MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
May 7, 2019 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

PRESENT: Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Connolly, Eckbreth, Floyd-Cranford, Galligan and Jones.

ALSO: General Manager Shanley and Town Attorney Ryan Barry.

EXECUTIVE SESSION – The Board went into Executive Session at 6:30 p.m. to discuss Labor Negotiations. Present were Mayor Moran, Deputy Mayor Hackett, Secretary Gates, Directors Castillo, Connolly, Eckbreth, Floyd-Cranford, Galligan and Jones. General Manager Scott Shanley and Deputy General Manager Steve Stephanou were also present. The Executive Session adjourned at 7:00 p.m. No votes were taken.

1. MEETING CALLED TO ORDER.

   The meeting was called to order at 7:05 p.m. All in attendance participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

2. AWARDS AND PRESENTATIONS.

   A. Proclamation recognizing May 14th as Apraxia Awareness Day

   Mayor Moran explained that Childhood Apraxia of Speech (CAS) is an extremely challenging speech disorder in children. Most children with apraxia of speech will learn to communicate with their own voices only if they receive early intervention, including appropriate, intensive, and frequent speech therapy. Insurance providers, schools and policy makers are encouraged to recognize the critical need to provide adequate speech therapy and other services so that the impact of this disorder is minimized and so that thousands of affected children can grow into productive, contributing adult citizens. Mayor Moran presented a proclamation to Norah Abrahamson and her parents Cheryl and Pete recognizing May 14th at Apraxia Awareness and Norah Abrahamson Day in Manchester.

   B. Citation honoring Aidan Puffer (International Age Record)

   Mayor Moran asked Secretary Gates to join him at the podium to present a Citation to Aidan Puffer, a freshman at Manchester High School, who broke the 5000 meter track 14-year old International Age Record and U.S. High School Freshman National Record. Aidan discovered his love and talent for running at age 10 when he ran in a local charity 5k road race. He started running regularly at age 11 when he participated in a summer youth running program offered by the Manchester Recreation Department. Since then Aidan has broken several 5,000 meter track and road race international and world records for his age group, and has earned several age group national titles. On Thursday, April 18, 2019 at the Connecticut Distance Festival at Xavier High School, with a time of 14:47.66, Aidan broke Hans Segerfeldt’s previous international record of 15:10.2, set in 1975 in Lund, Sweden. Aidan, joined by his family, accepted the Citation from Mayor Moran.

   Mayor Moran recognized this week as Nurses’ Appreciation Week and today as Teacher Appreciation Day.
3. OPENING OF MEETING TO ELECTORS OR TAXPAYERS WHO WISH TO BE HEARD ON ANY SUBJECT WITHIN THE JURISDICTION OF THE BOARD OF DIRECTORS. (Sign-up sheet available 15 minutes prior to the start of the meeting)

Jim Cowles, 192 Hartford Road, purchased property on Hartford Road 20 years ago that was used as a home and office. At that time, the Town granted him permission to continue the property for home/office use. He has a 3 family occupancy and his wellness practice at this location. The home office use has caused a question in the Town’s view regarding curbside trash collection. The curbside trash from his property is 100% residential and his wellness practice is paperless. He uses the Town landfill for bulky waste, paying $90/ton. There are 2 trash containers and 2 recycling containers for his property. While realizing trash collection is a privilege in Manchester, taxes offset the cost of trash collection. He asked the Town to reconsider its decision and to continue curbside trash collection services at properties such as his.

Kristi Lentocha, 192 Hartford Road, also asked the Board of Directors to reconsider continuing trash collection at this address.

Don Patterson, 310 Timrod Road, expressed his concern for the proposed tolls in Connecticut. While he is against tolling in Connecticut, the roads do need to be repaired. Instead of tolls, we should double the fines on motorists who break the traffic laws. On Labor Day of 2017, there were 1,189 drivers ticketed for speeding, 47 drunk drivers and 2,764 moving violations, including reckless and distracted driving. Installation of toll stanchions will take five years and will not generate any revenue during that time. Those who violate the law should pay the fines to repair the roads, which would generate revenue much more quickly. 98,000 people have signed petitions in Connecticut and at least 15 towns have passed resolutions opposing tolls. Manchester should join the towns opposing tolls.

Jennifer Nye, 15 French Road, spoke in support of a resolution opposing tolls. Many Manchester residents work in Hartford and will now get penalized by going to work if the tolls are instituted on State highways. The biggest issue is having gantries in and around Manchester. If toll gantries are installed on I-84 near the Buckland Hills mall, it will increase already heavy traffic with large trucks and other motorists getting off the highway using side roads to bypass gantries. Having worked as a volunteer with the Manchester Fire Department, she knows how difficult it was for them to respond to calls in a timely manner because of the traffic in this area. Please consider a resolution for no tolls in and around the Manchester area. Tabling or inactivity of this resolution is an affirmation that the Board of Directors is in support of tolls.

Dan Hunt, 50 Charles Drive, asked the Board of Directors to strongly consider passing a no-tolls resolution. Tolls would affect Manchester in many ways including increased traffic and excessive wear and tear on local roads. Tolling in Connecticut is a Town issue, as Manchester has three interstates going through it. Suppliers would increase the cost of goods and services to cover the cost of tolls. Connecticut needs to manage taxpayers’ money better, not increase taxes on its residents.

