know how much funding we will receive.

Ms. Guerette stated HUD knows what funds they are going to receive and then they need to allocate the funding to the individual communities. We expect to receive the funding in June.

2. Lane reconfiguration – Middle Turnpike (Broad to Tower).

General Manager Shanley stated the next report is for consideration of lane reconfiguration on Middle Turnpike which will be presented by Jeff LaMalva, Engineering.

Mr. LaMalva also introduced Jim Mayer, Traffic Engineer, to answer questions. We are asking for Board approval for the reconfiguration of Middle Turnpike West between Broad Street and Green Manor Road. In the process of a design for replacement of the traffic signal at Middle Turnpike West and Broad Street, we came up with a proposal for a lane modification. Currently Middle Turnpike West between Broad Street and Adams Street is two lanes in each direction with no turning lanes. Our proposal is similar to what the State did last year on Spencer Street, where they took a four lane road, two lanes in each direction, and brought it down to one lane in each direction with a center turning lane.

From Green Manor to the Tower Road intersection, we are proposing a center turn lane and from Tower Road to Broad Street we are proposing a dual center turn lane similar to Broad Street. With the new proposal, there would be one twelve foot lane in each direction, one twelve foot two-way turning lane and five additional feet on each side. The five feet on each side could be used as a bike lane, and a buffer for pedestrians. The traffic counts are very similar to Center Street and Oakland Street, which warrant this change. We also have an accident history at the Tower Road intersection that we are trying to minimize. Right now we have a one foot shoulder so bicyclists are riding with the traffic. The five feet on each side could be a dedicated bike lane with additional signage, which would add to our complete streets. Mr. Mayer has been observing traffic patterns during different parts of the day, and we are confident this proposal would work.

Secretary Gates thanked them for the consideration of the complete streets policy. He asked if five feet is enough to designate as a bike lane.

Mr. LaMalva indicated five feet is the minimum consideration for a dedicated striped bike lane.

Mayor Moran asked if the homeowners whose property this abuts would be contacted prior to the project.

Mr. LaMalva stated they would contact homeowners and also inform the public of this upcoming project.

Director Eckbreth asked if the project includes redoing the sidewalks or any crosswalk changes. She also asked if there are any measures to slow down the traffic on the street. She asked if there are any studies that show by adding this turning lane that it does reduce accidents. She likes the idea of a bike lane as it is a very difficult area to ride in.

Mr. LaMalva indicated reducing the number of lanes should reduce the speed of the traffic. There is no plan to redo the sidewalks.

Mr. Mayer explained that what drove this project at the beginning was the need to replace the traffic signal at Middle Turnpike and Tower Road which is about 40 years old. The new system will have video camera detection. The problem that we found at Tower Road is the same problem we had years ago at Broad Street where the left turns were shielded by oncoming traffic. This also occurs at Tower Road with vehicles turning left into the Parkade.

Vice Chair Hackett remarked that sometimes despite our best efforts, people still don't understand the intention behind some of the work that we do. She received a lot of negative feedback regarding the similar project on Spencer Street. She asked Mr. LaMalva to speak on the Spencer Street project and what findings there have been since the project was completed.

Mr. LaMalva said the State came to us with a proposal for Spencer Street which included supporting documentation. They gave us a couple different options and we preferred the one with the wider shoulder to accommodate a bike lane. He has not heard of any data since that project has been completed, but has not seen traffic backing up with the lane reconfiguration.

Vice Chair Hackett asked what the timeline is for the Middle Turnpike project.

Mr. LaMalva stated this project has to be done in conjunction with the signal project, which will be put out to bid this summer. With signal projects it takes 3-4 months to get the equipment. The project should be done either late fall or early spring.

Director Eckbreth has noted that Spencer Street bottlenecks during the morning hours and when MCC gets out. She is familiar with the turn signal, but the only marker to the turn signal is on the road and if you are behind cars consecutively, you don't know that the lane is turning. It would be helpful if there was a sign on the sidewalk informing drivers that there is a lane merging.

Mayor Moran asked that the intersection of Hartford Road and Keeney Street be looked at. That area has blossomed and the way the State set up the exit ramps does not fit into the traffic flow anymore.

