

CHENEY HALL FOUNDATION, INC.
MINUTES OF AUGUST 8, 2012 MEETING

Present: Kim Ashton, Sarah Burke, Rob Huestis, Teresa Ike, Geoffrey Naab, Dave Newirth, Michael Pohl (arrived at 6:10), Gregory Simmons, Andy Vincens,
Excused: Lynne Ferrigno, Joyce Hodgson, Donna Mercier

The meeting was called to order at 6:01 p.m. by President Naab.

MINUTES – A motion was made by Ms. Ashton, seconded by Mr. Simmons, to approve the minutes of the June 13, 2012 meeting as submitted, with one correction: In the fundraising committee report after the first sentence add: “Ms. Ike reported the web site did not appear to be running, Ms. Ashton will follow up and report back to the members.” The motion carried unanimously.

TREASURER'S REPORT – The Treasurer's report for June & July was distributed, showing no change from the May report, a copy of the report is included with these minutes.

LTM REPORT –Mr. Newirth read Ms. Hodgson's report. Promotion continues for the “Music Revue”, including a coupon in the Cruising on Main supplement and Journal Inquirer as well as discounts to volunteers of Imagine Main Street and Pride in Manchester week to thank them. Promotion also continues for “1776”.

The renovation of the hall is complete with newly painted walls, beautiful valances made by Rita Borden and installed by Dick Borden. The foyer carpet was refurbished and the foyer and stairway was painted. Two grant applications are in for phase two of the renovation to include a reconstructed dressing room, renovated silk room, updated sound and light systems and new staging for the “black box theater”. If the grants are received these projects will take place next summer.

Coming up: 7 more performances of the “Music Revue”, two more Folk ‘on Friday, an Evenings@7 production on September 11, a lunchtime lecture on September 19, ten performances of “1776”, three confirmed renters, two free fundraising nights (UNICO and Rotary Club), and four nights a week of rehearsals that begin on September 4th.

BUILDING REPORT – Mr. Newirth reported that there were no building issues to report. There was one repair needed to the lower level HVAC system that was fixed last week.

FUNDRAISING COMMITTEE REPORT – Ms. Ashton provided some information regarding PayPal for Non-Profits that charges a 2.2% plus \$.30 per transaction fee. We would need to provide proof of non-profit status. The fees can be passed on to customers or absorbed by the entity. Mr. Huestis indicated that several venues where he purchases tickets add a building maintenance fee to the ticket price. He will do some research on what other entities are doing and report back to the board.

Ms. Ashton provided the board with details for a trivia night fundraising event. Mr. Pohl suggested we partner with Little Theater of Manchester for this event. After some discussion it was agreed we should look into this further with a goal of having the event at Cheney Hall during the fall.

Ms. Ashton suggested we start planning now for the Mardi Gras event. After some discussion it was agreed that we should add this item to the next agenda and research a possible 2/9/13 date for the event.

OTHER OLD BUSINESS – Mr. Naab updated the board on the status of the HVAC and energy report. He will work on the letter drafted by Mr. Newirth before the next meeting. Mr. Naab indicated that he is still waiting for approval by the State Department of Revenue Services of the Neighborhood Assistance Act application.

NEW BUSINESS – None

ITEMS FOR NEXT AGENDA – Mardi Gras fundraiser planning.

ADJOURNMENT – The meeting was adjourned at 6:40 p.m. Next meeting Wednesday, September 12th.

Respectfully submitted,
Gregory Simmons, Secretary