Cathy Hopperstad, 14 Lucian Street, agrees electronic tolls will increase traffic around Buckland Hills Mall. Currently McKee and Adams Streets are busy enough without increased traffic for those trying to avoid the tolls. Manchester does a great job in maintaining its roads but added traffic would push them further into disrepair and noise pollution would increase. She has estimated it would cost her an additional $1K/year to commute to work if tolls are implemented. Something would have to be cut in her budget and that is when she will vehemently ask the Board of Directors to cut spending and lower property taxes. Please send a message to Hartford that the residents of Manchester cannot afford tolls in Connecticut and please sign the online petition in this regard.
Dave Krinjak, 46 St. James Street, has been a member of the Army & Navy Club for 56 years. He has seen the membership as high as 2,000 in the 1970’s to the present day of about 300. The Cheney family built the Club in 1919 for Veterans returning from war. In trying to preserve the Club for future generations, several improvements have been made to the building over the past few years. The Club needs to make its bathroom handicap accessible for members and guests who are physically challenged. This past Thanksgiving Day, over 1,000 people used the Army & Navy Club restrooms during the Manchester Road Race, several persons in wheelchairs struggled to get into the restroom. The Army & Navy Club is a town-owned building and an ADA compliant restroom will benefit persons for many Town events. He noted that on May 16th, there is an event celebrating the Army & Navy Club’s 100th anniversary.

Nate Agostinelli, 26 Litchfield Street, stated the Army & Navy Club is a Manchester institution, used by many Town residents. There isn’t a youngster that grew up in any sports activity over the past 25-30 years who hasn’t attended an event here. The Town of Manchester has used it many times. It is very difficult for a handicapped person to get into the Army & Navy Club restroom. The proposed funding for an ADA compliant restroom doesn’t affect the Town budget. He asked the Board of Directors for its support.

Tom Stringfellow, 183 Hillstown Road, recommended a recent USA Today article on the 70th anniversary of D-Day which honors the many who lost their lives. He attended the Diversity, Equity & Inclusion workshops which provided an opportunity for residents to engage in good conversation about ways to make Manchester a more inclusive community. This is an important initiative. He understands the concerns people have over possible tolls in Connecticut. The money needs to come from somewhere and it is time to hold the larger corporations accountable. He recommended the book Roses and Radicals: The Epic Story of How American Women Won the Right to Vote by Susan Zimet and Todd Hasak.

Frank Krieger, 29 Marjorie Lane, has been a resident of Manchester for just over 2 years. He works in Wallingford and if tolls are instituted in Connecticut, he would have to pay over $1K a year to get to and from work. He loves living in Manchester and enjoys all the Town has to offer but is afraid he will have to move closer to his job if tolls are instituted. He hopes there is an alternative to tolls and asked the Board of Directors to pass a resolution opposing tolls.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING.

A. Actions, April 2, 2019 – Regular Meeting  
B. Minutes, April 2, 2019 – Regular Meeting  
C. Actions, April 9, 2019 – Budget Adoption  
D. Minutes, April 9, 2019 – Budget Adoption

Gates/Eckbreth 9 Voted in Favor

5. COMMUNICATIONS.

Mayor Moran recognized the outstanding work done by all the volunteers of Rebuilding Together on Saturday, led by Molly Devanney. The community effort was amazing to help those struggling to care for their properties. Mayor Moran spoke to many grateful homeowners. It is nice to see so many youth involved in this effort. Saturday was a great day in Manchester.
6. REPORTS.

A. Manager’s Report


General Manager Shanley stated the Board of Directors meets at least annually with the Youth Commission to review the work they have done throughout the year. Officers are here tonight to provide their Annual Report.

Kiara Thornton-Bey, Vice-Chair of the Manchester Youth Commission (MYC), stated that on September 4, 2018 thirteen new commissioners were sworn in by the Board of Directors. The MYC started the 2018-2019 school year with 23 of 24 available seats filled. One Commissioner resigned, ending the year with 22 representatives. All existing Commissioners will return next year, which has never happened before and will contribute to making us even stronger next year. Our Mission Statement: MYC is a diverse group of youth collaborating with local government, in an effort to create open communication in the decision making process, making it possible to strengthen the community through the voice of youth. MYC’s tagline is empowering the voice of youth in local government.

Olivia McHugh, MYC Chair, has been able to effectively lead the MYC through a very successful year. We began the year with 13 new Commissioners but were able to get into the rhythm of a well-functioning commission after a few meetings and trainings. MYC’s grant process went smoothly. Annual events such as the Martin Luther King, Jr. Celebration and keynote at the Peers as a Wonderful Support (P.A.W.S.) Youth Conference aided us in spreading our message of the importance of youth voice and leadership. We are excited to see what the 2019-2020 will look like.

Nabiha Tansin is proud of the hard work and dedication exemplified by its members this year. We were able to execute and host a number of events that not only benefited the MYC but also the Town as a whole.

Alivia LeCoultre and Nabiha Tansin talked about the many successes of the MYC over the past year. Events included MYC’s 10 year celebration, Back to School Bash, attendance at the Connecticut Youth Service Association’s annual conference, involvement in the hiring process of a new Police Chief for Manchester, a public service announcement (PSA) for problem gambling, involvement in the Town’s Sustainability Committee and many others.

Tammer Nassiff explained that each year the MYC is entrusted with $5,000 by the Town of Manchester to fund youth-led projects/programs throughout the community. The MYC received 22 grant applications. After evaluation and a public hearing, the MYC determined which applicants would receive funding. Events funded by the MYC this year included Manchester Ropes Challenge Course Summer Camp, Unified P.E. which provided sports equipment for youth with disabilities, Teen Yoga, Channel 3 Kids Camp, Finding Our Voice a field trip to learn more about LGBTQ+ experiences and Build a Book for production of a book. The MYC used $4,746.60 of the $5,000 granted.