B. Other Reports - None.

7. PRESENTATION OF BID WAIVER REQUESTS. None.

8. PUBLIC HEARINGS (formally advertised).

A. Appropriations to Special Projects as follows:

1. Federal Asset Forfeiture Account \$2,825
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
2. Senior/Disabled Transportation Grant \$12,029
for the Dial-A Ride program to be financed by the Greater Hartford
Transit District for the contract period July 1, 2017 through June 30, 2018.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- B. Appropriation to FY 2018-2019 Recreation Special Activities Fund,
consistent with anticipated programming - Leisure Programs \$342,000
to be financed by program fees.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- C. Approval of program proposals submitted by community agencies desiring to participate in the 2018 Connecticut Neighborhood Assistance Act program.

General Manager Shanley indicated this is for acceptance of the applications. Mary Roche Cronin, Human Services Director, is here to answer questions if needed.

Ms. Roche Cronin explained that this is a tax credit program through the Department of Revenue Services for the State of Connecticut. Depending on the type of program that the non-profits apply for, the businesses can get between 60-100% tax credit, with energy efficiency programs reaping the highest tax credit. There is a cap on the program.

She stated that at this point in the process we produce a report for the Board of Directors which lists the agencies who have asked for support in this program. We look into the organizations to ensure they are non-profits and have given us all the required State paperwork. It must be approved by the Board in order to be submitted to the State of Connecticut. This program has been cut in half from last year by the State.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- D. Appropriation to Whiton Library Chiller \$20,000
to be funded by Whiton Library Trust, for a total appropriation of \$160,000.

General Manager Shanley clarified that this is an additional appropriation for the air conditioning system at the Whiton Library. It is being paid for entirely from the Whiton Trust which is residual funding from the construction of the building in 1928. The Library Advisory Committee authorized up to \$40K, so this item needs to be removed from the consent calendar and revised to say "up to \$40K".

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- E. Appropriation to FY 2018-19 Police Special Services Fund..... \$1,150,000
to be financed by fees received from outside contractors using officers for private duty.

General Manager Shanley stated that items 8B, 8E and 8F are all funds paid to the Town and in turn are paid out. For example, when you see Manchester police officers working an Eversource job, Eversource pays the Town and the Town pays the officers.

Director Eckbreth asked if they pay for use of the police vehicles as well.

General Manager Shanley responded that there is a fee paid for patrol vehicles.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- F. Appropriation to Public Works Reimbursed Overtime Fund (FY 18-19) \$25,000
to be financed by fees received from outside contractors and private developers
for inspections and maintenance services performed by Public Works staff
outside normal business hours.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- G. Appropriation to Capital Reserve – LED Streetlights \$250,000
to be funded by a State grant under the Local Capital Improvement Program
(LoCIP).

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

General Manager Shanley stated this is consistent with the budget action, utilizing the State funds for the LED project.

- H. Appropriation to Capital Reserve - LED Streetlights \$15,000
to be funded by a State grant under the Energize CT Bright Idea program.

General Manager Shanley indicated this is a program that Brian Wolverton has been working on over the years, from which we have received bonuses for various energy efficiency efforts. This was eliminated in the last State budget. The reason you see LED lighting three times on tonight's agenda is because it is a very cost-effective investment. This will save the taxpayers electricity costs in the long run.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comment, Mayor Moran closed the public hearing on the above items.

- I. Appropriation from Broad Street Redevelopment bond funds \$475,000
to acquire 296 Broad Street, a portion of the private road known as Green Manor
Boulevard (346 Middle Turnpike West) and settle deed restrictions.

General Manager Shanley stated this is a project we've been working on for quite some time to eliminate the very limiting deed restrictions that crossed a number of properties. We needed to settle with three different property owners in order to be free to develop that property as the Board of Directors and Redevelopment Agency (RDA) see fit. The two remaining restrictions include not building a grocery store over 10,000 feet and not building a box retail over 50,000 feet.

