

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**August 7, 2018 – 7:00 P.M.**  
**LINCOLN CENTER HEARING ROOM**  
**ONE MEETING AGENDA**

**PRESENT:** Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Floyd-Cranford, Galligan and Jones.

**ALSO:** General Manager Shanley and Administrative Staff Attorney O’Neil.

**ABSENT:** Directors Devanney and Eckbreth.

**EXECUTIVE SESSION** – The Board went into Executive Session at 6:35 p.m. to discuss Labor Negotiations and Real Estate. Present were Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Floyd-Cranford, Galligan and Jones. General Manager Scott Shanley, Director of Administrative Services Dede Moore and Director of Planning Gary Anderson were also present. The Executive Session adjourned at 7:00 p.m. No votes were taken.

**1. MEETING CALLED TO ORDER.**

The meeting was called to order at 7:15 p.m. All in attendance participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

**2. AWARDS AND PRESENTATIONS.**

A. Recognition of the Journal Inquirer’s 50<sup>th</sup> Anniversary (August 19, 2018).

**Mayor Moran** presented a proclamation to Kim Phillips, News Editor, recognizing the Journal Inquirer’s 50th anniversary on August 19, 2018. For 50 years, the Journal Inquirer has provided readers coverage of local, state, and national events. The newspaper has been a mainstay in the 17 towns it covers, including Manchester, publishing three editions, six days a week. Loyal readership of the Journal Inquirer has come to depend on the newspaper because “The JI tells it like it is. Somebody has to”. Mayor Moran declared Sunday, August 19, 2018 Journal Inquirer Day in the Town of Manchester. He congratulated Ms. Phillips on the newspaper’s milestone.

**Ms. Phillips** thanked Mayor Moran, and said they hope to continue publishing the newspaper for another 50 years.

**3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS.** *(Sign-up sheet available 15 minutes prior to the start of the meeting)*

**Richard Zaremba**, 198 North Elm Street, has concerns about the condition of the North Elm elderly housing complex. He is very proud to be a resident of this complex. Two of the residents are WWII veterans and will be honored tomorrow by Senator Cassano. He understands that the Town of Manchester is looking to sell this property, but he is very concerned that whoever buys the property will then raise the rent substantially to pay for the improvements needed. If so, this would make it prohibitive for many current residents to afford. He and other residents are very concerned about what will happen to the property. He gave the Board of Directors a copy of a Journal Inquirer article from 2015 by Kym Soper about repairs that were needed on the complex. Manchester is the City of Village Charm, but charm doesn’t happen on its own, it has to be cultivated.

**Mayor Moran** stated the residents are our priority.

**Rhonda Philbert**, 785 Tolland Turnpike, disapproves of enacting a curfew in Manchester that targets youth under 18 years of age. This curfew would disproportionately affect black youth and other youth of color and their families. We must always consider the historical underpinnings that exist between communities of color and law enforcement. Chief Montminy stated he doesn't believe a curfew would benefit Manchester. She agrees there are children and families who struggle in town, but a curfew that criminalizes children and financially impacts families cannot possibly offer them support. In the City of Village Charm, let's choose compassion over criminalization.

**Cynthia Wilson**, 184 East Middle Turnpike, expressed her concern about the 18-wheelers that park in the neighborhood of Charles Drive and Brookfield Street. There are currently three trucks parked along Brookfield Street. As a homeowner, she is very concerned that there aren't any restrictions on this. It is very difficult to see around these vehicles and it is dangerous to oncoming traffic. She asked that this issue be addressed.

She also spoke against a curfew. People of color always seem to be the ones that get penalized with curfews. She works in the juvenile court system and stated curfews do not work. Parents need to be spoken to.

**General Manager Shanley** stated it is currently legal to park tractor-trailer trucks most places in Manchester. A subcommittee, including Deputy Mayor Hackett and Director Galligan, has been looking into this and a proposed ordinance will be on the Board of Directors' September agenda. This ordinance limits the size of the vehicles that can park on public roads. He encouraged Ms. Wilson to attend the September meeting.