Kate Hudlund and Nelson Giovanni Martinez, II, spoke about this year’s MYC training and development. They included Edge of Leadership camp on youth community impact, Bootcamp for all Commissioners to learn responsibilities of the MYC, Government Academy, Annual Retreat at Channel 3 Kids Camp to discuss decision making on grant applications and team-building exercises and PAWS Youth Conference to learn about problem gambling. They gave a special thank you to Tom Stringfellow who attended many of the MYC meetings.
Elliot Hall talked about the challenges the MYC had throughout the year. Not all Committee members were ready for the commitment of the MYC, which impacted the programs. This was especially apparent with the Martin Luther King, Jr. celebration for which they received some negative feedback. The MYC only held one fundraiser this year and was often over-reliant on our adult advisor.

Sadie Arbie stated MYC’s goals for the upcoming year. We need to have more committed commissioners, start planning the Martin Luther King, Jr. Celebration earlier, host more fundraisers, hold more regular officers’ meetings, increase our diversity and meet with the Board of Directors early in the year.

Olive McHugh and Kiara Thornton-Bey are proud of the group of youth that serve on the MYC. Despite the challenge of several new members joining the commission, we were able to train quickly and finish the year strong. We have set forth goals and improvements for next year. Thanks to Heather Wlochowski for guiding us and giving us the confidence to know we can lead ourselves efficiently. Thank you to the Board of Directors for the continued support. We look forward to a great year in 2019-2020.

Mayor Moran stated MYC continues to grow and contribute to Manchester. Today’s MYC more closely reflects the diversity of our community. He is proud of the work done by the MYC.

Vice Chair Hackett thanked the MYC for its report. She is impressed by the organizational structure of the report, the self-assessment done and the engagement of General Manager Shanley and Town staff. She looks forward to the Board of Directors and Manchester Youth Commission working together for the betterment of Manchester.


General Manager Shanley stated this is the Board of Directors first review of the annual CDBG report. This process has a series of opportunities for input and suggestions. A final decision will be made in July or August. He introduced Heather Guerrette, Community Development Program Manager.

Ms. Guerrette explained CDBG funds come from the Department of Housing and Urban Development. Because Manchester is an entitlement community, funding is received directly from the Federal Government. In order to be eligible for CDBG funding, a project has to meet one of three national objectives. The first, most commonly used, is to be of benefit to low and moderate income residents. Second is to aid in the prevention or elimination of slum or blight and the third is only used in the case of a natural disaster. This proposed plan is for the program year that runs from October 1, 2019-September 30, 2020 (CD029) for which HUD has notified us Manchester will receive $562,699. In addition to this funding, we ask the Board of Directors to consider reprogramming $61,132 of remaining funds from completed CD025 projects.

This year, sixteen funding applications were received, including six that have received CDBG funding in the past and ten for new projects. There is a 20% administrative cap and 15% cap on public service projects. Funds were requested from Building Healthy Families, Inc., MACC Charities, Manchester PAL for after school program and Interval House. New applications were received from Manchester PAL for a summer camp, UR Community Cares for Nurture Your Neighborhood and Honor Wellness Center for a Veterans’ Outreach Program. Capital Projects & Improvements funding applications were received from Manchester Housing Authority for ADA compliant showers, Public Works for sidewalks and LED Streetlights, Planning Department for housing rehab, Rebuilding Together for roof and
chimney repairs, TLC for North Street roof replacement, MELC for classroom improvements, Fire Marshal’s office for CO detectors and Orford Village for HVAC systems at 208 North Elm.

At the June Board of Directors meeting, the Board will decide whether to proceed with General Manager Shanley’s recommendations or to make changes. Also at the June meeting, the Board would need to determine whether to reprogram the $61K from CD025. A public hearing will then be held in July on the Board of Directors proposed action plan and the Board would approve an action plan.

B. Other Reports. NONE

7. PRESENTATION OF BID WAIVER REQUESTS. None.

8. PUBLIC HEARINGS (formally advertised).
   A. Appropriations to Special Projects as follows:
      1. State Asset Forfeiture Account ................................................................. $2,776
         (patrol cases) for continuing narcotics investigations, equipment, and/or
         training to be financed by proceeds from narcotics investigations.
      2. State Asset Forfeiture Account ................................................................. $7,670
         (East Central Narcotics Task Force) for continuing narcotics investigations, equipment,
         and/or training to be financed by proceeds from narcotics investigations.
      3. Federal Asset Forfeiture Account ............................................................ $48,395
         for continuing narcotics investigations, equipment, and/or training to be
         financed by proceeds from narcotics investigations.
      4. Public Safety – East Central Narcotics Task Force .................................. $25,500
         to cover all off-site operating expenses and ECN equipment costs to be
         financed by the annual contributions from South Windsor ($8,500),
         Glastonbury ($8,500) and Vernon ($8,500).
      5. Police Donations Revenue Account - Manchester Police Explorer Post .... $1,172
         to be funded by a Munson’s Chocolate Fundraiser which donation is
         gratefully acknowledged and accepted.
      6. Emergency Management/CERT Fund ...................................................... $700
         to be funded by a donation from Cruisin’ on Main ($500) and a Volunteer
         Recognition grant from Webster Bank ($200) which are gratefully acknowledged
         and accepted.
      7. COLA Increase to Manchester Early Learning Center (7/1/18 – 6/30/20) .... $7,319
         for child care slots to be financed by funding from the State Office of Early
         Childhood for the Child Day Care (CDC) grant.
      8. Recreation Division Special Activities Fund ........................................... $1,050
         to be funded by a matching grant from Manchester Little League for the
         clay cost to convert Leber Field.
      9. Recreation Department – Cruisin’ on Main .............................................. $35,883
         for program costs for the 2019 event, all direct costs to be reimbursed by
         the Cruisin’ on Main Committee.
     10. Recreation Department – Cruisin’ on Main ............................................. $18,060
         appropriation transfer from SG311 fund balance to SG311 Donations line
         to fund scholarships.
     11. Hockanum River Linear Park (SG007) ................................................... $1,709
         to be funded by various donations from prior years ($1,099) and 2019 race
         proceeds ($610) which are gratefully acknowledged and accepted.
Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

B. Appropriations to Education Special Projects as follows:

1. Manchester Head Start (3/1/19 – 2/29/20) .................................................. $1,233,302 for operation of Head Start program to be financed by a federal grant.
2. Manchester Head Start (3/1/19 – 2/29/20) ......................................................... $5,312 for Training and Technical Assistance to be financed by a federal grant.
3. Manchester Head Start (3/1/19 – 2/29/20) ..................................................... $857,746 for operation of Head Start program to be financed by a federal grant for Enfield Head Start.
4. Manchester Head Start (3/1/19 – 2/29/20) ....................................................... $11,137 for Training and Technical Assistance to be financed by a federal grant for Enfield Head Start.