Gary Anderson, Director of Planning, further explained we have reached agreements with the surrounding property owners on Broad Street to terminate the legal restrictions which have hampered redevelopment on this site for many years. In terms of the properties to be acquired, this is our agreement with one of the property owners, L&J Manchester, LLC (The LH Charney Group) that owns 346 Broad Street. As part of our agreement with them, we have agreed to acquire 296 Broad Street. This property, approximately 4 acres, is mentioned specifically in the

Broad Street Redevelopment Plan as a potential property to acquire by the Town. The second piece of property we would acquire is Green Manor Boulevard from Broad Street to the first entrance of Parkade Cinemas, which is about 1 acre of land. Purchase of these properties allowed us to reach the agreement with The Charney Group.

Mayor Moran commented this was a great effort by the Board of Directors, Town staff and RDA. Without removing those restrictions, we could not move this project forward.

Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments.

Secretary Gates commented it is very exciting to have good news to share with the community. He thanked Mayor Moran, the RDA Chair and Town staff for their efforts in closing this deal. It is time for us to accelerate our journey to achieving the potential of Broad Street. We have had a plan in place for many years and it would be beneficial for the public to see a presentation of this plan at a future Board meeting.

Mr. Anderson agreed it would be very useful to provide the plan to the public and to highlight the work that the Town has done on this project to date.

Director Eckbreth explained it took a lot of work to get to this point and this is the push we need to get it developed now. She thanked Mr. Burkamp who provided her with a picture of what the Parkade looked like many years ago, which included waterways that are causing the current pothole issues. The concerns are very real and were taken into consideration by the RDA and this governing body. If we are going to develop those parcels, we are going to need to have control of that road as part of the development project. It is important that we don't lose sight of the \$8M from our taxpayers for this project. The project needs to bring some money back to the community and to the taxpayers who invested in it. She thanked everyone involved in getting the legal restrictions removed, so we can proceed with development on this site, and bring revenue back to our community.

Mayor Moran agreed this is a huge hurdle we've removed but until we develop something on the property, it may look to the general public that we haven't done anything.

There being no further comments, Mayor Moran closed the public hearing on the above items.

9. CONSENT CALENDAR. (Item 8D removed and 8I added.)

8A. Appropriations to Special Projects as follows:

1. Federal Asset Forfeiture Account \$2,825
for continuing narcotics investigations, equipment, and/or training to be
financed by proceeds from narcotics investigations.
2. Senior/Disabled Transportation Grant \$12,029
for the Dial-A Ride program to be financed by the Greater Hartford
Transit District for the contract period July 1, 2017 through June 30, 2018.
- B. Appropriation to FY 2018-2019 Recreation Special Activities Fund,
consistent with anticipated programming - Leisure Programs \$342,000
to be financed by program fees.
- C. Approval of program proposals submitted by community agencies desiring to
participate in the 2018 Connecticut Neighborhood Assistance Act program.

- E. Appropriation to FY 2018-19 Police Special Services Fund..... \$1,150,000 to be financed by fees received from outside contractors using officers for private duty.
- F. Appropriation to Public Works Reimbursed Overtime Fund (FY 18-19) \$25,000 to be financed by fees received from outside contractors and private developers for inspections and maintenance services performed by Public Works staff outside normal business hours.
- G. Appropriation to Capital Reserve – LED Streetlights \$250,000 to be funded by a State grant under the Local Capital Improvement Program (LoCIP).
- H. Appropriation to Capital Reserve - LED Streetlights \$15,000 to be funded by a State grant under the Energize CT Bright Idea program.
- I. Appropriation from Broad Street Redevelopment bond funds.....\$475,000 to acquire 296 Broad Street, a portion the private road known as Green Manor Boulevard (346 Middle Turnpike West) and settle deed restrictions.
- 12.A. Appropriation to Special Projects (under \$500) as follows:
 - 1. Memorial Tree Program..... \$280 to be financed by donations which are gratefully acknowledged and accepted.
 - B. Approval of the 2017-2018 Suspense List.
 - C. Acceptance of resignation of William Gochee (R) from the Golf Course Lease Oversight Committee with a term expiring January 2019.

Galligan/Floyd-Cranford

9 Voted in Favor

10. ACTION ON ITEMS OF PUBLIC HEARING.

AMENDED – Item 8D. to read Appropriation to Whiton Library Chiller up to \$40,000 to be funded by Whiton Library Trust, for a total appropriation of up to \$160,000.