**Laura Edwards**, 99 Tanner Street, expressed her concern over the vote to give Raymour & Flanigan a tax break without any environmental concessions. They will be adding 200,000 sq ft to Manchester in addition to adding approximately 50 new jobs. This means 50 new vehicles on the road, more asphalt covering and 200,000 sq ft that need to be heated and cooled. Manchester missed an opportunity to lessen the environmental impact to the community by not asking for greener building standards, alternate energy usage, or vehicle charging stations in exchange for a Town subsidy. There should be consideration of meeting or exceeding efficiency standards with the Cheney Hall renovations in order to receive funding. She urges the Town to incorporate high environmental standards in discussions of the Broad Street redevelopment. The building projects coming before the Board have implications for the next 30 years. Have the will to do something now.

**Tracy Patterson**, 30 Livingston Way, is strongly opposed to the curfew. She, too, wants a place for our kids to be safe but a curfew will not do this. Leveraging police to take on parental responsibility is a violation of their civil rights. It will increase community interaction with the police but she doesn't believe it will be in a positive manner. She moved to Manchester 3 years ago but she would have considered moving to a different town if she had known a curfew was in the town's future. Please squash this curfew talk and get down to the real issues of continuing to grow and build the sense of community we seek here in Manchester.

**Roger Schuetz**, 12 Conway Road, talked about the poor condition of the road he lives on. It continues to get worse with frost heaves and pot holes. The road also floods into his driveway when it rains, which will freeze in the winter. He cannot back straight out of his driveway but instead has to drive over the curb. The Visiting Nurse can't park in his driveway because of the condition of the road at the end of his driveway. He has made several calls to the Town and although someone came out to look at the problems, no improvements have been made. His neighbor is pumping into Bigelow Brook and there are soap suds coming out of the brook.

**Tom Stringfellow**, 183 Hillstown Road, stated that 70 years ago there was a desegregation order by President Harry Truman. In 1968, affirmative action was started under President Nixon. He talked about an article in Military History Magazine. He recommended the movie BlacKkKlansman, directed by Spike Lee, a true story of John Stallworth and his colleague who went undercover against the KKK in Colorado in 1979. He read about the resignation of Constable Orfitelli, which is a reminder that we all need to watch what we say. On Monday, Mr. William G. Gross was sworn in as Boston's first African-American police commissioner, which was quite historic. He read a great article last week in the Journal Inquirer on Special Olympics 50<sup>th</sup> anniversary.

#### **4. ADOPTION OF MINUTES OF PREVIOUS MEETING.**

- A. Actions, July 10, 2018 – Regular Meeting
- B. Minutes, July 10, 2018 – Regular Meeting

**Gates/Galligan**

**7 Voted in Favor**

- C. Minutes, July 24, 2018 – Policy Briefing Meeting

**Gates/Jones**

**5 Voted in Favor**  
(Vice Chair Hackett and Director Galligan abstained)

#### **5. COMMUNICATIONS.**

**Mayor Moran** indicated he and other Board members have received several communications about tractor-trailer parking on the streets in our community. The subcommittee has been looking into this issue.

#### **6. REPORTS.**

- A. Manager's Report

**General Manager Shanley** stated the reports this evening include a report by Gary Anderson, Director of Planning, on the RDA agreement that expired July 27<sup>th</sup> for the Broad Street development, and a second report by Tim Bockus, Public Works Director, on a possible cricket field in Manchester.

- 1. Cricket field

**Mr. Bockus** indicated they have been looking at possible areas to put a cricket field in Manchester. One of the biggest challenges is the size of a cricket field, which is roughly 540' X 450' of flat land. The first site being considered is the Robertson site, which currently includes a skate park and softball field. To install a cricket field at this site, there would need to be regrading, filling and leveling of the site. We would lose the softball field and skate park. The second site being considered is on New State Road near the Carl Silver Softball Field. The challenges of this site include issues with the flood hazard and wetlands zones. There would be significant regulatory oversight at this location. The lot would also have to be cleared of trees. Though other sites have been considered, these are the two best areas identified.