Mayor Moran opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, stated Head Start is an important program that started about 53 years ago under the Lyndon B. Johnson administration. Children must start at a young age to learn to read and write. Public education is vital and we have a good program in Manchester.

There being no further public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

C. Appropriation to FY 2019-2020 Recreation Special Activities Fund, consistent with anticipated programming - Leisure Programs..............................................$342,000 to be financed by program fees.

General Manager Shanley explained that Items 8C, F and G are authorizing the Town to spend collected revenues in order to provide these services.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

D. Approval of program proposals submitted by community agencies desiring to participate in the 2019 Connecticut Neighborhood Assistance Act program.

Mayor Moran opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, supports Item 8D. Programs like this are what community reinvestment is all about.

There being no further public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.
E. Appropriation to Fire Reserve - Paramedic Donations ............................................ $2,200 to be funded by memorial donations or in appreciation of services rendered by members of the Department which are gratefully acknowledged and accepted.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

F. Appropriation to FY 2019-20 Police Special Services Fund ............................. $1,350,000 to be financed by fees received from outside contractors using officers for private duty.

General Manager explained these are fees received from the many outside jobs done by the Manchester Police Department.

Mayor Moran opened the floor for public comment at this time.

Tom Stringfellow, 183 Hillstown Road, has seen many police officers working on these jobs. Their support is needed to keep the traffic moving slowly and in a safe manner.

There being no further public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

G. Appropriation to Public Works Reimbursed Overtime Fund (FY 19-20)........... $25,000 to be financed by fees received from outside contractors and private developers for inspections and maintenance services performed by Public Works staff outside normal business hours.

Mayor Moran opened the floor for public comment at this time. There being no public comments, Mayor Moran opened the floor for Board Members’ comments. There being no comments, Mayor Moran closed the public hearing on the above items.

H. Appropriation from Sanitation Fund positive variance ................................. $350,000 for recreation amenity for the neighborhood most affected by the Landfill operations.

General Manager Shanley stated several years ago the Town closed the Verplanck pool due to its deteriorating condition and estimated cost for repairs. Since then, Town staff has discussed splash pads as an option to pools. We have an opportunity to recognize in an economic and geographic justice way a neighborhood that over the last few years had to endure the smells from the landfill as we were upgrading the gas system. Town staff believes it is appropriate to utilize the revenue from the landfill to install a splash pad to replace the pool that was at Verplanck. This is a good way to recognize those in the neighborhood who have been so very patient the last few years, and would cost the taxpayers nothing. If this is approved by the Board of Directors, public meetings will be held in the neighborhood on amenities for a splash pad. Public Works Director Tim Bockus and Director of Leisure, Family and Recreation Chris Silver are here to answer questions.
Mr. Silver stated he and Mr. Bockus have been working with O’Brien & Sons to develop a concept plan for a splash pad at Verplanck within the funding limits of the project. The proposal is to put in a drainage system splash pad. Annual water use cost is estimated between $10-13K, less than the cost to staff a pool.

Mr. Bockus explained a splash pad does not require water treatment, unlike a pool. A pool would require staffing costs, maintenance and chemical treatment costs as well, which is between $10-20K a season. We have the opportunity to fast track this project and can have the splash pad installed this year.

Mr. Silver stated the great thing about a splash pad is that we can extend the cooling station for the hundreds of children that live in the neighborhood, especially those in the Squire Village neighborhood who don’t have cooling areas. The splash pad is an activated system, which Town staff can control. It requires a push button to activate the system when a child is at the park. When the splash pad is not in use, water is not being used.

Mr. Bockus described the splash pad as being divided into three age-appropriate zones, and can be timed to go on and off at certain times. There is a lot of flexibility in how we use it and when it is on or off.

Mr. Silver explained that splash pad season can extend beyond pool season. The splash pad will be located near the playscape, with planned connections between the splash pad and the playscape. A splash pad is a more cost-effective way of providing an area that will keep children cool throughout the summer.

Mayor Moran asked about the timeline for the project and if there is an issue with delaying it to next month. He also asked about the safety of a splash pad.

Mr. Bockus stated that daily safety inspections would be done on the splash pad. We would like to get the splash pad in this year so it is ready for the beginning of the season next year. Water for the splash pad will be separately metered.

General Manager Shanley indicated the site is currently a construction zone and it would be easier to do this in conjunction with the current school project.

Director Eckbreth asked if this project was put out to bid. She also asked if O’Brien & Sons have done similar projects in our region.

Mr. Bockus indicated it was a regional bid process, which we have the ability to tap into. O’Brien & Sons have done similar projects in the region. Mr. Bockus and Mr. Silver will visit sites of other splash pads and talk to the operators.

Director Eckbreth asked if there is a way to regenerate and utilize the water that is used for the splash pad.

Mr. Bockus stated reusing the water is an option but with significant added expenses. It could be done as an add-on in the future if additional funds are available.

