

ACTIONS/MINUTES
BOARD OF DIRECTORS
Special Meeting and Budget Workshop #6
of the Board of Directors

Thursday, March 25, 2021
5:30 p.m.

VIRTUAL

PRESENT: Mayor Jay Moran, Deputy Mayor Sarah Jones, Secretary Yolanda Castillo, Directors Tim Bergin, Peter Conyers, Ellen Dougan, Pamela Floyd-Cranford, Brian Marois and Dennis Schain.

BOARD OF EDUCATION: Superintendent Matt Geary and Board of Education Chair Darryl Thames, Jr.

ALSO PRESENT: General Manager Scott Shanley, Deputy General Manager Steve Stephanou, Budget & Research Officer Brian Wolverton, Management Analyst Farhana Azmat, and Director of Finance Kim Lord.

The meeting was called to order at 5:35 p.m.

AGENDA

1. Budget Workshop #6 – Board of Education

This Budget workshop portion of the meeting concluded at 6:00 p.m.

2. Board of Directors Resolution/Transition plan

General Manager Shanley stated he has worked with Mayor Moran, Deputy Mayor Jones and Minority Leader Dougan over the past month, as he would like to retire from the Town of Manchester. Together we have worked out the beginning of a plan for a smooth transition. The Resolution before the Board of Directors tonight will initiate this plan for my retirement this summer, at which point we would transition to an Interim General Manager and begin a search process for a new permanent General Manager.

Vice Chair Jones read the following Resolution:

RESOLUTION/TRANSITION PLAN

WHEREAS, Scott Shanley was appointed General Manager for the Town of Manchester by its Board of Directors on January 4, 2006; and

WHEREAS, General Manager Shanley has served the Town of Manchester continuously in that role for over 15 years and is deeply appreciative of the opportunity to do so; and

WHEREAS, General Manager Shanley has expressed his desire and intention to retire from his position with the Town of Manchester; and

WHEREAS, the Board of Directors, in recognition and appreciation of the years of dedicated and productive service from Scott Shanley, has acknowledged his desire and intention to retire and agreed on a time frame for said retirement (on or about July 15, 2021), an agreement to work together to begin the transition to an interim General Manager as well as the initiation of a search process for a new permanent General Manager and his continued engagement and availability for a fixed period of time to ensure stability with the operation of the Town's governmental functions; and

WHEREAS, by virtue of his current participation in a Deferred Compensation Plan (DC), upon his retirement the Town of Manchester will not have any pension payment obligations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Town of Manchester, that a committee comprised of the Mayor, Deputy Mayor and Minority Leader, is hereby authorized to negotiate and execute a Separation Agreement with Scott Shanley on behalf of the Board of Directors which is consistent with the General Manager's contract and, in substance, adds several weeks to his notification period followed by two (2) months of unrestricted availability during which time Shanley shall provide support and guidance in the form of consultation to the interim manager and work on specific projects at the direction of the interim manager. Shanley shall be compensated at full salary for the duration of the consultation and project period unless or until Shanley secures other full time employment at which point compensation shall cease. Additionally, Shanley will be provided spousal health insurance within the plan enrolled at the time of notification through a liquidation of accrued time for a term not to exceed COBRA.

Dated this 25th day of March, 2021 at Manchester, Connecticut.

#62-21 **Jones/Castillo**

9 Voted in Favor

3. Executive Session: Labor Negotiations

Mayor Moran stated the Board of Directors will now go into Executive Session, during which no votes will be taken. At the conclusion of the Executive Session, the meeting will be adjourned.

#63-21 **APPROVED – Motion to go into Executive Session.**

Castillo/Schain

9 Voted in Favor

PRESENT IN EXECUTIVE SESSION: Mayor Jay Moran, Deputy Mayor Sarah Jones, Secretary Yolanda Castillo, Directors Tim Bergin, Peter Conyers, Ellen Dougan, Pamela Floyd-Cranford, Brian Marois and Dennis Schain.

ALSO PRESENT: General Manager Scott Shanley and Deputy General Manager Steve Stephanou.

The meeting adjourned at 7:00 p.m.

lgl

APPROVED:

ATTEST:

Secretary, Manchester Board of Directors