**Mayor Moran** noted there is a large group that plays cricket on Sunday mornings off Keeney Street. He asked how much use the skate park currently gets, and what the impact would be if the softball field were removed at the Robertson site. Robertson seems like a better site than New State Road due to the wetlands issue.

**Mr. Silver**, Director of Leisure, Family and Recreation, commented the skate park is 20 years old and has seen its useful life. It is time to either replace it or remove it, as some of the concrete pieces are starting to deteriorate. It is primarily used by bikers. The replacement cost for a skate park is well over \$300K. The Robertson site is quite suitable for a cricket field. Softball is played at this location in the summer and fall. Manchester has traditionally been a softball community but it is a changing community and we need to change with that. We are willing to give up a softball field to accommodate the change in demographics.

**Mayor Moran** stated Manchester's population from India, Pakistan and Bangladesh is growing, and they love the sport of cricket. Other communities are accommodating cricket. He asked about the cost of a cricket field.

**Mr. Bockus** explained the "pitch area" needs to be a harder surface than the surrounding grass, which is the center rectangular portion of the field. It is usually concrete or AstroTurf. There is little maintenance required other than mowing the grass. On Keeney Street where they currently play cricket, there is obstruction by the backstop and benches. Approximate cost for a cricket field at the Robertson site, including demolition, is between \$250-300K.

**General Manager Shanley** noted the plan is to develop a design with the help of engineering staff and cricket players to ensure we have the proper design for the field. Once we have a more accurate cost, we will present it to the Board of Directors. At the current time, we don't have any identified funding for a cricket field.

**Mr. Silver** explained that a softball field with fencing is more restrictive than a cricket field would be. The Robertson location would not only serve cricket, but it would create a large green space that is accessible to everyone. You're not just creating a cricket field, but you're creating a different type of park with a lot of space for other activities.

**Mayor Moran** emphasized creating this space would also show that we are a welcoming community.

**Vice Chair Hackett** likes how we are evaluating the recreational offerings, making it more inclusive and supporting the interests of our residents. She asked what the current usage of the skate park is.

**Mr. Silver** commented the skate park is mostly used by BMX bikes, not skaters. The number of people using this park is very low. Creating a large open space area including a cricket field is a better investment that will serve more people than our skate park does. It's nice that we have invested in the north end of Manchester.

#### 6A2. Status of RDA Redevelopment Agreement

**Mr. Anderson** explained that the contract with LiveWorkLearnPlay (LWLP), the exclusive developer of the Parkade property, expired on July 27, 2018. LWLP has been valuable in moving us forward to a point where we are now ready for the next phase of development. The Broad Street site is now approximately 23 acres with the purchase of 296 Broad Street. At its August 2, 2018 meeting, the RDA directed staff to draft a Request for Proposals (RFP) for firms interested in developing the Broad Street property according to the Broad Street Redevelopment Plan passed in 2009. The RDA emphasized the Town's goal of attracting a market-driven, mixed-use, revenue-generating development centered by an economic anchor.

**General Manager Shanley** further explained that the 2009 plan wasn't specific to what kind of mixed use is on the site, whereas the plan from LWLP was more specific to a medical institutional base. While this is still a possible use, proposals are not limited to this use.

**Mr. Anderson** stated the intent is to cast a wider net, to attract the development community that is looking to invest in this region of Connecticut. Because the market is different now than it was in 2009, we want to hear from the private development community about what might work at this location. The plan still calls for mixed use development. We're hoping to attract several proposals for this site. We want to ensure the Board of Directors is on the same page as the RDA.

**Secretary Gates** asked what our position is if we are approached with a proposal for a single-use development. We need to have a set of guiding principles but he hopes that we're also receptive to public-private partnership proposals. He wants to ensure we are open to creative opportunistic thinking from developers as to what might work best on that site in this economy, even if it's not mixed use. He doesn't want to discourage other ideas of what might work on the site.