Director Eckbreth appreciates the time Town staff spent on this proposal. It would be nice to see something like this on the west side of town.
Mayor Moran opened the floor for public comment at this time.

Charlie Moulard, 30 Eva Drive, asked what the timeline is for replacing broken parts to the splash pad and asked about the cost of replacement parts. He also asked how water usage costs were calculated.

Don Palmer, 97 Overlook Drive, asked about the hours of operation of the splash pad, as he heard someone talk about it being open only 5 hours a day. He asked how much water would be used per day.

Mr. Silver stated hours of operation would likely be the same as pool hours, 9:00 a.m. to sunset. Unlike a pool which would need to be shut down if one element isn’t working, the splash pad could remain open if one element isn’t working. He doesn’t have a cost estimate on replacement parts at this time. The Town would work with a local representative for replacement parts.

Mr. Bockus stated cost estimates were calculated by the information given by the manufacturer. We estimated a 12-week season and calculated according to our water rates. The estimated is based on all features being on, but not all features will be on at the same time.

There being no further public comments, Mayor Moran opened the floor for Board Members’ comments.

Director Jones shares some of Director Eckbreth’s concerns about our ability to recapture and reuse the water from the splash pad. That should be a priority with this project. She would like to see an updated estimate including reuse of water.

Vice Chair Hackett received a letter from a resident on the Sustainability Taskforce who has concerns about the reuse of water. She shares concerns about containing and reusing the water. We also need to look at energy efficiency. She asked about lighting on the field and wondered whether new lighting would be required.

General Manager Shanley noted splash pads are far more efficient and sustainable than pools in resource use, the lack of chemical used and the lack of necessary staffing. Splash pads are also safer than pools. The emphasis is on neighborhood sustainability with new projects.

Mayor Moran asked if there is fencing around the proposed splash pad area.

Mr. Silver replied there is no lighting and the splash pad does not require fencing because there is no standing water.

Secretary Gates asked if other options were considered for this neighborhood. He asked about the Laural Marsh trail.

General Manager Shanley stated the Laurel Marsh trail has been a separate project the Town has been working on. The splash pad is a neighborhood amenity talked about for years.

Director Eckbreth asked how many children can be served with the proposed splash pad. She also asked if the splash pad is ADA compliant. She would like to find out the cost for water reuse with the splash pad. It’s also important to show our youth the importance of energy renewal.
Mr. Silver stated this is an approximately 3,000 square foot area which can serve approximately 70-80 children at one time. The entire splash pad is ADA compliant. This is an important project for this neighborhood.

Mayor Moran would like to see more funding added to this proposal to include recapture and reuse of the water. We are trying to be environmentally friendly as we move things forward in our community.

Mr. Bockus stated the cost to recapture and reuse the water is approximately $75-100K, with the largest cost being the irrigation system.

There being no further comments, Mayor Moran closed the public hearing on the above items.

I. Approval of an ordinance regulating non-storm water discharges into the storm drainage system in accordance with and as required by federal and state law.  
   A copy of the ordinance may be seen in the Town Clerk's office during regular business hours.

General Manager Shanley explained that this will bring our regulations and Ordinance into compliance with a new State law. Environmental Planner Matt Bourdeaux is here to explain this further.

Mr. Bourdeaux described the proposed illicit discharge, detection and elimination (IDDE) Ordinance. This proposed ordinance establishes methods for controlling the introduction of pollutants into the storm water management system. This program is mandated to satisfy the State’s general permit for the discharge of storm water from small municipal separate storm sewer systems. The State’s general permit, often referred to as MS4, was developed in response to the Federal EPA’s National Pollutant Discharge Elimination System (NPDES). The two primary objectives of the ordinance are to prohibit and eliminate illicit connections to and discharge into our storm sewer systems, and to establish legal authority to carry out inspections and ongoing monitoring necessary to ensure compliance. The ordinance will be administered and implemented by Public Works. The ordinance also outlines the appeals process.

Director Jones asked if there are other enforcement activities performed by Public Works or if this is a new responsibility for the department.

Mr. Bockus explained though Public Works currently monitors possible pollutants, this ordinance would give us the authority to address the source of the violation and present a violator with notice and proper steps to follow to eliminate the problem. Normally people don’t realize they are in violation and are usually very cooperative.

9. CONSENT CALENDAR. (8I added)

8A. Appropriations to Special Projects as follows:
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financed by proceeds from narcotics investigations.

4. Public Safety – East Central Narcotics Task Force .................................$25,500
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financed by the annual contributions from South Windsor ($8,500),
Glastonbury ($8,500) and Vernon ($8,500).

5. Police Donations Revenue Account - Manchester Police Explorer Post ........$1,172
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gratefully acknowledged and accepted.

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8. Recreation Division Special Activities Fund ..........................................$1,050
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clay cost to convert Leber Field.

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for program costs for the 2019 event, all direct costs to be reimbursed by
the Cruisin’ on Main Committee.

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to fund scholarships.

11. Hockanum River Linear Park (SG007) ..............................................$1,709
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8B. Appropriations to Education Special Projects as follows:

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for Training and Technical Assistance to be financed by a federal grant.

for operation of Head Start program to be financed by a federal grant
for Enfield Head Start.

4. Manchester Head Start (3/1/19 – 2/29/20) .......................................$11,137
for Training and Technical Assistance to be financed by a federal grant
for Enfield Head Start.

8C. Appropriation to FY 2019-2020 Recreation Special Activities Fund,
consistent with anticipated programming - Leisure Programs ..................$342,000
to be financed by program fees.

8D. Approval of program proposals submitted by community agencies desiring to
participate in the 2019 Connecticut Neighborhood Assistance Act program.

8E. Appropriation to Fire Reserve - Paramedic Donations .........................$2,200
to be funded by memorial donations or in appreciation of services rendered by
members of the Department which are gratefully acknowledged and accepted.

