

ACTIONS
REGULAR MEETING OF THE BOARD OF DIRECTORS
JULY 13, 2021 – 7:00 P.M.
LINCOLN CENTER HEARING ROOM

ONE MEETING AGENDA

PRESENT: Mayor Moran, Directors Bergin, Conyers, Dougan, Marois and Schain,
 General Manager Shanley, Deputy General Manager Stephanou and
 Assistant Town Attorney Sullivan.

REMOTE: Deputy Mayor Jones and Secretary Castillo

ABSENT: Director Floyd-Cranford

1. MEETING CALLED TO ORDER.

The meeting was called to order at 7:10 p.m. All in attendance, and virtual, participated in The Pledge of Allegiance to The Flag, led by Mayor Moran.

4. ADOPTION OF MINUTES OF PREVIOUS MEETING.

- A. Actions, June 1, 2021 – Regular Meeting
- B. Minutes, June 1, 2021 – Regular Meeting

#152-21 **Castillo/Conyers**

8 Voted in Favor

- C. Actions, June 8, 2021 – Special Meeting
- D. Minutes, June 8, 2021 – Special Meeting

#153-21 **Castillo/Schain**

6 Voted in Favor
 (Secretary Castillo and Director Bergin abstained)

#154-21 **APPROVED** - Motion to Suspend the Rules to move Item 12I. to the agenda at this time.

Schain/Marois

8 Voted in Favor

- I. Community Protection Resolution

#155-21 **APPROVED** - Motion to suspend the rules to continue the meeting past 11:00 p.m.

Jones/Conyers

8 Voted in Favor

#156-21 **APPROVED** - Motion to take a brief recess at 11:40 p.m.

Conyers/Bergin

7 Voted in Favor
 (Director Dougan voted against)

Mayor Moran reconvened the meeting at 12:17 p.m.

Director Bergin made a motion to substitute a Community Protection Resolution as noted below.

**Proposed Substitute
Community Protection Resolution**

Whereas, an increase in vehicle-related crimes including burglaries and theft is part of a statewide trend;
and

Whereas, communities, including Manchester, have experienced an increase in such crime;

Now, therefore be it resolved that the Board of Directors of the Town of Manchester shall establish a subcommittee of the Board whose purpose shall be to discuss solutions to recent vehicle-related crimes and who may work directly with Manchester's Police Department and state legislators in pursuit of their work.

#157-21 **FAILED** - Motion to amend the substitute resolution to include the language of the four original whereas sections and the final paragraph of the new substitute resolution.

Marois/Conyers **3 Voted in Favor**
5 Voted Opposed

#158-21 **APPROVED** - Motion to approve the substitute Community Protection Resolution.

Bergin/Schain **8 Voted in Favor**

#159-21 **APPROVED** - Motion to suspend the rules to move Items 8C1 and 8C2 up to the agenda at this time.

Bergin/Dougan **8 Voted in Favor**

#160-21 **APPROVED** - Motion to suspend the rules to move Items 8D, 8E and 8F up to the agenda at this time.

Bergin/Schain **8 Voted in Favor**

9. CONSENT CALENDAR. (Items 8C, 8I, 12G and 12H added)

#161-21 8A.Appropriations to Special Projects as follows:

1. Police Donations Revenue Account – Youth Services Program.....\$530
to be funded by donations from First Korean Presbyterian Church (\$500), Donald Dubiel (\$20) and an anonymous donor (\$10) which are gratefully acknowledged and accepted.
2. Summer Youth Employment and Learning Program.....\$46,820
to be financed by a grant from Capital Workforce Partners to create an employment program and employment opportunities for eligible Manchester youth during summer 2021.
3. State Asset Forfeiture Account.....\$3,504
for continuing narcotics investigations, equipment, and/or training to be financed by proceeds from narcotics investigations.
4. Vacant Building Account\$18,900
to be funded by a court order and judgment from a blight case involving property located at 89 High Ledge Circle.
5. Youth Service Bureau\$115,082
to be financed by a contract with The Village for Families and Children to reduce alcohol use in youth ages 12-20 thru the objectives set in the Strategic Prevention Framework-Partnerships for Success grant.