**Mr. Anderson** indicated there is a way to communicate in the RFP to ensure we are casting a wider net and are open to ideas. The redevelopment plan years ago looked at market conditions and engaged the community in supporting that plan. Mixed use can mean many different things. The driver here is to ensure there is an economic driver, a significant use that will result in economic activity, tax revenue and jobs. Developers want to know what the community vision is for the site.

**Secretary Gates** asked if the market data from a few years ago is still valid. He wants to ensure we are not turning ideas away without giving them a fair shot. Whatever is put on the site must be an economic driver supportive of all that is around there. We want all businesses in that area to be successful.

**Mr. Anderson** responded that some parts of the market data are still valid. The development has to support existing business in the area. Just putting another retail strip center there will not be beneficial to the town because it could pull business away from the existing properties. In Manchester and in Connecticut in general we are overbuilt in that type of development. The redevelopment plan communicates that.

**Mayor Moran** stated that mixed use was originally discussed so we wouldn't attract just housing to that site. The term mixed use was a combination of housing and businesses together.

**General Manager Shanley** indicated a big box store was actively looking at the site in 2009. The community determined at that time that this should not be a place for a big box store or used for only housing.

**Mr. Anderson** stated the more proposals we can attract, the better. Hopefully, we will have some good choices to look at.

**Vice Chair Hackett** said we are in a different economy now than we were in 2009, with a lot of focus now on entrepreneurship. We have a lot more thought leaders and thinkers to invite to the table, with an RFP to help guide this.

B. Other Reports - NONE.

**Mayor Moran** explained that although there were more public comments made tonight about the curfew, this was only a discussion item last month. It is not an action item on tonight's agenda.

7. **PRESENTATION OF BID WAIVER REQUESTS. None.**

**8. PUBLIC HEARINGS** (formally advertised).

A. Appropriations to Special Projects as follows:

1. State Asset Forfeiture Account ..... \$1,719  
for continuing narcotics investigations, equipment, and/or training to be  
financed by proceeds from narcotics investigations.
2. Memorial Tree Program..... \$795  
to be financed by donations which are gratefully acknowledged and accepted.
3. Marcy MacDonald Swim Scholarship Fund..... \$1,080  
to be financed by a donation from Marcy MacDonald (\$540) and a matching  
donation (\$540) from the Manchester Sports Hall of Fame both of which are  
gratefully acknowledged and accepted.
4. Union Pond Special Grant Account..... \$7,500  
for the purchase of fitness equipment for the Jay Howroyd FitTrail to be  
financed by a donation from the Mayor’s Program for Manchester Children  
which is gratefully acknowledged and accepted.
5. McKee Street Fire Utility Building Replacement..... \$144,735  
to be funded by CIRMA claims reimbursement (\$94,735) and MSIP  
Fund deductible account (\$50,000).
6. Manchester Police Department Training Account..... \$3,750  
to be funded by reimbursement from Community Health Resources, Inc. for  
multiple health training classes to provide mental health services to various  
groups which is gratefully acknowledged and accepted.

**Mayor Moran opened the floor for public comment at this time.**

**Tom Stringfellow**, 183 Hillstown Road, commented on item 8A6. It is so important to have training classes for our police department on mental health issues. Nationwide there have been some tragic results when these conditions are not recognized by police officers. Training is imperative in helping to prevent these tragedies.

**There being no further public comment, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.**

B. Appropriations to Education Special Projects as follows:

1. Enfield Head Start Link Grant (FY 18/19) ..... \$19,974  
to be financed by the State Department of Education Link Grant to provide  
additional direct services to students in the areas of language and literacy.
2. Manchester Head Start Link Grant (FY 18/19) ..... \$16,514  
to be financed by the State Department of Education Link Grant, to extend  
the school day of its Squire Village district students to a full six hour day.
3. Enfield Head Start Services Grant (FY 18/19) ..... \$2,833  
to be financed by a State Department of Education Services Grant for  
augmentation of its services to low-income families.
4. Enfield Head Start Enhancement Grant (FY 18/19) ..... \$90,676  
to be financed by a State Department of Education grant for enhancement  
of its services to low-income families.
5. Manchester Head Start Services Grant (FY 18/19) ..... \$142,294  
to be financed by the State Department of Education for expansion of  
its services to low-income families.