8F. Appropriation to FY 2019-20 Police Special Services Fund ...................$1,350,000
to be financed by fees received from outside contractors using officers for
private duty.

8G. Appropriation to Public Works Reimbursed Overtime Fund (FY 19-20)..............$25,000 to be financed by fees received from outside contractors and private developers for inspections and maintenance services performed by Public Works staff outside normal business hours.

8I. Approval of an ordinance regulating non-storm water discharges into the storm drainage system in accordance with and as required by federal and state law. A copy of the ordinance may be seen in the Town Clerk's office during regular business hours.

12. A. Appropriation to Special Projects (under $500) as follows:
   1. Manchester Animal Control .................................................................$125 to be financed by donations from Nancy Fuggetta ($100) and Patricia Lewis ($25) which are gratefully acknowledged and accepted.
   2. Manchester Police Department ..........................................................$114 to be financed by reimbursement from the State Division of Criminal Justice for gasoline used for extradition.

   B. Approval of the 2018-2019 Suspense List.

   C. Acceptance of resignation of Charlie Sabia, Jr. (R), an alternate, from the Planning and Zoning Commission with a term expiring November 2020.

Galligan/Floyd-Cranford 9 Voted in Favor

10. ACTION ON ITEMS OF PUBLIC HEARING.

8H. Appropriation from Sanitation Fund positive variance ...............................$350,000 for recreation amenity for the neighborhood most affected by the Landfill operations.

AMENDED - Item 8H Appropriation from Sanitation Fund positive variance up to $450,000 for recreation amenity for the neighborhood most affected by the Landfill operations.

Eckbreth/Hackett 8 Voted in Favor
(Director Jones opposed)

APPROVED - Item 8H as amended.

Eckbreth/Galligan 8 Voted in Favor
(Director Jones opposed)

11. UNFINISHED BUSINESS.

A. Appointments to Boards and Commissions which have members with terms expiring in November 2018 (*except as otherwise noted).

<table>
<thead>
<tr>
<th>Board/Commission</th>
<th>Name</th>
<th>Term Expiring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts Commission</td>
<td>Vacant</td>
<td>TABLED - (Youth Commission Rep)[Gus Everson] November 2020</td>
</tr>
</tbody>
</table>

APPROVED – Motion to remove Item 11A from the table.

Eckbreth/Galligan 9 Voted in Favor
APPOINTED - Gus Everson (Youth Commission Rep) November 2020

Jones/Hackett 9 Voted in Favor

B. TABLED - Appointment of a member (R) to the Ethics Commission with a term expiring November 2020 to fill the vacancy left by John Wilks (R).

APPROVED – Motion to remove Item 11B from the table.

Hackett/Jones 9 Voted in Favor

TABLED – 11B. Appointment of a member (R) to the Ethics Commission with a term expiring November 2020 to fill the vacancy left by John Wilks (R).

Eckbreth/Jones 9 Voted in Favor

C. TABLED - Acceptance of recommendations regarding trash and recycling service to mixed use properties.

APPROVED - Motion to remove Item 11C from table.

Jones/Eckbreth 9 Voted in Favor

General Manager Shanley explained this is the one issue regarding curbside pickup that Town staff has struggled to define and address. It was discussed and subsequently tabled at last month’s Board meeting.

Director Jones asked if the owners of these properties were told curbside collection of their property was under review or told curbside pickup to their properties would end.

Mr. Bockus stated mixed use property owners were initially told they would no longer receive the service. They were then notified that we would continue providing the service until June 30th while we reviewed our procedure. One recommendation was that the owner-occupied unit within the mixed-use building would continue to receive the service and the additional units on the property could then subscribe to the service. Of the 250 mixed use properties, there are 10-12 owner occupied units. This problem could correct itself over time through attrition. We would commit to a certain period of time until there is either a change in the program or a new assessment is done on the property.

General Manager Shanley explained our revaluation process is helpful with this and would require that our assessment team be sensitive to the impacts of how a property is classified. The process that we are going through is intended to separate out the commercial vs. owner-occupied buildings on a property.

Mr. Bockus stated property owners can appeal the classification of their property. Because there are only 10-12 such properties, we can easily track the properties going forward. This is similar to a residential property that has an in-law apartment. We are making recommendations based on the intent of our ordinances. All mixed use property owners are aware that we are reviewing our procedures. Classification of a property is determined by the Assessor’s record or the dwelling.
FAILED - Acceptance of recommendations regarding trash and recycling service to mixed use properties.

Eckbreth/Connolly

(1 Voted in Favor
(4 Opposed)
(4 Abstained)

D. TABLED - Appropriations from Land Acquisition and Historic Property Investment bond funds to fund

1. Renovations at the Army & Navy Club, 1090 Main Street..............................$50,000
2. Architectural study at Old Manchester Museum, 126 Cedar Street.....................6,500

APPROVED - Motion to remove Item 11D from table.

Jones/Eckbreth

(9 Voted in Favor

Secretary Gates stated the Land Acquisition and Historic Property Investment Committee met and discussed fund use for these items. Part of the criteria used is that it needs to be a Town-owned historic property. Some of our buildings are designated historic and others have significant historical value to the community even though they are not designated historic property. Mr. Krinjack and Mr. Agostinelli from the Army & Navy Club met with the Land Acquisition and Historic Property Investment Committee and discussed all of the improvements that have been done on this property. Funding for these improvements totaling approximately $250K was obtained through State and other non-town sources. Projects like these are exactly what the community approved these funds for, to invest in historic properties. From this fund, we have allocated a significant amount of money to improvements at Cheney Hall. The committee felt this was an appropriate use of these funds and voted unanimously to support this recommendation. He urged the Board of Directors to approve this funding.