- 6. Youth Service Bureau\$34,993
to be financed by the CT Early Childhood Funder Collaborative (CT EFC) for operational and project support to strengthen organizational capacity and implement birth to age 5 system projects.
- 7. Recreation Department Special Activities Fund\$11,832
to be financed by a donation from the Hartford Foundation as reimbursement for several benches being installed at Case Mountain which is gratefully acknowledged and accepted.
- 8. Manchester Police Department – Center for Digital Investigations.....\$3,900
for Manchester’s yearly share of the Digital Investigations program.
- 9. Energy Efficiency Upgrade Reserve Account.....\$4,000,000
for BOE and Town Energy Efficiency Projects to be funded by Eversource incentives (grants), and zero-interest loans as authorized by the Board of Directors on May 4, 2021.
- 10. Youth Service Bureau – Sparkler Grant.....\$13,410
to be financed by the State of Connecticut Office of Early Childhood to help improve early child development outcomes.
- 11. Work_Space Young Artists’ Vision Art Show\$3,000
to be funded by a grant from the Hartford Foundation for Public Giving.
- 12. Work_Space\$10,400
to cover the cost of a series of art exhibits in 2021, to be funded by the Downtown Arts & Culture Mini Grant Program.
- #162-21 B. Appropriations to Education Special Projects as follows:
 - 1. Carl D. Perkins Career and Technical Education Secondary Special Populations Recruitment and Retention Grant (FY 20/22)\$22,167
 - 2. Elementary and Secondary School Education Relief Fund II (ESSER II) for FY20/24.....\$6,888,207
- #163-21 C. 1. Adoption of the Community Development Block Grant Annual Action Plan for Year 31 (October 1, 2021 - September 30, 2022).
2. Appropriation to Community Development Block Grant Program Year 31 (October 1, 2021 - September 30, 2022)\$573,392
- #164-21 D. Appropriation to Newton Taggart Library Trust Fund... ..\$46,094
for the purchase of children’s books to be financed by Newton Taggart Trust Fund Balance.
- #165-21 E. Appropriation to Alexander and Alice C. Jarvis Book Fund\$118,258
for the purchase of books to be financed by Jarvis Fund Balance.
- #166-21 F. Library Donation Trust Fund Account\$8,795
to be financed by donations to purchase books and for public programming.
- #167-21 G. Approval of an amendment to the Code of Ordinances, Chapter 70, Pensions and Retirement, to increase the monthly benefit to retired pension plan members or their beneficiaries by 1%.
- #168-21 H. Resolution to appropriate \$2,400,000 to capital accounts for the 2021-2022 fiscal year budget for the purpose of paying the costs of water distribution system and sewer system improvements and authorize the issuance of temporary notes in an amount not to exceed \$2,400,000, or so much as may be necessary after deducting grants to be received for the projects.
- #169-21 I. Microsoft 365 Acquisition & Implementation\$400,000
for the purchase and installation of a new Town-wide server operating system, to be funded by General Fund designated Fund Balance

- #170-21 12A. Appropriation to Special Projects (under \$500) as follows:
 - 1. Police Donations Revenue Account - Manchester Police Explorer Post\$175
to be funded by dues.
 - 2. Hockanum River Linear Park Fund.....\$100
for trail maintenance to be funded by a donation from the Perennial Planters Garden Club which is gratefully acknowledged and accepted.
 - 3. Manchester Animal Control\$20
to be funded by a donation from Joe Spacone which is gratefully acknowledged and accepted.
 - 4. Spruce Street Community Garden (SG273).....\$350
to be financed by a donation from the Perennial Planters Garden Club which is gratefully acknowledged and accepted.
- #171-21 B. Acceptance of Collingridge Drive and the remaining portion of Castle Hill as town roads and the public works infrastructure associated with Rieg Highlands Phase 5C.
- #172-21 C. Reappointment of Teresa Ike to the Cox Cable Advisory Council with term expiring July 2021 (2 year term).
- #173-21 D. Reappointment of Kerri Kearney (BOE appointment) to the Cox Cable Advisory Council with term expiring July 2021 (2 year term).
- #174-21 E. Reappointment of Tim O’Neil (Town appointment) to the Cox Cable Advisory Council with term expiring July 2021 (2 year term).
- #175-21 G. Approval of revised job descriptions for 1) Human Resources and Diversity, Equity & Inclusion Program Manager, 2) Deputy Director of Human Resources and Labor Relations, and, 3) Assistant Budget Director .
- #176-21 H. Resolution authorizing Acting General Manager Steve Stephanou, or his agent, to enter into and amend any and all contracts with the State of Connecticut Department of Transportation in regard to the 5310 grant application (Senior bus).

Jones/Schain **8 Voted in Favor**

12. NEW BUSINESS.

- #177-21 F. Approve expanding the use of the previously appropriated (5/13/21) housing assistance funds to also include assistance with the payment of rental arrearages.

Bergin/Marois **8 Voted in Favor**

14. ADJOURNMENT.

- #178-21 The meeting was adjourned until the August 3, 2021 Regular Meeting of the Board of Directors at 7:00 p.m. in the Lincoln Center Hearing Room.

Adjournment: 1:10 a.m.

Bergin/Schain **8 Voted in Favor**

lgl

APPROVED:

ATTEST:

Secretary, Manchester Board of Directors