**Mayor Moran opened the floor for public comment at this time.**

**Tom Stringfellow**, 183 Hillstown Road, supports all the items under 8B dealing with Head Start. This program started more than 50 years ago and is a vital program, despite some opposition. Helping low income families is important for our youth.

**There being no further public comment, Mayor Moran opened the floor for Board Members' comments. There being no comments, Mayor Moran closed the public hearing on the above items.**

- C. Appropriation to Fire District Reserve - Fire Marshal's Equipment Fund..... \$500  
to be funded by a grant from CT Fair Plan for purchase of evidence collection  
kits and accessories to assist in fire investigations and inspections.

**Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comments, Mayor Moran closed the public hearing on the above items.**

- D. Appropriation to Solid Waste Initiative Fund..... \$3,000,000  
to be funded by operating income FY17/18 Sanitation Fund.

**General Manager Shanley** explained that these funds will be set aside from the FY 17/18 proceeds for future detailed appropriation.

**Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments. There being no comments, Mayor Moran closed the public hearing on the above items.**

- E. Appropriation to Capital Reserve - Fuel Tank and Pump Replacement,  
Olcott Street Depot (GR170) ..... \$700,000  
to be funded by operating income FY17/18 Sanitation Fund.

**General Manager Shanley** explained this is the same source of funds as item 8D. The pumping station is used by all Town operations as well as the Eighth Utilities District. The tanks have met their useful life and need to be replaced.

**Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments.**

**Mayor Moran** asked what the balance of the fund is after appropriating \$3.7M.

**General Manager Shanley** indicated the reserve is approximately \$9-10M. We have set aside funds for expansion and equipment. There is an entirely separate fund of \$17-18M, required by State and Federal law, for closure of the landfill. Every year, the landfill is audited to determine how much space is left in the landfill and how much it would take to be closed, for which we have the appropriate funds.

**There being no further comments, Mayor Moran closed the public hearing on the above items.**

- F. Approval of an ordinance whereby the Town of Manchester purchases real property known as 261 Center Street, a portion of 262 Center Street and a portion of 31 Pine Street from Kenneth C. Burkamp and South Manchester Railroad Properties, Inc. for the purchase price of \$300,000. A copy of the ordinance may be seen in the Town Clerk's office during regular business hours.

**General Shanley** explained this is the long awaited purchase of land including the bridge and parcels of land down to the parking lot of the condominiums off Forest Street. This is a major piece of the 20 mile loop that we have been working on for many years. Funds were approved by the Open Space Committee to be used for this purpose.

**Mayor Moran opened the floor for public comment at this time. There being no public comment, Mayor Moran opened the floor for Board Members' comments.**

**Secretary Gates** commented that there have been many people who worked to obtain this parcel for a number of years to return it to the community. He thanked General Manager Shanley, Attorney O'Neil and Director Eckbreth for bringing this to closure. This Cheney Rail trail connects Center Springs Park with the apartments in the mill area, the historic district, west side neighborhoods to the parks, Broad Street and all the way to the north end. He also thanked the Friends of Center Springs Park Committee who two years ago began to advocate for this connection. There were a group of people that knocked on 99 doors to ensure that those living on the Cheney Rail trail did not object to expansion of the trail. This is part of our overall vision to connect Broad Street, Center Springs Park, Main Street and both the north end and south end communities. This is a great accomplishment.

**Mayor Moran** thanked Secretary Gates who has been heavily involved in this from the start. He also thanked Bill O'Neill for his help in closing this 20 mile loop.