Gates/Hackett

9 Voted in Favor

11. UNFINISHED BUSINESS.

A. **TABLED** - Appointment of a member to the Redevelopment Agency with a term expiring November 2021 to fill the vacancy left by Robert Schneider (R).

Gates/Galligan

9 Voted in Favor

B. **TABLED** - Approval of an ordinance establishing a Multicultural Affairs Commission.

Eckbreth/Gates

9 Voted in Favor

C. **TABLED** - Approval to join opioid lawsuit (recommended by the Town Attorney).

Mayor Moran thanked Attorney Barry for his recommendation sent to the Board of Directors this afternoon. There are many Board members who would like to read the document through before approving it.

Galligan/Castillo

9 Voted in Favor

12. NEW BUSINESS.

- D. **APPOINTED** - Peter C. Harris, 60 Brookfield Street (D), to the Golf Course Lease Oversight Committee with a term expiring January 2019 to fill the vacancy left by William Gochee (R).

Jones/Gates

9 Voted in Favor

- E. Relocation of polling places for 2018 primary and general election.

Jim Stevenson, Democratic Registrar, stated they are seeking Board approval to relocate two polling places for the upcoming potential primary in August and the general election in November. Verplanck School will be undergoing renovations and will be unavailable as a polling place. The Registrars looked into three temporary polling places with consideration given to proximity to the school, accessibility and availability of voter and poll worker parking. Their recommendation is to use the Cheney Tech multipurpose room as the best location for a temporary polling place to replace Verplanck as the District 8 polling place, because of the excellent parking and accessibility that this location offers. They applied for and received a waiver of the fees that the State would charge to use the room at Cheney Tech.

Due to the ongoing construction at Waddell School, they are recommending the use of Manchester High School, as was used last November, for the District 4 polling place for the August 14, 2018 primary. The District 4 polling place will return to Waddell School for the November 6, 2018 State Election. Postcards will be sent in English and Spanish to the impacted voters, and signage will be placed at Verplanck and Waddell Schools indicating the change of polling place. A number of Town websites and social media will also be used to announce the relocation.

Mayor Moran commented that the relocation to Waddell School seemed to work out well last year, and the signage was adequate.

Director Eckbreth asked how long before the election the signage will be put up.

Tim Becker, Republican Registrar, commented that the last election cycle signage was put up and postcards were sent out about 2 weeks prior to the election. There was a larger turnout of voters in that particular district than in the prior municipal election cycle. The signs were left up until the day after the election.

Vice Chair Hackett stated we have over 40 languages spoken at MHS, which means there are households that could be potentially disconnected from this message. She asked if we could put a photo of the location on the notifications.

Mr. Becker indicated a photo could certainly be added to the sign. They were also looking at using large flags that would say vote here.

Mayor Moran stated good signage the day of the election should be used to indicate where to enter Cheney Tech. He asked if Assumption School was considered as a polling place.

Mr. Becker responded that Assumption School was not considered. He has some concern about the steps to get into the building. There is also a chance the building might be in use by fall.

Director Eckbreth responded that although it is an excellent location, the property is currently for sale and there are prospective buyers.

Mr. Stevenson commented that State Statute mandates we must decide on a location 90 days prior to the primary and election.

Galligan/Jones

9 Voted in Favor

F. Recommendation to honor Vivian Ferguson at the Great Lawn.

Mayor Moran echoed the comments of the commission members who spoke about Vivian Ferguson during Public Comment. This honor for Vivian is well-deserved. He had the honor and privilege to speak at Vivian's funeral. She did so much for our community. Honoring her at the Great Lawn, which she loved and cherished, is an excellent idea. He would like to see this done in a way that fits into the natural way of the lawn.

Director Eckbreth stated that when she was newly elected to the Board of Directors, there was some talk about selling the Great Lawn. Vivian summoned Director Eckbreth to her home and said she'd heard some rumblings about selling the Great Lawn. Vivian explained that it may be her last mission for the Town of Manchester, but said that it will remain the Great Lawn. She stated that when you raise your voice in an argument, you've already lost the argument. Vivian fought hard for the Great Lawn to remain Town property and this is the ideal place to honor her. Vivian had her hand in many different areas, but all of them revolved around our community and preserving it. She was a very unique individual who has left her mark on Manchester. She looks forward to attending the dedication ceremony for Vivian.