Director Jones asked for clarification of who owns the building.

General Manage Shanley stated it is a condition of the deed that the building shall be held and used by said grantees only for purposes set forth in the corporate bylaws of the Army & Navy Club of Manchester, Inc. and in the event the title rests in anyone other than the grantee herein or in the event the property is used for any purposes other than those set forth in the aforesaid corporate powers, in that event the deed shall become void and the title shall revert back to said grantor. If the building is no longer used as an Army & Navy Club, it becomes the Town property again. The Town of Manchester has not invested any money into the building in the past 13 years. The Army & Navy Club has sought funding and invested $250K into the building.

Director Eckbreth doesn’t disagree with funding the renovation work but does not feel this is the proper funding source. There seems to be some confusion around what these funds are for. The renovations for Cheney Hall were specifically discussed during the bond referendum. She doesn’t feel that a renovated bathroom and an architectural study meet the requirements of the bond funds. These funds were appropriated for a very specific reason and need to be protected. She will approve the renovations from another source, but not from this fund.

Mayor Moran suggested revisiting the Land Acquisition and Historic Property Investment Committee’s mission to put clarity around what the funds are to be used for. We do need to figure out where we can get funding for the Army & Navy Club renovations, as this building is an important
location used for many Manchester events.

**Vice Chair Hackett** stated we heard comments tonight about how the restrooms in this building are utilized by many Town-sponsored events. She would like Town staff to come back to the Board with another funding source for these improvements.

**TABLED** – Appropriations from Land Acquisition and Historic Property Investment bond funds to fund

1. Renovations at the Army & Navy Club, 1090 Main Street..............................$50,000
2. Architectural study at Old Manchester Museum, 126 Cedar Street.....................6,500

**Eckbreth/Floyd-Cranford**

7 Voted in Favor

(Secretary Gates and Director Jones opposed)

**12. NEW BUSINESS.**

D. **TABLED** - Appointment of an alternate member to the Planning and Zoning Commission with a term expiring November 2020 to fill the vacancy left by Charlie Sabia, Jr. (R).

**Eckbreth/Galligan**

9 Voted in Favor

**APPROVED** – Motion for brief recess at 10:05 p.m.

**Hackett/Eckbreth**

9 Voted in Favor

**APPROVED** – Motion to reconvene at 10:15 p.m.

**Hackett/Floyd-Cranford**

9 Voted in Favor

12 E. Manchester Tax and Toll Resolution

**Director Eckbreth** stated many Connecticut communities have put forward no-toll resolutions and many residents have asked the Board of Directors to put through a resolution in Manchester. This is not a no-tolls resolution but a resolution to show the impact that tolling would have on Manchester and to give our residents a voice. This resolution is asking our Legislators to reconsider tolling in Connecticut. The proposed resolution reads:

**RESOLUTION CONCERNING THE IMPACT OF TOLLS AND TAXATION**

**BE IT RESOLVED:**

**WHEREAS,** the Governor and many members of the State Legislature have signaled support to invest in Connecticut’s infrastructure with the placement of tolls on major highways seeking $1 billion in new revenues, of which $650 million dollars would come directly from the tolling taxation of state residents; and

**WHEREAS,** Manchester is the only municipality in the State with three interstates (84, 384, 291) leading to a dominant Connecticut retail corridor with a workforce of more than 40,000 employees within a three-mile radius potentially serving 850,000 customers; and
WHEREAS, the current proposal for the implementation of tolls on Connecticut highways would result in a significant amount of traffic on and additional maintenance of, Manchester town roads, CT Routes (6, 44, 83), as motorists attempt to bypass the cost burden of tolls; and

WHEREAS, the Town of Manchester believes that the Governor’s current proposal will deliver the highest toll density of any state in the Nation, forcing increased traffic on secondary roads that would affect the quality of life of Manchester residents in numerous ways, including: a dramatic increase of heavy-duty commercial vehicles encroaching on our scenic community, subjecting streets to increased damage, crowding of secondary roads, with the potential of increased traffic congestion and safety concerns for emergency personnel, compromising the standards of safety care, discouraging shopping, putting businesses at a competitive disadvantage thereby increasing costs and inconvenience to our residents; and

WHEREAS, residents and visitors of Connecticut would benefit from a comprehensive and integrated plan to establish and maintain our State’s transportation infrastructure, the cost of implementation of tolls should also carefully weigh legislative testimony that estimates added costs of goods and services ranging from $40 million to $500 million; and

WHEREAS, the residents of Connecticut already pay more in taxes and fees than most residents in other states around the country; including a petroleum gas excise tax with annual revenues of $350 million, the same revenue received by our neighboring state of Massachusetts for their interstate highway electronic tolls; and

WHEREAS, road and bridge work costs for construction in Connecticut are the fifth highest in the country, and administration costs are the highest in the country with no resolve;

NOW THEREFORE BE IT RESOLVED that the Town of Manchester does hereby request that the Governor’s current proposal for the implementation of tolls on Connecticut Highways be redirected to prioritize transportation investments, including: reducing administrative costs to lower the need for further tax increases; privatizing certain transportation services and ports where appropriate; reviewing and auditing agencies to streamline and eliminate waste, abuse, fraud and duplication;

BE IT FURTHER RESOLVED that the Town of Manchester’s Board of Directors does hereby submit this resolution to the Connecticut General Assembly, and the Governor of the State of Connecticut to resist the imposition of tolls on its residents, and urges its elected representatives to carefully consider the economic impact regressive and excessive taxation delivers to the working and middle class residents in or around the Town of Manchester, Connecticut.