**Secretary Gates** stated we are down to a precious few gaps in that trail. Bill O'Neill is still working to get the railroad involved in this, as the trail currently ends at the railroad behind Farr's in the north end. He has been trying to get the railroad to the table to negotiate some type of access or easement along the rail line to connect back up with the Hop River trail on Colonial Road. He wondered if there is a role that the Town or State representatives can play in this.

**General Manager Shanley** has talked with Mr. O'Neill about this at length and promised him that as soon as we had this piece closed, we would move onto that. We need to bring this to Senator Blumenthal who serves on the Transportation Committee. If we can get the Transportation Committee interested, we might be able to move this along more quickly.

**Mayor Moran** said he ran into Mr. O'Neill's granddaughter last week who said he talks about this loop all the time.

**There being no comments, Mayor Moran closed the public hearing on the above items.**

- G. Appropriation from Land Acquisition and Historic Property Investment Fund.. \$500,000 for Cheney Hall renovations subject to all required approvals.

**General Manager Shanley** explained that the Cheney Hall Foundation has been working with Town staff for many years to maintain this building. Recently we have engaged a firm to look at some of the most problematic issues. Renovation details were provided to the Board of Directors and include roof replacement, replacing rotted wood and replacement of the accessibility lift. If the Board concurs with the recommendations, the funds will be released to be used for those projects specifically identified. Chris Till, Facilities Project Manager, is here to answer questions.

**Mayor Moran** asked if there were any green initiatives in this project.

**Mr. Till** explained the design process focused on the historic property characteristics to ensure preservation standards were adhered to. The only component that would affect energy efficiency is the roof itself. The current codes do require a higher R-value for the roof than what is there now. When the windows are repainted, measures will be taken to reduce the infiltration through caulking and interior storm windows are being installed, which will cut down on heat loss.

**Vice Chair Hackett** understands the work has been prioritized to do exterior repairs. She asked how much we have had to scale down the repairs due to cost. She is concerned that having to scale back on some expenditures could compromise the character or quality of the building.

**Mr. Till** indicated that as part of the design process, the repairs were prioritized. The initial phase addresses first and second level priorities, designed to maintain the integrity of the building itself to ensure there is no additional damage to the building from weather. The focus was on compliance with historical standards. There are some doors being replaced. The successful bidder specializes in restoration of historic properties.

**Secretary Gates** thanked the Cheney Hall Foundation for the level of work that went into this detailed presentation. There are very few more historic structures in Manchester than Cheney Hall. From the Committee's perspective, this facility and this proposed work aligns well with the intent of this fund. It is important that we approve this project.

**Mayor Moran** stated this is a historic gem in our community and certainly a worthwhile investment. He thanked the committee members and Mr. Till for the work done on this project.

**9. CONSENT CALENDAR. (Items 8F and 8G added.)**

8A. Appropriations to Special Projects as follows:

1. State Asset Forfeiture Account ..... \$1,719  
for continuing narcotics investigations, equipment, and/or training to be  
financed by proceeds from narcotics investigations.
2. Memorial Tree Program..... \$795  
to be financed by donations which are gratefully acknowledged and accepted.
3. Marcy MacDonald Swim Scholarship Fund..... \$1,080  
to be financed by a donation from Marcy MacDonald (\$540) and a matching donation  
(\$540) from the Manchester Sports Hall of Fame both of which are gratefully  
acknowledged and accepted.
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to be funded by reimbursement from Community Health Resources, Inc. for  
multiple health training classes to provide mental health services to various  
groups which is gratefully acknowledged and accepted.

