

Town of Manchester – Golf Course Oversight Committee
Meeting Minutes
Monday, April 9, 2018
8:30 a.m. Manchester Country Club Clubhouse

In Attendance:

Matt Gomez, Superintendent; Cyndi Muldoon; Carl Stafford; William Gochee, Kimberly Lord, Town Finance Director; Chris Silver, Director of Recreation and Leisure

The meeting was called to order at 8:30 a.m.

Approval of Minutes: Minutes of Special Meeting 1/10/18- not approved due to lack of quorum.

Update of Capital Plan:

Matt Gomez shared the updated capital plan and described the upgrades to sprinkler system in the clubhouse, as well as structural and insulation upgrades.

Financial Status Report:

The financial status report was not complete and will be forwarded to committee members by the end of the week.

Correspondence:

Member William Gochee stated that he was stepping down from the Committee. The Committee members thanked him for his dedicated service. Carl Stafford said the Democratic Town Committee would forward the name of a replacement member to the Town for approval at a future Board of Director's meeting.

New Business:

a. Insurance Coverage/Responsibility for Damage

Kim Lord said the Town has high deductible coverage on all golf course buildings with a \$50,000 property damage deductible. The Lease document outlines the responsibility of the club regarding fire and casualty. The Town's insurance broker, Chris Waldrop from USI, Inc. met with Matt to go over insurance options.

Old Business:

a. Discuss Second Amendment Implementation

Matt Gomez referred to his email suggesting that the 2017 Rent was overpaid under the new amendment. Kim Lord will meet with Town Attorney to determine if the agreement was retroactive to 2017, or if the Board will have to further amend the document to make the rent schedule retroactive, if they choose to do so. The rent calculation spreadsheet for 2018 will be updated pending the outcome of this issue. Bill Gochee stated that if an overpayment has been made by MCC, there should be a credit applied.

He wanted that on the record before he left the committee.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Kimberly Lord