Director Jones appreciates the time and energy Director Eckbreth put into this resolution. She has not fully formed her opinion on tolls but she does work in Hartford and would be directly impacted by them. She would like to address how resolutions are drafted on behalf of the Board of Directors. She is uncomfortable signing a document she doesn’t have the background on. There was a resolution passed earlier this year by the Board of Directors that also did not provide backup documents to other Board members. Going forward she would like to see back up documentation to any resolution drafted by a Board member. She agrees with the idea of asking Legislators to consider the ways tolling might impact residents.

Secretary Gates stated there are too many open-ended questions about this issue to make an informed decision. He is not a big fan of tolls but is also not a fan of crumbling infrastructures. All of the options for funding this work come with some level of pain but the work must be funded. Once a tolling infrastructure is in place, it will be here to stay. This is a critical decision which will have an
impact on multiple generations. He is discouraged about the number of highways involved in tolling. We need to work together to figure out how to fund repair of our roads and bridges. Right now all the funding comes from one source. He is hopeful that there will be alternative funding sources found.

**Director Galligan** is pleased that going forward we will have background information on proposed resolutions because there was no background information given for the plastic bag resolution that was passed in February. For the proposed toll resolution, he is unclear what more information the Board of Directors would need from the State to realize that tolling is another form of regressive taxation. He is 110% against tolling in Connecticut. Tolling would make it harder for our residents to go back and forth to work to support their families. He asked what part of this motion we could strike to move forward with a revised motion.

**Vice-Chair Hackett** has concerns about the impact of tolls on our community and concerns about those who are in a lower income bracket. Today’s *Hartford Courant* article summarized the fact that there is a long way to go on this topic. Tolling is a massive proposal. We need to remember this was proposed by a Governor who has been in office for just over 100 days. We need to give the administration a little deference to continue to work with the Legislators to examine all of the impacts and to understand what this implementation would look like specifically to Manchester.

**Director Floyd-Cranford** thanked Director Eckbreth for the time and effort put into this proposed resolution. She would be directly impacted by tolls but this topic is still a moving target. She is hoping our Legislators consider other measures to address the condition of our roads and bridges. Tolls would affect not only workers but those driving to and from medical appointments. We are advocates for Manchester residents.

**Director Castillo** is not ready to make a move on this resolution because it is still questionable. It is something we need to work with our Legislators on. We need to keep this issue at the forefront and be ready to react once we see how it will affect Manchester residents.

**Mayor Moran** would incur about $1K a year in tolls if this proposal passes but he feels that if it’s not tolls, it will come in another way. He has spoken with and continues to speak with our Legislators. With this proposal, commuters to Hartford using I84 will have to pay tolls but those using Route 2 won’t have to pay anything. The roads that don’t have tolls will have higher traffic.

**Director Eckbreth** understands this is a moving target right now. This resolution isn’t specifically for no tolls, but speaks to asking our Legislators to reconsider tolling and its impact on Connecticut residents. The State of Connecticut has reached a point where the solution to our problems always seems to be taxation. To the State it may be a policy or a political fight but for people in our communities, it is their livelihood. Every one of us knows someone who has left Connecticut that did not want to leave but couldn’t afford to stay here anymore. Residents are being driven out of our State. It’s time to send a public message to our State Legislators asking them to think about the impact this would have on our residents. That is what this resolution is about.

**FAILED** - 12E. Manchester Tax and Toll Resolution.

**Eckbreth/Galligan**

| 3 Voted in Favor | 6 Voted Opposed |

F. Approval of the settlement of a claim by Jed Crockett in the amount of $22,730.59 for damages relating to a sewer back-up on November 23, 2018 at 5 Country Club Drive.
General Manager Shanley explained this exceeds the authority of the General Manager to settle a Town claim. A sewer back-up caused significant damage to three properties on Country Club Drive including a finished basement at 5 Country Club Drive.

Gates/Galligan 8 Voted in Favor
(Director Jones abstained)

Mayor Moran asked Secretary Gates to make a note to reconsider Item 11C.

APPROVED - Motion to reconsider the vote on Item 11C.

Jones/Eckbreth 9 Voted in Favor

Director Jones misunderstood what the ultimate result of the vote on Item 11C would be. She would like to reconsider her vote.

Director Eckbreth stated our current policy states that single resident 1, 2 and 3 bedroom units receive trash pickup. This proposed amendment would reclassify mixed use properties with 1, 2 and 3 bedroom units whether they are owner-occupied or not. The policy should remain as is. Mixed use properties with 1, 2 or 3-bedroom units should be treated the same as residential properties with 1, 2 or 3 bedrooms units. A clear delineation would have to be made between commercial properties and residential properties.

APPROVED - Motion to suspend the rules to continue the meeting past 11:00 p.m.

Hackett/Eckbreth 9 Voted in Favor

Mr. Bockus stated there is some language within the existing ordinance that talks about classification of dwellings vs. buildings. §273-1A in the Code of Ordinances states “the Town of Manchester provides curbside refuse and recycling collection and disposal services to single-, two, three- and four-family dwellings by providing Town-issued refuse and recycling containers.” §273-1B states “it is the responsibility of each owner of any building that is not a single-, two, three- and four-family dwelling.” This gets to the assessor’s classification of the building itself. If the building is classified as something other than residential, under the Ordinance we cannot provide this service to them, but we have been. We would need to modify that section of the Ordinance to change this.

TABLED - 11C. Acceptance of recommendations regarding trash and recycling service to mixed use properties.

Eckbreth/Jones 9 Voted in Favor

13. COMMENT AND DISCUSSION BY BOARD MEMBERS ON ITEMS FOR FUTURE AGENDA OR OF GENERAL CONCERN.

14. ADJOURNMENT.

The meeting was adjourned until the June 4, 2019 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

Jones/Castillo 9 Voted in Favor
Adjournment: 11:10 p.m.

lgl

APPROVED: ATTEST:

____________________________________
Secretary, Manchester Board of Directors