- B. Appropriations to Education Special Projects as follows:
    - 1. Enfield Head Start Link Grant (FY 18/19) ..... \$19,974  
to be financed by the State Department of Education Link Grant to provide additional direct services to students in the areas of language and literacy.
    - 2. Manchester Head Start Link Grant (FY 18/19) ..... \$16,514  
to be financed by the State Department of Education Link Grant, to extend the school day of its Squire Village district students to a full six hour day.
    - 3. Enfield Head Start Services Grant (FY 18/19) ..... \$2,833  
to be financed by a State Department of Education Services Grant for augmentation of its services to low-income families.
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to be financed by a State Department of Education grant for enhancement of its services to low-income families.
    - 5. Manchester Head Start Services Grant (FY 18/19) ..... \$142,294  
to be financed by the State Department of Education for expansion of its services to low-income families.
  - C. Appropriation to Fire District Reserve - Fire Marshal's Equipment Fund ..... \$500  
to be funded by a grant from CT Fair Plan for purchase of evidence collection kits and accessories to assist in fire investigations and inspections.
  - D. Appropriation to Solid Waste Initiative Fund ..... \$3,000,000  
to be funded by operating income FY17/18 Sanitation Fund.
  - E. Appropriation to Capital Reserve - Fuel Tank and Pump Replacement, Olcott Street Depot (GR170) ..... \$700,000
  - F. Approval of an ordinance whereby the Town of Manchester purchases real property known as 261 Center Street, a portion of 262 Center Street and a portion of 31 Pine Street from Kenneth C. Burkamp and South Manchester Railroad Properties, Inc. for the purchase price of \$300,000. A copy of the ordinance may be seen in the Town Clerk's office during regular business hours.
  - G. Appropriation from Land Acquisition and Historic Property Investment Fund.. \$500,000  
for Cheney Hall renovations subject to all required approvals.
- 12A. Appropriation to Special Projects (under \$500) as follows:
- 1. Manchester Animal Control ..... \$100  
to be financed by a donation from Joyce Noble which is gratefully acknowledged and accepted.
  - 2. Hockanum River Linear Park Special Grant Account ..... \$20  
to be funded by the sale of t-shirts and sweatshirts.

**Galligan/Gates**

**7 Voted in Favor**

**10. ACTION ON ITEMS OF PUBLIC HEARING.**

**11. UNFINISHED BUSINESS.**

- A. **TABLED** - Appointment of a member to the Redevelopment Agency with a term expiring November 2021 to fill the vacancy left by Robert Schneider (R).

**Jones/Galligan**

**7 Voted in Favor**

- B. **TABLED** - Approval of an ordinance establishing a Multicultural Affairs Commission.

**Galligan/Floyd-Cranford**

**7 Voted in Favor**

- C. **TABLED** - Appointment of a member to the Golf Course Lease Oversight Committee with a term expiring January 2020 to fill the vacancy left by Alex Pazda (R).

**Galligan/Floyd-Cranford**

**7 Voted in Favor**

- D. **REMOVED** - Reappointment of James Griffin to the Cox Cable Advisory Council with term expiring July 2018 (2 year term).

**Jones/Galligan**

**7 Voted in Favor**

**12. NEW BUSINESS.**

- C. Approval of a resolution authorizing a mailbox repair or replacement policy.

**General Manager Shanley** explained that from time to time, though rare, our snow plows take out a mailbox in the winter. In the past, the process was for the resident to complete a form and go through CIRMA to get the mailbox replaced. Last year, it took one resident 3 months to get our insurance to pay for the mailbox. Kim Lord, Director of Finance, and Attorney O'Neil put together a policy to enable us to act quickly on claims of \$150 or less and not go through the insurance process. We are recommending approval of this policy to make it easier and quicker for our residents.

**Hackett/Castillo**

**7 Voted in Favor**

**13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.**

**Mayor Moran** congratulated the Youth Commission that will be celebrating its 10-year anniversary on Thursday. It has been a great 10 years and it is nice to see the diversity of the current program, which now more accurately mirrors the diversity of our community. It would be interesting to hear about the successes of the prior youth commissioners.

**14. ADJOURNMENT.**

The meeting was adjourned until the September 4, 2018 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

**Castillo/Floyd-Cranford**

**7 Voted in Favor**

**Adjournment: 8:50 p.m.**

**lgl**

**APPROVED:**

**ATTEST:**

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**Secretary, Manchester Board of Directors**