Director Jones remarked that it was a great honor to meet Vivian. She looks forward to hearing the details of the dedication. She asked about the process for dedicating the Great Lawn, as was discussed in previous meetings. The recommendation from the Parks and Recreation Department for the dedication did not include details of what criteria was used to ensure the correct process was followed. She would like more detailed back up information.

Director Devaney added that Vivian was a role model to many people in this community. After her passing, the Board of Directors talked about doing something in her honor. He also heard from many citizens endorsing this. She was vital to this community and a large part of the history of Manchester. He fully endorses this dedication.

Director Galligan remarked that he has thought about Vivian a lot recently with the passing of Barbara Bush, who both had an unshakeable constitution and dedication to family and community. He appreciated her commitment and mentorship to many people in Manchester, and absolutely supports this.

Vice Chair Hackett first met Vivian as a member of the Cheney Brothers National Historic District Commission, chaired by Vivian. She learned so much from Vivian and was impressed by her undying passion and depth of knowledge about Manchester. Vivian and her leadership helped to ensure the integrity of Manchester neighborhoods. This is such a deserving honor for Vivian.

Mayor Moran remarked we were in the heart of a heated campaign last fall when Vivian passed. She was a lifelong Republican and we all put political affiliations aside when I was asked to speak at her service, to honor a wonderful person. It is a privilege to be part of this Board that will honor her at the Great Lawn.

Eckbreth/Floyd-Cranford

9 Voted in Favor

G. Approval of 2018 Downtown Arts & Culture Mini Grant Awards.

Vice Chair Hackett, a member of the subcommittee, stated this is the fourth year that the Board of Directors have provided grants for arts and entertainment in the Downtown District for the purpose of promoting the area as a desirable location to live, work and visit. Many who have frequented Main Street in the summer months have appreciated these events. This year, we are recommending approval of grants for summer events through Summit Studio, Pride in Manchester Week, Art in the Park, Lutz Museum, Imagine Main Street and Manchester Rotary Club. We are also conditionally approving grants for Art Fud, Inc. and Manchester Poet Laureate for summer events. The committee works with the grant applicants and makes suggestions to them to help shape the events to be more inclusive and accessible to as many people as possible. These events help to promote the great vitality of the Downtown District, promote enjoyment and provide a sense of community for Manchester residents.

Director Galligan, also a committee member, noted it was a pleasure going through the applications to see all that the applicants want to do for our community. The essence of these programs is to provide entertainment but moreso to get people out of their homes and into the community to enjoy all Manchester has to offer. The applications received were for quality events. He is especially excited about the Manchester Rotary Club music garden party to highlight what a great park it is with the hands on musical instruments. This is a great showcase of what we have to offer.

Mayor Moran asked for clarification that if the mini grants are approved tonight that Art Fud and Manchester Poet Laureate grants are approved conditionally.

Vice Chair Hackett confirmed that these two grant applications would be approved conditionally.

Brian Wolverton, Budget and Research Officer, stated funds are currently allocated for the program as part of the budget resolution. If any of them do not agree to the terms we approve them with, the funds will be available in future years to be allocated for other purposes.

Secretary Gates thanked the committee for the good work they've done. These funds supplement the work of hundreds of volunteers in all of these organizations, as well as the in-kind support of Town staff. It is a testament that this Board continues to support the allocation of these funds in recognizing the strong role arts and culture play in the community, specifically our downtown area.

Mayor Moran thanked the subcommittee for their work researching applications and for their recommendations on the mini-grant funding.

Vice Chair Hackett also thanked the administration for being flexible on their deadlines. She wanted to ensure those who wanted to apply for the mini-grants got their applications in.

Devanney/Eckbreth

9 Voted in Favor

13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.

Mayor Moran asked that we add Rebuilding Together to the July agenda so Molly Devanney can give us an update.

14. ADJOURNMENT.

The meeting was adjourned until the June 5, 2018 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

Castillo/Galligan

9 Voted in Favor

Adjournment: 9:30 p.m.

lgl

APPROVED:

ATTEST:

Secretary, Manchester Board of Directors